

# Provincetown

## 2015 ANNUAL TOWN REPORT



# *In Memory of*

## **Nyla Ahrens**

Advertising Committee  
Art Commission  
Charter Enforcement Commission

## **Florence C. Alexander**

Council on Aging Bd of Directors  
Senior Citizen of the Year 1998

## **Mildred C. Bent**

Library Clerk  
Cemetery Commission

## **George Bryant**

Selectman  
Bicentennial Committee  
Conservation Commission  
Council on Aging Bd of Directors  
Growth & Dev. Policy Committee  
Board of Health  
Historic District Study Committee  
Housing Authority  
Provincetown Representative to  
Barnstable Assembly of Delegates

## **Cheryl Courville**

Council on Aging Program Aide

## **Joan M. Drysdale**

Health Dept. Sec./Bookkeeper  
Acting Licensing Agent  
Parking Dept. Seasonal Employee  
Public Works Seasonal Employee  
Airport Commission  
Council on Aging Bd of Directors  
Board of Health  
Board of Registrars

## **Robert Reginald Enos**

Shellfish Constable

## **Bryan K. Green**

Community Preservation Com.  
Housing Authority  
Local Housing Partnership

## **Marilyn Monks**

Board of Fire Engineers

## **Sue C. Ogden**

Conservation Commission

## **Arthur L. Pike**

Board of Library Trustees

## **Loring A. Russell**

Harbor Development Committee

## **Francis A. Santos**

Selectman  
Harbor of Refuge Committee  
Heritage Museum Bd of Trustees

## **Manuel J. Santos**

Fire Dept. Ladder Company #2

## **Richard A. Silver**

Cable Advisory Commission  
Conservation Commission

## **Arpina Stanton**

School Committee

## **Howard Weiner**

Zoning Board of Appeals

## **Ronald White**

Board of Fire Engineers  
Fire Dept. Engine Company #1

## **Frank S. Wills**

By-Law Revision Committee  
School Committee



# ANNUAL TOWN REPORT YEAR 2015 TOWN OF PROVINCETOWN

PROVINCETOWN, MASSACHUSETTS

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Annual Reports of the Officers of the Town of Provincetown,  
Massachusetts for the year ending December 31, 2015.  
Financial Reports for the fiscal year ending June 30, 2015.

**Cover:** Provincetown graphic artist Melinda Ancillo captures a typical summer's day in Provincetown Harbor. For more works by the artist please see [www.melindaancillo.com](http://www.melindaancillo.com)

## **Photo Credits:**

Vince Guadagno: pages 9, 14

## **Acknowledgements:**

Thanks to the Town Boards and Departments for submitting reports for inclusion in this year's Annual Town Report. Thanks as well to Edward Terrill for his help with layout and design, and Richard Faust for proofreading assistance.

Compiled and Edited by  
Doug Johnstone, Town Clerk  
[www.provincetown-ma.gov](http://www.provincetown-ma.gov)

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## Directory of Town Officials

### Elected Officials

*Elected by Voters*

#### Town Moderator

Mary-Jo Avellar 5/18

#### Board of Selectmen

Thomas Donegan, Chair 5/16

Erik Yingling 5/18

Robert Anthony 5/17

Raphael Richter 5/17

Cheryl Andrews 5/16

#### Board of Library Trustees

Donna Vaillancourt 5/18

Stephen Desroches 5/17

James Johnson 5/17

Laura Shabott 5/16

Vacant 5/18

#### Charter Enforcement Commission

Tom Coen 5/18

Stephen Katsurinis 5/18

Robert Klytta 5/17

Julia Perry 5/16

Vacant 5/17

#### Housing Authority

Jennifer Germack 5/20

Elaine Anderson 5/19

Diana Fabbri 5/18

Kristin Hatch 5/17

Nancy Jacobsen (State Appointed) 7/16

#### School Committee

Cass Benson 5/18

Ngina Lythcott 5/18

Elizabeth Lovati 5/17

Kerry Adams 5/16

Anthony Brackett 5/16

### Appointed Officials

*Appointed by the Board of Selectmen*

#### Town Manager

David B. Panagore

David Gardner (Acting)

#### Secretary to Bd of Selectmen

Loretta Dougherty

### Appointed Officials

*Appointed by the Town Manager*

#### Assistant Town Manager

David Gardner

Michelle Jarusiewicz (Acting)

#### Housing Specialist/Grant Admin.

Michelle Jarusiewicz

#### Information Systems Director

Beau Jakkett

#### Tourism Director

Anthony Fuccillo

#### Town Clerk

Douglas Johnstone

#### Town Counsel

Kopelman & Paige, P.C

#### Executive Assistant to the Town Mgr.

### Community Development

#### Building Commissioner

Geoffrey Larsen (Resigned)

Anne Howard (Acting)

#### Director of Health & Environment

Morgan Clark

#### Licensing Agent

Aaron Hobart

### Permit Coordinator

Leif Hamnquist

### Appointed Town Boards

*As of January 11, 2016*

*Appointed by the Board of Selectmen*

### Town Planner

Gloria McPherson

### Human Services

### Council on Aging/Public Health Dir.

Christeny Hottle

### Library Director

Matthew Clark

### Recreation Director

Brandon Motta

### Municipal Finance

### Municipal Finance Dir./Town Acct.

Daniel Hoort

### Treasurer

Constance Boulos

### Collector

Jim Denietolis

### Principal Assessor

Scott Fahle

### Public Safety

### Chief of Police

James Golden

### Harbormaster/Pier Manager

Rex McKinsey

### Shellfish Constable

Stephen Wisbauer

### Public Works

### Director of Public Works

Richard Waldo

### DPW Deputy Director

Eric Larsen

### DPW Operations Director

Sherry Prada

### Airport Commission

Stephen Katsurinis 12/17

Michael Valenti 12/17

John Reed 12/16

Two Vacant 12/18

Vacant, Alt. 12/17

### Animal Welfare Committee

Sherry Brec 6/17

Carol MacDonald 6/17

Elizabeth G. Brooke 6/16

Barbara Murphy 6/18

Jeffrey Jutsum 6/16

Mary Ellen Dwyer, Alt. 6/18

### Art Commission

Stephen Borkowski 12/17

Christopher Busa 12/16

John Dowd 12/16

Donald Whitcomb 12/16

Vacant 12/17

Louise Silver, Alt. 12/18

### Board of Assessors

Gregory Muse 12/18

Leslie Parsons 12/18

Patricia DeLuca 12/16

Robert Sanborn 12/16

Scott Fahle Indefinite

Vacant, Alt. 12/18

### Beautification Committee

Bill Docker 12/17

John Krajovic 12/17

Frank Vasello 12/16

Anika Costa 12/18

Christine Sylvia 12/17

Allan MacKinnon, Alt. 12/15

### Bicycle Committee

Roger Chauvette 12/18

Rik Ahlberg 12/17

David Moorman 12/17

Jeffrey Epstein 12/16

Max Cliggot-Perlt 12/16

Vacant, Alt. 12/18

6	provincetown-ma.gov	Town of
<b>Building Committee</b>		<b>Economic Development Committee</b>
Donald Murphy	12/18	Stephen Latasa-Nicks 6/18
Kevin Shea	12/18	Michael Miller 6/18
Thomas Coen	12/17	Karen Cappotto 6/17
Leif Hamnquist	12/17	Regina Cassidy 6/17
Richard Murray	12/16	Brian Armstrong 6/16
Sheila McGuinness, Alt.	12/18	Jeff Krainess, Alt. 6/16
<b>Cape Cod Nat. Seashore Gen. Mgmt Plan Implementation Advisory Com.</b>		<b>Harbor Committee</b>
Two Vacant	6/18	David Flattery 6/18
Vacant	6/17	Laura Ludwig 6/18
Two Vacant	6/16	Susan Avellar 6/17
Vacant Alt.	6/16	Francis J. Santos 6/17
		Victor Seltsam 6/17
		David Flattery 6/18
		Elise Cozzi, Alt. 6/18
<b>Community Housing Council</b>		<b>Board of Health</b>
Elaine Anderson	6/18	Stephen Katsurinis 12/18
Susan Cook	6/18	Elise Cozzi 12/17
Kristin Hatch	6/18	Mark Phillips 12/17
Brenda Haywood	6/17	Janet Whelan 12/16
Ronald Irwin	6/16	Elizabeth Williams 12/16
Vacant, Alt.	6/17	Joseph Freitas, Alt. 12/18
		Vacant, Alt. 12/18
<b>Community Preservation Comm.</b>		<b>Historic District Commission</b>
Polly Burnell	6/16	Marcene Marcoux 12/18
Judith Cicero	6/16	David McGlothlin 12/18
Susan Cook	6/16	Laurie Delmolino 12/17
Michelle DeMarco	6/16	Lisa Pacheco Robb 12/17
Kristin Hatch	6/16	Thomas Biggert 6/16
Barbara Prato	6/16	Martin Risteen, Alt. 12/18
Brandon Quesnell	6/16	Mark Westman, Alt. 12/17
Two Vacant	6/16	
<b>Council on Aging</b>		<b>Human Services Committee</b>
Christine Asselin	12/17	Joseph Murphy 6/18
Michelle Foley	12/17	Gabriella Villegas 6/18
Amy Howell	12/16	Elton Cutler 6/17
David Ketchum	12/16	Jean Knee 6/17
Charlene Priolo	12/16	Cynthia Franco 6/16
Gladys Johnstone, Alt.	12/18	Karen Kelly 6/16
		Donna Szeker 6/16
<b>Cultural Council</b>		
Christopher Busa	12/18	
Francine D'Olimpio	12/18	
Donald Whitcomb	12/18	
Brian O'Malley	12/17	
Judith Cicero	12/16	
Cherie Mittenthal	12/16	
Robert Speiser	12/16	
Vacant	12/17	

Provincetown	2015 Annual Town Report	7
<b>John Anderson Francis Family Scholarship Committee</b>		<b>Recycling &amp; Renewable Energy Com.</b>
Mary Beck	12/18	Elise Cozzi 12/18
Julia Perry	12/18	Jennifer Rumpza 12/18
Mary Ann Cabral	12/16	Lydia Hamnquist 12/17
Eleanora Irving	12/16	Laura Ludwig 12/16
Robert Speiser	12/16	Vacant 12/18
Vacant, Alt.	12/16	Anna Meade, Alt. 12/17
		Vacant, Alt. 12/16
<b>Licensing Board</b>		<b>Board of Registrars of Voters</b>
Barrett Alley	12/17	Dick Caouette 12/18
Michelle Foley	12/17	Tom Coen 12/16
Kristin Hatch	12/16	Vacant 12/17
Frank Thompson	12/16	Doug Johnstone Indefinite
Vacant	12/18	
Regina Binder, Alt.	12/17	<b>Shellfish Committee</b>
Zachary Luster, Alt.	12/17	Loretta Santos 12/18
		Bob Hazard 6/16
		Melville Cote 12/16
		Richard Macara 12/16
		David Flattery 12/16
		Nancyann Meads, Alt. 12/16
<b>Open Space Committee</b>		<b>Town Scholarship Committee</b>
Rebecca Matarazzi	6/18	Mary Beck 12/18
April Baxter	6/16	Olympia Ciliberto 12/18
David Hale	6/16	Mary Ann Cabral 12/16
Dennis Minsky	6/16	Eleanora Irving 12/16
Vacant	6/17	Robert Speiser 12/16
Vacant, Alt.	6/17	
<b>Planning Board</b>		<b>Visitor Services Board</b>
John Golden	12/18	Robert Costa 6/18
Grace Ryder-O'Malley	12/18	Richard Murray 6/17
Brandon Quesnell	12/17	Robert Sanborn 6/17
Ryan Campbell	12/16	Rita Schwartz 6/17
James Woods	12/16	Jim Bakker 6/16
Two Vacant Alt.	12/18	Catherine Nagorski 6/16
		Marian Peck 6/16
<b>Provincetown Public Pier Corp.</b>		<b>Water &amp; Sewer Board</b>
Carlos Verde	7/20	Gary Palmer 6/18
Kerry Adams	7/18	Zoe Babe 12/18
Regina Binder	7/17	Mark Collins 12/18
LeRoy Fraser	7/16	Kathleen Meads 12/18
Herbert Hintze	7/19	Kevin Kuechler 6/17
		George Haunstrup 12/17
<b>Recreation Commission</b>		William Worthington 6/16
Carrie Notaro	12/18	Vacant 12/18
Heather Rogers	12/17	Vacant Alt. 12/16
Timothy Downey	12/16	
David Oliver	12/16	
Lori Arnott	12/16	
Vacant, Alt.	12/18	

**Zoning Board of Appeals**

Jeffrey Haley	12/18
David Nicolau	12/18
Joseph Vasta	12/18
Robert Littlefield	12/17
Amy Germain	12/16
Jeffrey Gould, Alt.	12/18
Rob Anderson, Alt.	12/17
Bryan Armstrong, Alt.	12/17
Vacant, Alt.	12/18
Vacant, Alt.	12/16

**Historical Commission**

Deborah Minsky	12/18
Susan Avellar	12/17
Stephen Borkowski	12/17
Polly Burnell	12/17
Vacant	12/16
Anika Costa, Alt.	12/17
Vacant, Alt.	12/18

**Appointed Town Boards***As of January 11, 2016**Appointed by the Town Manager***Cemetery Commission**

Susan Avellar	12/18
Richard Olson	12/18
Kurt Reynolds	12/18
Jack Kiefer	12/17
James Cox	12/16
Vacant, Alt.	12/16

**Conservation Commission**

David Hale	12/18
Mark Irving	12/18
Lynne Kimball-Martin	12/17
Dennis Minsky	12/17
Barbara Prato	12/17
Vacant, Alt.	12/17
Vacant, Alt.	12/16

**Disability Commission**

Michelle DeMarco	12/18
Herbert Hintze	12/17
Linda Loren	12/17
Vernon Porter	12/17
Gloria McPherson	12/16
Nancy Swanson	12/16
Vacant	12/18

**Board of Fire Engineers**

Gerard Menangas	12/16
James Roderick	12/16
Michael Trovato	12/16
Russell Zawaduk	12/16
Three Vacant	12/16

**Appointed Town Boards***As of January 11, 2016**Appointed by Town Moderator***Finance Committee**

Mark Bjorstrom	4/18
Mark Hatch	4/18
Duane Steele	4/18
Mark Del Franco	4/17
Scott Valentino	4/17
Louise Venden	4/16
Stanley Sikorski	4/16
Vacant, Alt.	4/17
Vacant, Alt.	4/16

**Personnel Board**

Barrett Alley	12/18
Richard Capelli	12/18
Marianne Clements	12/17
Regina Cassidy	12/16
Lisa Westervelt	12/16
Alex Brown, Alt.	12/18

**Board of Selectmen & Town Manager****Board of Selectmen**

The Board of Selectmen rise in appreciation to recognize the extraordinary work of Assistant Town Manager David Gardner and Housing Specialist Michelle Jarusiewicz who were our Acting Town Manager and Acting Assistant Town Manager respectively, along with all of our Town employees for their dedicated service during our period of transition. During 2015 the government first dealt

with a record breaking snowstorm that not only challenged us to keep our roads clear of the snow, but proved a huge challenge to find places to dump the snow once plowed. Later in the year, record crowds returned to Provincetown during the shoulder and high season, which morphed the Town from several

thousand residents to nearly a hundred thousand visitors. By all reports, Town government, as well as our business community, met the needs and exceeded the expectations for this vital part of our economy.



*Board of Selectman 2015 (l to r) Raphael Richter, Erik Yingling, Thomas Donegan, Chair, Robert Anthony, Cheryl Andrews.*

Our housing issues are core to our ability to sustain ourselves, not only as a year-round community, but also in providing the goods and services expected in any tourist destination. It is clear that our lack of community housing is steadily eroding the Town's ability to sustain itself on a year-round basis. There are no easy solutions, yet the Board of Selectmen continues to believe that our commitment to sustaining a viable, diverse year-round community begins and ends with housing. While Provincetown has more affordable housing units than ever before, we are still not close to addressing the needs of our entire community. Additionally, several projects are under way:

- Grace Gouveia building at 26 Alden Street: Three new affordable rentals, and \$1 million in sale proceeds are dedicated to affordable housing.
- Stable Path at 35 Race Point Road: State funding was awarded for 23 new rental units (18 low/moderate and five median income), as well as protracted commitment of local Community Preservation Act (CPA) funds from the Town of Provincetown. Occupancy is scheduled for mid-2016.

- Former VFW site at 3 Jerome Smith Road: This site could easily accommodate 20 to 30 units, as well as potentially be a new home for the Provincetown Police Department. However, changes in requirements for driveways and emergency vehicle access have made the project more difficult given the shape of the VFW's parcel. At Special Fall Town Meeting the funding was approved for a study to review potential sites for the Police Station, as well as a review of the potential of keeping the Police Station at its current site on Shank Painter Road.

### Town Leadership

**Town Manager:** The Board of Selectmen convened a second screening committee in 2015 to assist in conducting a search for a new Town Manager. They were tasked with screening applications to present finalists to the full Board of Selectmen. The Selectmen are grateful to both of the Town Manager Search Committees for their hard work, and we are happy to report that the Board of Selectmen unanimously agreed to hire David Panagore as the new Town Manager. Mr. Panagore brings to this position long and deep municipal experience having served in Boston, Chelsea, and Springfield Massachusetts. He also brings senior level government experience from Hartford and New Haven Connecticut, as well as San Jose, California.

**Police Department:** The Board of Selectmen, with the Town Manager, was pleased to announce the appointment of Jim Golden as Provincetown's new Chief of Police. Prior to his appointment, Chief Golden had been the Town's Acting Chief of Police where he demonstrated significant leadership skills. The Board of Selectmen congratulates Chief Golden on his appointment and welcomes his continued success in bringing community policing back to Provincetown. We would like to draw our Town residents' attention to the newly introduced Citizens Police Academy where citizens can learn about police operations; "Coffee with a Cop" where citizens can learn more about our police and ask questions in an informal environment, and increased opportunities to interact with police officers in such programs as diverse as coaching youth basketball teams, holiday food drives, Christmas gift collections, as well as collaboration with our various animal welfare organizations.

**Fiscal Management:** The Board of Selectmen explored different approaches to taxing property to help promote year-round businesses and housing. For the first time, the Board of Selectmen accepted the Department of Revenue's recommendation and adopted a residential exemption that provides tax relief for resident homeowners. The exemption is a part of Massachusetts state law and is calculated by a complex formula. The program does, however, provide greater tax relief to those properties that are less valuable while the property tax benefit diminishes as the value of the property increases. This measure does not increase taxes nor does it shift the burden from residential to commercial properties. The Town has submitted a special home rule legislation that

protects property owners who rent their property to year-round residents, but would also make them eligible for the residential exemption. The home rule legislation to expand eligibility is being shepherded through the General Court by Representative Sarah Peake. A five year Fiscal Policy Plan and a five year Capital Improvement Plan are essential tools needed for future forecasting and planning and are included in the Charter. Your Board of Selectmen decided to take a longer view for fiscal year 2015. This year we worked with Provincetown's Finance Director Daniel Hoort and the Finance Committee to develop a 10 year Financial Plan that projects revenue and expenses to determine what, if any, changes in expense, revenue or development trends are required. What is clear is that health care inflation has, and continues, to put pressure on the Town's operating budget. To limit further growth, new employees now pay 30% while tenured employees continue to pay 20% of their health insurance premiums. The Other Post-Employment Benefits (OPEB) liability is significant. Provincetown remains one of the few towns to have implemented a plan to fund our OPEB liability thereby protecting our promised health benefits to the Town's retirees.

**Our Thanks and Gratitude:** The Board of Selectmen would like to extend our thanks to the many volunteers who make Provincetown the viable and special place that it is, and to all of the Board members who serve thousands of hours a year to keep the work of Town government moving forward. We would like to particularly recognize the stewardship of Grace Ryder-O'Malley, Olympia Ciliberto, Sacha Richter, and Jonathan Sinaiko, who have all reached term limits on their respective boards in 2015. We are grateful for their commitment to making Provincetown a better place, and we hope they will continue serving the community. The Board of Selectmen held 62 public meetings in 2015. Thomas Donegan attended 59, Erik Yingling attended 59, Robert Anthony attended 61, Cheryl Andrews attended 59, and Raphael Richter attended 58. All absences were excused. It has been an honor and privilege to serve the Town of Provincetown, and we look forward to continuing to represent you in 2016.

**Thomas Donegan, Chair**

### Town Manager

I am proud to submit the Town Manager's 2015 Annual Report for Provincetown. By Charter the Town Manager is responsible for the administration of all Town functions principal among these management of the Town fiscal affairs, its public infrastructure and utilities and the services related to the general health, safety and welfare of the community. This report will address activities of the past year related to each of these three functions.

**Fiscal Management:** As of July 1, 2015, the Town closed the books on Fiscal Year 2015 and the Department of Revenue subsequently certified that the Town ended the year with a positive cash balance of \$1,043,844. These funds are

segregated as required by law, properly and traditionally held for appropriation at the next Spring Town Meeting to cover, to the extent feasible, the cost of any capital items, thereby reducing the cost of borrowing.

In municipal financial there are three principal tools, the Financial Forecast which was presented publically in early fall, then Capital Plan, relying in large part on the funds identified above, and third, on December 22<sup>nd</sup> the Operating Budget was presented to the Board of Selectmen for their approval. While the Operating Budget is the primary management tool of local government, our initial effort focused on a more comprehensive financial forecast, the critical planning tool as turning the ship of state takes time, often years. If we are to be responsible stewards of the public's funds, having projections out to ten years is critical for our long term viability and success. The Operating Budget, overseen by the Finance Department, provided far more detail this year while increasing the use of informative charts and graphs so that information was more readily available for review. For the first time, Departments were asked to provide performance measures, to help themselves and the public measure the success of their actions and programs. Perfecting which performance measures to use and how to use them generally takes more than one budget cycle to accomplish, but the effort has begun with this the critical first step. Over the course of the coming year we expect to partner with the Collins Center at UMASS Boston to continue to implement practical performance measures.

This coming year's budget is sound; however financial headwinds lie just a few years ahead. Efforts to identify additional revenues and increase efficiencies before they materialize have to be job one. The upcoming budget as crafted and presented to the Selectmen limits general expense increases to the areas of fixed overhead while transparently identifying strategic investments to improve the health and welfare of the community. Projected deficits will occur unless we take action over the next few years due to ever-increasing costs of benefits, insurance and personnel at the same time that we make the necessary investments in our infrastructure that are needed to keep our community viable into the future.

**Town Buildings and Infrastructure:** In 2015 the Town, acting through the Department of Public Works, received a MassWorks grant for \$1.96 million to undertake the Phase III reconstruction of Commercial Street. In this coming year's budget funds have been set aside to relocate the Town's IT equipment out of the potentially flooding basement of Town Hall to higher ground at Veterans Memorial Community Center, simultaneously relocating our Housing Specialist into the Community Development Department, thereby increasing efficiency and advancing our housing program. The Town, acting in conjunction with the School Department, sought and obtained the approval of the Massachusetts School Building Authority to help fund the replacement of the outdated heating system and replace the roofs above the gymnasium and science wing. The project went

out to bid at the end of the year and construction is expected during the summer of 2016. At the 2015 Fall Town Meeting the Town Manager was tasked with examining the financial and site options for a new police station. It is anticipated the results of this analysis will be brought before the Board of Selectmen in the spring of 2016.

Major wastewater project improvements over the past few years resulted in the approval by the Massachusetts Department of Environmental Protection on July 28<sup>th</sup> of an increase in wastewater capacity, increasing the maximum daily flow to 750,000 gallons per day (GPD). After appropriate commitments and reserves this increase makes available for future use approximately 79,000 GPD. Work as well is underway to study the cost and feasibility of expanding the potential wastewater capacity. In April at the 2015 Annual Town Meeting voters approved \$3,000,000 for capital costs including the planning, engineering and construction associated with developing additional sewer capacity beyond the recently approved 750,000 GPD. This past summer the Board of Selectmen authorized work to begin on a preliminary study to evaluate options to provide this additional capacity. Provincetown continues to be a regional leader in meeting its critical water and wastewater needs.

**Housing and Economic Development:** Building on the updated Housing Needs Analysis and Housing Action Plan, several affordable housing projects continued underway, the Grace Gouveia building at 26 Alden Street brought three affordable units on line with one million dollars from the sale proceeds being committed to community and affordable housing. Stable Path at 35 Race Point Road is bringing 23 new affordable rental units on line to be complete mid-2016. Staff began this winter working on a housing roadmap which will identify the tools, resources, programs, and potential action steps in three categories, (1) affordable, (2) community and (3) seasonal worker housing and to begin to establish targets and metrics for each. The first public draft is expected to be complete in late February 2016.

Job preservation and creation goes hand in hand with housing development. This past spring, the Town Meeting authorized \$25,000 for the new Economic Development Committee to provide individual job creation grants, expecting to be awarded in the first quarter of 2016. We welcomed a renewed tie with MassDevelopment to assist us with our housing and economic development efforts, and with the Public Policy Center at UMass-Dartmouth to help ground our efforts in economic and market based analytics. In December, as the year ended, we welcomed State Secretary of Housing and Economic Development Jay Ash who came to meet the business community and learn about the unique challenges facing resort communities in Massachusetts. The housing, economic and development challenges that Provincetown faces are in many ways more challenging than those of larger more urban communities.



Fortunately for the Town and for business owners, the 2015 summer season was, once again, a good one as Provincetown continues to be a top rated tourist destination. Room and restaurant tax receipts continue to show gains year over year between 5% and 7 % throughout the year, as room rates continue to rise. Our parking revenue as well continues to climb. Looking at one indicator of economic activity and financial health, the accommodation taxes collected in the first quarterly 2015 increased by 1.7%. In the second quarter taxes collected increased 7.6%, historically the largest quarterly deposit received. While looking at another indicator water use in September topped June for the first time, indicating new strength in the fall shoulder season. At year's end we held the first New Year's Eve Weekend, which we branded First Light. The event favorable weather conditions and was a great success. The weekend fireworks brought an additional 15,000 – 20,000 people to the town in the late afternoon. Looking ahead to 2020, the 400<sup>th</sup> Anniversary of the landing of the Pilgrims, the Provincetown 400 Task Force was formed to commemorate the first landing and signing of the Mayflower compacts.

Administratively, this fall two critical positions were filled, the new Town Manager, and the Police Chief. Both of these matters were resolved in the first quarter of the current fiscal year. Policy is people and while a large and important agenda lies ahead, we continue to develop and expand our transparency and outreach so that we can as staff, establish a factual baseline, develop targets for community goals, and identify metrics to measure our progress. We recognize that we have to work on many fronts simultaneously in order, over time, to progress and maintain and improve our quality of life.

I am grateful for the opportunity to serve as your Town Manager. I would like to take this opportunity to say a special thank you to David Gardner for his work as Acting Town Manager and for his continued support and efforts on behalf of this community. I am grateful for the support of the Board of Selectmen, all other Town committee and board volunteers and community members for their encouragement and most of all for the high quality individuals who staff the Town's Administration.

**David B. Panagore**, *Town Manager*



*David B. Panagore, Town Manager*

## Housing Specialist & Grant Administrator

2015 witnessed significant progress in providing additional affordable year-round rental units that are expected to come on line in 2016. Three affordable rentals at the Grace Gouveia building at 26 Alden Street are expected to be available in January and 23 new rentals are expected at Stable Path by June 2016. These new units are reflected in the recent increase to 9.9% on the 40B Subsidized Housing Inventory. While the Town continues to strive to increase affordable rental units, that is, the traditional spectrum of up to 80% Area Median Income, it has become apparent that there is a great need across a broad range of incomes. Year round rentals are simply not available at any income level. This led to Town Meeting approving a request for special legislation, along with a one-million dollar allocation, to create a year-round rental trust that would include market rate units, which is still before the legislature.

In late 2013 and early 2014, the Town of Provincetown engaged a consultant, John Ryan of Development Cycles, to guide residents through a series of meetings and a Housing Summit and to create a Housing Action Plan with an updated Housing Needs Assessment. Mr. Ryan had also completed the initial housing needs assessment and housing summit in 2006/2007. The Community Housing Council and the Town have accomplished many of the strategies outlined in the Action Plan and continue to strive to implement additional ones to create and maintain homes. Accomplished strategies include increasing the Community Preservation Act allocation for housing to 60%, adding a donation checkbox to tax bills, increasing the threshold for an annual tax exemption, accessory zoning by-law incentives, participation in the regional MCDBG housing rehabilitation program, explore development of Town-owned properties, and many more.

The Provincetown Housing Specialist has been very busy with many efforts to create additional housing opportunities for Provincetown residents including: providing staff support for the proposed 40B development at 350 Bradford Street which would have created 6 new affordable units along with the consideration of pursuing safe harbor under the state's "1.5% land area" clause. The developer did receive an eligibility letter to submit a 40B application but is pursuing alternative development that does not include any deed restricted affordable units. The Housing Specialist acted as the resale agent on behalf of the Town for seven deed restricted ownership units which came up for resale in the past year providing 12 residents with stable housing and over \$24,000 in revenue. Through the Community Housing Council, the Housing Office has created a Path to Ownership program to encourage residents to prepare for ownership opportunities. This included sponsoring a First-time Homebuyer workshop in Provincetown in December and providing scholarships for residents that complete the class. The Town continues to explore housing development options for the



former Community Center and issued a Request for Proposals for year-round housing development with no submissions.

The Housing Specialist received the Massachusetts Housing Partnership's *Housing Hero* award on June 11, 2015 for her efforts to support and create affordable housing in Provincetown. This is a reflection of the decades of support from the Provincetown community and the hard work of many dedicated volunteers to advocate for housing for all residents. While the Town continued its search for a new Town Manager, I served as the Acting Assistant Town Manager on a part-time basis until August 31, 2015. The Town then welcomed the new Town Manager David Panagore and David Gardner resumed his Assistant Town Manager duties. I am looking forward to pursuing additional strategies in housing development as part of this team for all Provincetown residents in 2016 and thank the Town for all of its support.

**Michelle Jarusiewicz**, *Housing Specialist & Grant Administrator*

<p align="center"><b>Town Meeting &amp; Elections</b>  <b>Annual Meeting - Monday, April 6, 2015</b></p>
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**Meeting Called to Order.** Town Moderator Mary-Jo Avellar convened the Annual Town Meeting at 6:00 p.m. on Monday, April 6, 2015 in the in the Town Hall Auditorium and hearing no objection decided to hold the Special Town Meeting first.

Town Moderator Mary-Jo Avellar convened the Annual Town Meeting at 6:36 p.m. on Tuesday, April 7, 2015.

**Preliminary motions:**

Tom Donegan moved that the Town vote to waive the reading of the warrant.

**Motion Passed.**

Tom Donegan moved that the Town vote to grant permission to speak at the April 6, 2015 Annual Town Meeting to the following persons who are not registered voters of the Town of Provincetown: Michele Randazzo, Esq., John Giorgio, Esq., and other attorneys of the firm of Kopelman & Paige, P.C., *Town Counsel*; Candice Collins-Boden, *Executive Director, Provincetown Chamber of Commerce*; Steven Fossella, *Representative from the Provincetown Part-Time Resident Taxpayer Associatio*; Paul Kelly, *Partner, Manitou Architects*; Russell Titmuss, *Vice President, Bourne Consulting Engineering*; Constance Boulos, *Treasurer*; Austin Brandt, *Energy Manager/Conservation Agent*; Matthew Clark, *Acting Library Director*; Morgan Clark, *Health and Environment Manager*; Scott Fahle, *Principal Assessor*; James Golden, *Acting Chief of Police*; Aaron Hobart, *Licensing Agent*; Beau Jackett, *Director of Management Information Systems*; Michelle Jarusiewicz, *Acting Asst. Town*

*Manager/Housing Specialist/Grant Admin.*; Eric Larsen, *Deputy Director of the Public Works*; Geoffrey Larsen, *Building Commissioner*; Rex McKinsey, *Pier Manager/Harbormaster*; Brandon Motta, *Recreation Director*; Kim Pike, *District Principal*; Domenic Rosati, *Parking Administrator*; Cody Salisbury, *Water Superintendent*; Beth Singer, *Superintendent of Schools*; Richard Waldo, *Director of Public Works*; Stephen Wisbauer, *Shellfish Constable*.

**Motion Passed.**

Tom Donegan moved that on all matters to come before the April 6, 2015 Annual Town Meeting, requiring a two-thirds vote by statute, that a count need not be taken unless the vote so declared is immediately questioned by seven or more registered voters. **Motion Passed.**

**Article 1. To Hear Town Reports.** To see if the Town will vote to hear the reports of the Town Officials and Committees and to act thereon.  
*[Requested by the Board of Selectmen]*

Tom Donegan moved that the Town vote to hear the reports of the Town Officials and Committees and to act thereon. **Motion Passed.**

Michael Canizales provided a report from the Finance Committee.

Town Moderator Mary-Jo Avellar grouped April 6, 2015 Annual Town Meeting articles 2 through 12 to be moved by consent agenda, (Note: The consent agenda is a meeting practice which groups routine and other non-controversial articles not necessarily requiring discussion or independent vote as separate articles. Using a consent agenda can save precious time by allowing Town Meeting to approve this 'package' of articles together in one motion. Articles under the consent agenda can only be grouped together if the Town Meeting body agrees. If a voter selects a specific article for discussion, it must be removed and placed on the regular agenda for discussion and separate vote by the Town Meeting body), and requested that any voter wishing to remove an article from the consent agenda do so by stating "hold" after she announced the Article number.

Hearing no objections on the following articles, April 6, 2015 Annual Town Meeting articles 2, 3, 6, 7, 8, 9 and 12 to be moved by consent agenda.

Without objection Erik Yingling moved to approve articles 2, 3, 6, 7, 8, 9 and 12 as printed in the warrant by unanimous consent. **Motion Passed.**

**Article 2. FY2016 Revolving Accounts.** To see if the Town will vote to continue for FY 2016 the following revolving accounts established pursuant to MGL C.44, §53E½:

1. Preservation of Town Hall Auditorium: To allow receipts from the rental and custodial fees charged for the public use of Town Hall Auditorium to be segregated into a special account; and with funds therefrom, up to a limit of \$50,000 annually, to be expended for the repair, updating, refurbishing and maintenance of the Town Hall Auditorium under the direction of the Town Manager and Board of Selectmen;
2. Shellfish Grants: To allow receipts from Shellfish Grants to be segregated into a special account; and with funds therefrom, up to a limit of \$2,500 annually, to be expended under the direction of the Shellfish Warden and the Board of Selectmen for the purpose of shellfish seeding and cultivation on public shellfish areas;
3. B-Street Garden: To allow receipts from the annual community garden membership fees charged for the public use of the community garden to be segregated into a special account; and with funds therefrom, up to a limit of \$2,500 annually, to be expended for the repair, updating and maintenance of the B-Street Garden under the direction of the Town Manager and the Conservation Commission;
4. Fuel Reimbursement: To allow receipts from the sale of fuel to be segregated into a special account; and with funds therefrom, up to a limit of \$125,000 annually, to be expended for the purchase of fuel under the direction of the Town Manager and the Director of Public Works;
5. Council on Aging Transportation: To allow receipts from donations to be segregated into a special account; and with funds therefrom, up to a limit of \$10,000 annually, to be expended for the transportation cost under the direction of the Town Manager and the Director of the Council on Aging;
6. Affordable Housing: To allow fees received by the Town from the sale and resale of affordable housing dwellings, fees paid for monitoring services provided by the Town, fees paid to ensure compliance with affordable housing restrictions and agreements and donations earmarked for affordable housing purposes to be segregated into a special account; and with funds therefrom, up to a limit of \$10,000 annually to be expended for costs associated with the administration, management and support of affordable housing in the Town, including, without limitation, cost of marketing and conducting lotteries under the direction of the Town Manager and the Housing Specialist;
7. Facilities and Grounds Rental Revolving Account: To allow receipts from the rental and custodial fees charged for the public use of Town-owned facilities and grounds to be segregated into a special account; and with funds therefrom, up to a limit of \$10,000 annually, for janitorial hired staffing and other costs related to rental costs under the direction of the Town Manager; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

**Community Housing Council Recommends: 3-0-0**

Erik Yingling moved to approve article 2 as printed in the warrant under the consent agenda. **Motion Passed.**

**Article 3. Cape Cod Greenhead Fly Control District Assessment.** To see if the Town will vote to raise and appropriate an amount for Greenhead Fly Control as authorized by Section 24, Chapter 252 of the General Laws; and authorize the Town Treasurer to pay said appropriation into the State Treasury; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Board of Health Recommends: 3-0-0**

Erik Yingling moved to approve article 3 as printed in the warrant under the consent agenda. **Motion Passed.**

**Article 4. Amendments to Personnel Bylaw/Classification and Compensation Plan.** To see if the Town will vote to amend Schedules A, B and C of the Town's Classification and Compensation Plan as follows:

Schedule A: To amend Schedule A, "Permanent Full and Part-time Non-Union Positions," of the Classification and Compensation Plan of the Town, effective July 1, 2015, by replacing the existing compensation plan with the following new compensation plan as adopted by the Personnel Board:

<u>GradeLevel</u>	<u>Compensation Range</u>	<u>Position</u>
		Town Manager [exempt MGL C.41,§108N]
		Chief of Police [exempt MGL C.41,§108O]
13	\$87,185 - \$108,403	DPW Director
12	\$81,096 - \$100,828	Assistant Town Manager
		Finance Director
11	\$75,430 - \$93,805	Building Commissioner
		MIS Director
		Water Superintendent
10	\$70,168 - \$87,228	DPW Deputy Director
		Principal Assessor
		Staff Lieutenant
9	\$65,267 - \$81,180	DPW Operations Director
		Health & Environment Manager

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		Library Director
		Town Clerk
		Town Planner
		Tourism Director
8	\$60,705 - \$75,494	MIS Analyst
		COA Director
		Town Collector
		Town Treasurer
7	\$56,461 - \$70,189	Recreation Director
6	\$52,515 - \$65,352	Exec. Assistant to Town Manager
		Local Building Inspector
		Conservation Agent
		Health Agent
		Payroll Employee Benft Mnger
5	\$48,844 - \$60,747	Sec. to the Board of Selectmen
		Exec. Assistant to Police Chief
		Parking Administrator
		MIS Technician
4	\$45,428 - \$56,461	Licensing Agent
		Library Marketing & Prog. Dir
		Library Member Servs Coord
		Permit Coordinator
3	\$42,266 - \$52,578	COA Outreach Coordinator
		Principal Accounting Clerk
2	\$39,317 - \$48,886	Assistant Tourism Director
1	\$36,580 - \$45,470	no positions assigned

Schedule B: To amend Schedule B, "Fire Department Positions," effective July 1, 2014, as requested by the Board of Fire Engineers, as follows:

*Annual Stipends for Reimbursement of Expenses*

Postiion	Current	Proposed
1st Deputy Fire Chief	\$7,700	\$10,000
2nd Deputy Fire Chief	\$5,500	\$8,000
District Fire Chief/Engineer	\$2,200	\$2,200
Firefighter	\$800	\$800
Fire Auxiliary	\$400	\$400
Fire Captain	\$750	\$750
Fire Lieutenant	\$500	\$500
Engine Steward	\$880	\$880
Station Steward	\$1,100	\$1,100
Ladder Steward	\$1,300	\$1,300
LaFrance Steward	\$500	\$500
Oil Inspector	\$1,747	\$1,747
Rescue Steward	\$3,000	\$3,000

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Rescue Captain	\$2,200	\$2,200
Rescue Lieutenant	\$1,450	\$1,450
Rescue Training Officer	\$1,650	\$1,650
Radio Officer	\$550	\$550
Air Officer	\$1,000	\$1,000
Summer Standby Coordinator	\$2,500	\$2,500
Infection Control Officer	\$800	\$800
Annual Salary:		
Fire Chief	\$45,000	\$45,000
Non-Firefighter Positions		
First Responders	\$25.00/hr	\$25.00/hr
EMT-Basic	\$23.29/hr	\$23.99/hr
EMT-Intermediate	\$25.07/hr	\$25.82/hr
EMT-Paramedic	\$27.45/hr	\$28.27/hr
Standby	\$25.00/hr	\$25.00/hr
Safety Inspections	\$20.00/hr	\$20.00/hr
Rescue Squad Participation (per quarter)	\$250	\$250

Schedule C: To amend Schedule C, "Seasonal and Part-time Non-Union Positions," effective July 1, 2015, as follows:

Grade	Actual FY 2015	Proposed FY 2016	Proposed Position Classification
N		\$18.97	Police Summer/On-call Dispatcher
M		\$18.41	No Positions Assigned
L	\$17.56	\$17.91	Parking Lot Technical Manager
			Property Inspector (Assessors)
K	17.06	17.40	Assistant Harbormaster with police powers
			Police Officer, Summer/Auxiliary
J	16.57	16.90	No Positions Assigned
I	16.25	16.57	Parking Meter Collection/Repair
			On-call van Driver
H	15.78	16.09	Police Matron
G	15.48	15.78	No Positions Assigned
F	15.03	15.33	Assistant Harbormaster w/o police powers
			COA Program Coordinator
			Parking and Traffic Officers
			Parking Lot Assistant Technical Manager
			Parking Meter Enforcement
			Part-time Clerical
			Secretary, On-call Relief
			Transfer Station Laborer
E	14.76	15.05	Part-time Library Circulation Aide
D	14.33	14.61	On-call Library Circulation Aide

C	13.91	14.18	Parking Lot Attendant/Out-booth/Floater Barrels & Grounds Laborer Restroom/Building Custodian Seasonal Recreation Supervisor
B	13.65	13.92	No Positions Assigned
A	13.43	13.69	Parking Lot Attendant/In-booth Seasonal Recreation Aides

or to take any other action relative thereto.

*[Requested by the Personnel Board and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Personnel Board Recommends: 4-0-0**

**Board of Health Recommends: 3-0-0**

Erik Yingling moved that the Town vote to amend the Personnel Bylaw and Classification and Compensation Plan, as printed in the warrant under Article

#### 4. **Motion Passed.**

**Article 5 Expenditures from the Tourism Fund.** To see if the Town will vote to transfer from the Tourism Fund the sum of \$630,000 to be expended under the direction of the Board of Selectmen and the Visitor Services Board to fund the following expenditures which market, beautify or enhance tourism in Provincetown pursuant to Chapter 178 of the Acts of 1996:

1. \$125,000 for coordination/support of the Visitor Service Board and the Tourism Department, and costs related thereto;
2. \$320,000 for marketing, and costs related thereto;
3. \$35,000 for municipal projects, and costs related thereto;
4. \$140,000 for tourism grants, and costs related thereto;
5. \$10,000 for Beautification Committee, and costs related thereto;

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Visitor Services Board]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Erik Yingling moved that the Town vote to approve Article 5 as printed in the warrant. **Motion Passed.**

**Article 6. FY 2016 Human Services Grant Program.** To see if the Town will vote to raise and appropriate the sum of \$78,025 to be expended under the direction of the Board of Selectmen, to fund grants to assist nonprofit agencies and organizations to maximize available resources to meet needs identified by the community by providing services to local residents, particularly those

of low and moderate income and those who are uninsured or underinsured, as follows:

AIDS Support Group of Cape Cod	\$9,000
Alzheimer's Family Caregiver Support	5,050
Cape Cod Children's Place	5,500
Consumer Assistance Council	550
Gosnold on Cape Cod	14,500
Helping Our Women	8,000
Homeless Prevention Council	4,000
Independence House	5,000
Lower Cape Outreach Council, Inc.	6,500
Mass-A-Peal	525
Outer Cape Health Services	9,000
Sight Loss Services, Inc.	600
Soup Kitchen in Provincetown	5,000
South Coast Counties Legal Services	4,800
Total	\$78,025

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and Human Services Committee]*

**Board of Selectmen Recommends: 3-0-2**

**Finance Committee Recommends: 6-0-0**

Erik Yingling moved to approve article 6 as printed in the warrant under the consent agenda. **Motion Passed.**

**Article 7. July 4<sup>th</sup> Celebration.** To see if the Town will vote to raise and appropriate the sum of \$22,000 to be expended under the direction of the Town Manager, the Chief of Police and the Director of Public Works for costs associated with the July 4<sup>th</sup> fireworks display; or to take any other action relative thereto. *[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Erik Yingling moved to approve article 7 as printed in the warrant under the consent agenda.

**Motion Passed.**

**Article 8. Cemetery Commission.** To see if the Town will vote to transfer \$6,400 from the Sale of Cemetery Lots Fund to the Cemetery Commissioners to buy back cemetery plots from the Purchaser, or heirs and assigns with burial rights of the lot(s); or to take any other action relative thereto.

*[Requested by the Cemetery Commission]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Cemetery Commission Recommends: 4-0-0**

Erik Yingling moved to approve article 8 as printed in the warrant under the consent agenda.

**Motion Passed.**

**Article 9. Fund Food for Emergency Shelter.** To see if the Town will vote to raise and appropriate the sum of \$10,500 to fund food for the emergency shelter; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

Eric Yingling moved to approve article 9 as printed in the warrant under the consent agenda.

**Motion Passed.**

**Article 10. Room Occupancy Tax: A Home Rule Petition.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation applying the local room occupancy tax to seasonal rentals as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT APPROVING THE APPLICATION BY THE TOWN OF PROVINCETOWN  
OF THE LOCAL OPTION ROOM OCCUPANCY EXCISE TO SEASONAL RENT-  
AL PROPERTIES IN THE TOWN OF PROVINCETOWN

Section 1. Notwithstanding the provisions of any general or special law to the contrary, in addition to the authority to impose a local excise tax upon any transfer of occupancy of any room or rooms as may be set forth in and authorized by Chapter 64G Section 3A of the Massachusetts General Laws or other law, as the same may be amended from time to time, the Town of Provincetown shall, commencing on the first day of the fiscal year that begins after the effective date of this Act, be authorized to impose a local excise tax upon the transfer of occupancy of any room in a seasonal rental property or other transient accommodations located within said Town by any operator at

the rate of up to but not exceeding six (6) percent of the total amount of rent of each such occupancy.

Section 2. For the purposes of this chapter, all terms used herein shall, unless the context requires otherwise, have the same meanings as set forth in Chapter 64G Section 1 of the Massachusetts General Laws and as follows:

“Occupancy”, the use or possession, or the right to the use or possession, of any room or rooms in a bed and breakfast establishment, bed and breakfast home, hotel, lodging house, motel, seasonal rental property or other transient accommodation designed and normally used for sleeping and living purposes, or the right to the use or possession of the furnishings or the services and accommodations, including breakfast in a bed and breakfast establishment or bed and breakfast home, accompanying the use and possession of such room or rooms, for a period of ninety consecutive calendar days or less, regardless of whether such use and possession is as a lessee, tenant, guest or licensee.

“Seasonal rental property or other transient accommodations” shall mean any bed and breakfast home, as defined by Chapter 64G Section 1 of the Massachusetts General Laws and any residential or commercial dwelling, dwelling unit or part thereof, unit of a condominium as defined by Chapter 183A of the Massachusetts General Laws or time-share as defined by Chapter 183B of the Massachusetts General Laws, used for the lodging of guests or invitees in exchange for rent.

Section 3. No excise shall be imposed upon for the transfer of occupancy of any room in a seasonal rental property or other transient accommodations if the total amount of rent is less than fifteen dollars per day or its equivalent or if the accommodation, other than a bed and breakfast home, is exempt under the provisions of Chapter 64G Section 2 of the Massachusetts General Laws.

Section 4. All operators of seasonal rental property or other transient accommodations shall be responsible for assessing, collecting, reporting and paying such local excise tax as set forth in Chapter 64G Sections 3, 4, 5, 6 and 7A of the Massachusetts General Laws and shall be liable in the same manners as operators in Chapter 64G Section 7B of the Massachusetts General Laws.

Section 5. This act shall take effect upon its passage.

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Provincetown Housing Authority Recommends: 5-0-0**

Eric Yingling moved to approve article 10 as printed in the warrant.

**Motion Passed.**

**Article 11. 0.5% Real Estate Transfer Fee: A Home Rule Petition.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to impose a 0.5% Real Estate Transfer Fee as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT AUTHORIZING

THE TOWN OF PROVINCETOWN

TO IMPOSE A 0.5% REAL ESTATE TRANSFER FEE.

Section 1. There is hereby imposed a Real Estate Transfer Fee equal to 0.5% (half percent, ½%) of the purchase price upon the transfer of any real property interest in any real property situated in the Town of Provincetown. Said fee shall be the liability of the purchaser of such property interest, and any agreement between the purchaser and the seller or any other person with reference to the allocation of the responsibility for bearing said fee shall not affect such liability of the purchaser. The fee shall be paid to the Town of Provincetown. The first \$250,000 collected in each fiscal year shall be deposited in the Town's Capital Improvement Stabilization Fund. The remaining funds collected each fiscal year shall be deposited into the Town's General Fund.

Section 2. The following transfers of real property interests shall be exempt from the Real Estate Transfer Fee:

A. First time homebuyers who live in the home for at least 5 years. A lien shall accompany the deed stating that "There is running with the land a lien equal to the amount of fee exempted, plus accumulated interest and penalties until such time as all conditions of this sub-section are met."

B. Transfers to the Government of the U.S., The Commonwealth, the Town of Provincetown and any of their instrumentalities, agencies or sub-divisions, such as the Provincetown Housing Authority.

C. Transfers made without additional consideration to confirm, correct, modify or supplement a transfer previously made.

D. Transfers of convenience with consideration under \$100 which include: name change, into trusts, out of trust, etc.

E. Transfers to any charitable organization as defined in Clause Third of Section Five of Chapter 59 of the General Laws or any religious organization

providing that the real property interests so transferred will be held solely for public charitable or religious purposes.

F. Transfers between family members, marriage partners, parents and children, grandchildren, stepparents and stepchildren, brothers and sisters.

Section 3.

A. The fee imposed shall be due at the time of the transfer of the real property interest.

B. The buyer shall pay interest on any unpaid amount of the fee at the rate the Town collects on unpaid Real Estate Taxes.

C. The Town shall notify a buyer by Registered or Certified Mail of any failure to discharge the amount in full of fee due.

D. All fees and interest required to be paid under this Act shall constitute a personal debt of the buyer and may be recovered in an action of contract.

Section 4. This Act shall take effect on passage;

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Eric Yingling moved to approve article 11 as printed in the warrant.

**Motion Passed.**

**Article 12. General Bylaw Amendment: Non-Criminal Disposition of Pier Corporation Regulations.** (*Deletions shown in strike through and new text shown as underlined*) To see if the Town will vote to amend the Provincetown General Bylaws by amending §2-3-1-1 to read as follows:

**2-3-1-1.** Any rule or regulation of the Provincetown Public Pier Corporation duly enacted as of ~~April 2, 2014~~ April 1, 2015 shall be deemed a regulation of the Board of Selectmen. Violation of such rules or regulations may be enforced by any available means in law or equity, including but not limited to non-criminal disposition pursuant to G.L. c.40, §21D, and Sections 2-3-1 through 2-3-3 of the General Bylaws. For the purposes of this bylaw, the following officials shall be enforcing persons: the Harbormaster and his designees and any police officer of the Town of Provincetown.

**2-3-2-1.** Violations of the Provincetown Public Pier Corporation Regulations in Effect on ~~April 2, 2014~~ April 1, 2015 (attached as Appendix 1 to Schedule A): 1st offense, \$100.00; 2nd offense, \$200.00; 3rd and subsequent offenses, \$300.00; or to take any other action relative thereto.

*[Requested by Provincetown Public Pier Corporation]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**



Erik Yingling moved to approve article 12 as printed in the warrant under the consent agenda. **Motion Passed.**

**Article 13. FY 2016 Operating Budget.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$23,954,057 to fund operating budgets for the several Town departments for Fiscal Year 2016 in accordance with Chapter 9, Section 1 of the Provincetown Charter, as follows:

Budget Divisions	FY 2015	FY 2016	15-16%
I. General Government	\$1,102,255	\$1,122,644	+1.8%
II. Finance	9,578,685	9,731,389	+1.6%
III. Public Safety	4,738,904	5,120,066	+8.0%
IV. Public Works	3,228,088	3,314,835	+2.7%
V. Public Services	932,313	956,121	+2.6 %
Sub-total, I-V	\$19,580,245	\$20,245,055	+3.4%
VI. Public Schools	3,590,298	3,709,002	+3.3%
Total, I-VI	\$23,170,543	\$23,954,057	+3.4%

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

Budget	Actual FY 2014	Budget FY 2015	FinCom FY2016	Selectmen FY2016	% 15-16
I. GENERAL GOVERNMENT					
113 Elections & Town Meetings					
Expenses	\$8,554	\$14,036	\$12,369	\$12,369	-11.90%
122 Board of Selectmen					
Personal Services	43,245	52,940	53,884	53,884	
Expenses	35,998	10,500	8,000	8,000	
sub-total	79,274	63,440	61,884	61,884	-2.50%
123 Town Manager					
Personal Services	262,898	290,884	316,070	316,070	
Expenses	18,335	16,195	12,595	12,595	
sub-total	281,233	307,079	328,662	328,662	7.00%
151 Legal Services					
Expenses	249,880	251,000	230,000	230,000	-8.40%
156 Administration					
Expenses	64,924	59,590	59,590	59,590	0.00%
157 Land Bank					
Maintenance	13,050	13,800	15,000	15,000	
Affordable Hsg	43,500	46,000	50,000	50,000	
Debt Service	73,775	71,525	67,038	67,038	
sub-total	130,325	131,325	132,038	132,038	0.50%
161 Town Clerk					
Personal Services	106,104	108,262	113,575	113,575	
Expenses	4,445	4,445	4,845	4,845	
sub-total	110,549	112,707	118,420	118,420	5.10%

Budget	Actual FY 2014	Budget FY 2015	FinCom FY2016	Selectmen FY2016	% 15-16
169 Licensing					
Personal Services	42,498	43,348	45,036	45,036	
Expenses	0	300	300	300	
sub-total	42,498	43,648	45,336	45,336	3.90%
171 Conservation Commission					
Expenses	8,232	8,090	20,605	20,605	154.70%
175 Planning Board					
Expenses	588	1,940	4,340	4,340	123.70%
176 Zoning Board of Appeals					
Expenses	2,700	2,700	2,700	2,700	0.00%
179 Historical Commission					
Expenses	500	500	500	500	0.00%
180 Historic District Comm					
Expenses	350	2,250	2,250	2,250	0.00%
181 Building Committee					
Expenses	0	5,500	5,500	5,500	0.00%
482 Airport Commission					
Expenses	97,361	98,450	98,450	98,450	0.00%
I. General Govment	\$1,076,938	\$1,102,255	\$1,122,644	\$1,122,644	1.80%
II. FINANCE					
131 Finance Committee					
Expenses	\$58,688	\$4,325	\$4,325	\$4,325	
Reserve Fund	0	101,943	125,000	93,187	
sub-total	58,688	106,268	129,325	97,512	-8.20%
135 Town Accountant					
Personal Services	170,180	188,038	189,134	189,134	
Expenses	51,930	49,375	49,375	49,375	
sub-total	222,110	237,413	238,509	238,509	0.50%
136 Information Systems Department					
Personal Services	173,140	176,603	184,855	184,855	
Expenses	268,000	308,500	320,600	320,600	
sub-total	441,140	485,103	505,455	505,455	4.20%
141 Board of Assessors					
Personal Services	179,372	180,347	185,831	185,831	
Expenses	27,394	57,260	59,285	59,285	
sub-total	206,766	237,607	245,116	245,116	3.20%
145 Treasurer/Collector					
Personal Services	172,133	163,539	160,794	160,794	
Expenses	29,962	37,120	38,500	38,500	
sub-total	202,095	200,659	199,294	199,294	-0.70%
710 Debt Service					
Expenses	2,034,842	2,256,114	2,063,551	2,063,551	-8.50%
820 Tax Title					
Expenses	8,802	20,000	19,000	19,000	-5.00%
910 Retirement/Benefits/Insurance					
Expenses	5,088,934	6,035,521	6,362,952	6,362,952	5.40%

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Budget	Actual FY 2014	Budget FY 2015	FinCom FY2016	Selectmen FY2016	% 15-16
II. Finance	\$8,263,377	\$9,578,685	\$9,763,202	\$9,731,389	1.60%
III. PUBLIC SAFETY					
210 Police					
Personal Services	\$2,187,537	2,147,775	2,256,095	2,338,192	
Expenses	161,626	153,600	143,905	143,905	
sub-total	2,349,163	2,301,375	2,400,000	2,482,097	7.90%
220 Fire					
Personal Services	392,541	446,363	501,920	501,920	
Expenses	180,089	206,190	208,943	208,943	
sub-total	572,630	652,553	710,863	710,863	8.90%
231 Ambulance Service					
Expenses	769,364	\$791,022	810,796	810,796	2.50%
240 Inspections					
Personal Services	173,433	173,015	195,631	195,631	
Expenses	3,126	5,960	6,460	6,460	
sub-total	176,559	178,975	202,091	202,091	12.90%
241 Community Development					
Personal Services	141,080	169,008	105,000	173,519	
Expenses	15,165	22,195	8,320	8,320	
sub-total	156,245	191,203	113,320	181,839	-4.90%
291 Emergency Management					
Expenses	10,741	9,910	8,910	8,910	-10.10%
294 Harbor Committee					
Expenses	0	700	700	700	0.00%
295 Harbormaster					
Expenses	118,263	118,263	118,263	225,910	
sub-total	118,263	118,263	118,263	225,910	91.00%
296 Shellfish					
Personal Services	48,678	48,678	40,184	40,184	
Expenses	6,247	7,900	7,900	7,900	
sub-total	54,925	56,578	48,084	48,084	-15.00%
299 Parking					
Personal Services	330,019	351,025	349,976	349,976	
Expenses	88,944	87,300	98,800	98,800	
sub-total	418,963	438,325	448,776	448,776	2.40%
III. Public Safety	\$4,628,853	\$4,738,904	\$4,861,803	\$5,120,066	8.00%
IV. PUBLIC WORKS					
192 Buildings & Grounds					
Personal Services	\$645,140	\$694,959	\$699,421	\$699,421	
Expenses	518,868	634,906	641,985	641,985	
sub-total	1,164,008	1,329,865	1,341,406	1,341,406	
	43,508	43,808	43,808	43,808	
	1,207,516	1,373,673	1,385,214	1,385,214	0.80%
421 Administration					
Personal Services	118,032	\$122,800	127,758	127,758	
Expenses	293,323	207,750	212,800	212,800	
sub-total	411,355	330,550	340,558	340,558	3.00%

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Budget	Actual FY 2014	Budget FY 2015	FinCom FY2016	Selectmen FY2016	% 15-16
422 Highway					
Personal Services	430,471	\$456,448	465,682	465,682	
Expenses	170,519	119,800	118,300	118,300	
sub-total	600,990	576,248	583,982	583,982	1.30%
423 Snow and Ice	45,946	27,000	27,000	27,000	
Personnel	193,413	140,700	140,700	140,700	
Expenses					
sub-total	239,359	167,700	167,700	167,700	0.00%
431 Solid Waste/Recycling					
Personal Services	417,085	\$440,217	455,081	455,081	
Expenses	129,943	130,950	133,550	133,550	
sub-total	547,028	571,167	588,631	588,631	3.10%
432 Recycling Committee					
Expenses	2,937	2,750	2,750	2,750	0.00%
439 Waste Disposal/Other					
Expenses	129,518	206,000	246,000	246,000	19.40%
IV. Public Works	\$3,138,703	\$3,228,088	\$3,314,835	\$3,314,835	2.70%
V. PUBLIC SERVICES					
511 Health Inspector/Agent					
Personal Services	\$87,401	\$99,134	\$104,729	\$104,729	
Expenses	7,763	7,450	7,850	7,850	
sub-total	95,164	106,584	112,579	112,579	5.60%
512 Public Health/Nurse					
Personal Services	18,954	\$20,363	\$20,579	\$20,579	
Expenses	23,623	26,100	28,100	28,100	
sub-total	42,577	46,463	48,679	48,679	4.80%
513 Board of Health					
Expenses	925	1,610	1,610	1,610	0.00%
541 Council on Aging					
Personal Services	186,479	\$202,036	\$205,782	\$205,782	
Expenses	11,206	26,250	25,800	25,800	
sub-total	197,685	228,286	231,582	231,582	1.40%
543 Veterans Services					
Personal Services	0	\$0	\$0	\$0	
Expenses	27,580	42,825	42,262	42,262	
sub-total	27,580	42,825	42,262	42,262	-1.30%
545 Disability Commission					
Expenses	4,857	5,000	5,000	5,000	0.00%
550 Animal Welfare Committee					
Expenses	0	1,540	1,540	1,540	0.00%
560 Bicycle Committee					
Expenses	2,295	7,863	8,000	8,000	1.70%
610 Library					
Personal Services	227,358	\$227,760	200,494	234,494	
Expenses	83,855	81,209	81,500	81,500	
sub-total	311,213	308,969	281,994	315,994	2.30%
630 Recreation Department					

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Budget	Actual FY 2014	Budget FY 2015	FinCom FY2016	Selectmen FY2016	% 15-16
Personal Services	141,706	146,574	\$152,675	\$152,675	
Expenses	21,108	21,450	21,450	21,450	
sub-total	152,406	168,024	174,125	174,125	3.60%
672 Art Commission					
Expenses	8,989	8,649	8,250	8,250	0.00%
673 Cultural Council					
Expenses	194	6,500	6,500	6,500	0.00%
V. Public Services	\$854,293	\$932,313	\$922,121	\$956,121	2.60%
VI. PUBLIC SCHOOLS					
300 Provincetown Public Schools					
Pre K - 8th Grade	\$2,817,917	\$2,811,291	\$2,939,083	\$2,939,083	4.50%
High School	\$567,536	\$779,007	\$769,919	\$769,919	-1.20%
VI. Public Schools	\$3,385,454	\$3,590,298	\$3,709,002	\$3,709,002	3.30%
OPERATING BUDGET SUMMARY					
I. Gen Govement	\$1,076,938	\$1,102,255	\$1,122,644	\$1,122,644	1.80%
II. Finance	8,263,377	9,578,685	9,763,202	9,731,389	1.60%
III. Public Safety	4,626,853	4,738,904	4,861,803	5,120,066	8.00%
IV. Public Works	3,138,703	3,228,088	3,314,835	3,314,835	2.70%
V. Public Services	854,293	932,313	922,121	956,121	2.60%
Subtotal, I-V	17,690,164	19,580,245	19,984,605	20,245,055	3.40%
VI. Public Schools	3,385,454	3,590,298	3,709,002	3,709,002	3.30%
Total, I-VI	21,345,618	23,170,543	23,693,607	23,954,057	3.40%

**Article 13. FY 2015 Municipal Operating Budget.**  
**Division I. General Government.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**  
**Board of Health Recommends: 3-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum of \$967,606 and transfer \$3,000 from Wetlands Protection Fund, and transfer \$132,038 from the Land Bank Fund for a total of \$1,102,644 to fund operating budgets for the several Town departments for Fiscal Year 2016 under budget Division I, General Government, as recommended by the Board of Selectmen.  
**Motion Passed.**

**Article 13. FY 2015 Municipal Operating Budget.**  
**Division II. Finance.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum of

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\$9,656,389 and transfer \$75,000 from Title V Revolving fund for a total of \$9,731,389 to fund operating budgets for the several Town departments for Fiscal Year 2016 under budget Division II, Finance, as recommended by the Board of Selectmen. **Motion Passed.**

**Article 13. FY 2015 Municipal Operating Budget.**  
**Division III. Public Safety.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Does Not Recommend: 6-0-0**  
**Provincetown Public Pier Corporation Recommends: 4-0-0**  
**Harbor Committee Recommends: 5-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum of \$4,942,166, to transfer \$60,000 from the Ferry Embarkation fund, and transfer \$80,000 from Municipal Waterways fund for a total of \$5,082,166 to fund operating budgets for the several Town departments for Fiscal Year 2016 under budget Division III, Public Safety, as recommended by the Board of Selectmen.

Michael Canizales moved to amend the motion by reducing the Police 210 budget by \$116,852 and reducing the Harbormaster 295 budget by \$74,690.  
**Motion to Amend Does Not Pass.**  
**Motion Passed.**

**Article 13. FY 2015 Municipal Operating Budget.**  
**Division IV. Public Works.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum \$3,314,835 to fund operating budgets for the several Town departments for Fiscal Year 2016 under budget Division IV, Public Works, as recommended by the Board of Selectmen.  
**Motion Passed.**

**Article 13. FY 2015 Municipal Operating Budget.**  
**Division V. Public Services.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**

David Gardner moved the Town vote to raise and appropriate the sum \$956,121

to fund operating budgets for the several Town departments for Fiscal Year 2016 under budget Division V, Public Services, as recommended by the Board of Selectmen. **Motion Passed.**

**Article 13. FY 2015 Municipal Operating Budget.  
Division VI. Public Schools.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**  
**School Committee Recommends: 0-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum of \$2,939,083 to fund the local Provincetown Public School System Budget for Fiscal Year 2016. And further to raise and appropriate the sum of \$769,919 to fund the tuition assessment for students who attend the Nauset Regional High School for a total of \$3,709,002. **Motion Passed.**

**Article 14. FY 2016 Cape Cod Regional Technical High School Assessment.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Town of Provincetown's assessment for the CCRTHS FY2016 operating budget; or to take any other action relative thereto. *[Requested by the Board of Selectmen and the Town Mgr.]*

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**  
**School Committee Recommends: 3-0-0**

Erik Yingling moved that the Town vote to raise and appropriate the sum of \$75,995 for its assessment for Cape Cod Technical Regional High School for FY 2016. **Motion Passed.**

**Article 15. FY 2016 Enterprise Funds.** To see if the Town will vote to raise and appropriate or transfer from available funds the following amounts for enterprise funds of the Town of Provincetown for Fiscal Year 2016:

6001 Water Enterprise Fund	FY 2015	FY2016	15-16%
Enterprise Fund Costs	\$2,112,693	\$2,127,196	
General Fund Costs	295,000	327,717	
TOTAL COSTS	\$2,407,693	\$2,454,913	2.0%
6002 Water Enterprise Fund	FY 2015	FY2016	15-16%
Enterprise Fund Costs	\$3,985,346	\$3,822,773	
General Fund Costs	144,257	139,345	
TOTAL COSTS	\$4,129,603	\$3,962,118	-4.1%

or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Article 15. FY 2015 Enterprise Funds.  
6001 Water Enterprise Fund.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**

Cheryl Andrews moved that the Town vote that \$2,454,913 be appropriated to operate the Water Enterprise Fund, \$1,811,887 to come from Water Enterprise Fund revenues and \$315,309 from Retained Earnings, and further, \$327,717 to be appropriated in the general fund and funded from Water Enterprise revenues. **Motion Passed.**

**Article 15. FY 2015 Enterprise Funds.  
6002 Wastewater Enterprise Fund.**

**Board of Selectmen Recommends: 5-0-0**  
**Finance Committee Recommends: 6-0-0**

Cheryl Andrews moved that the Town vote that \$3,962,947 be appropriated to operate the Wastewater Enterprise Fund, \$3,285,820 to come from Wastewater Enterprise Fund revenues and \$537,782 from reserved for debt service, and further, \$139,345 to be appropriated in the general fund and funded from Wastewater Enterprise revenues. **Motion Passed.**

**Article 16. Adoption of Modified Community Preservation Act.** To see if the Town will vote to amend its acceptance of the Community Preservation Act, G.L. c.44B, §§3-7, by accepting the so-called Modified Community Preservation Act, Section 298 of Chapter 149 of the Acts of 2004, as amended, which acceptance will terminate the Town's participation in the Land Bank Program at the end of the current fiscal year, and, beginning on July 1, 2015, result in collection of a single surcharge of 3% on the real estate tax levy on real property for CPA purposes (rather than 3% for CPA purposes and 3% for Land Bank purposes), of which the full amount will be eligible for CPA state matching funds, and transfer of the Land Bank balance by operation of law to the Community Preservation Fund, which funds would be available for expenditure for all CPA purposes, including open space, historic resources and affordable housing; provided, however, that acceptance of the Modified Community Preservation Act must also be approved by the voters at an election;

And, further, as may be necessary, to authorize the Board of Selectmen to petition the General Court for special legislation as set forth below for such purposes, as set forth below; provided, however, that the General Court

may make clerical or editorial changes of form only to such bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT RELATIVE TO THE CAPE COD LAND OPEN SPACE PROGRAM  
IN THE TOWN OF PROVINCETOWN

SECTION 1. Notwithstanding Section 4A of Chapter 4 or Sections 3 and 16 of Chapter 44B of the General Laws, or any other general or special law to the contrary, the Town of Provincetown shall be deemed to have amended its acceptance of Sections 3 through 7 inclusive of Chapter 44B of the General Laws, otherwise known as the Community Preservation Act (the "Act"), by adopting the so-called Modified Community Preservation Act (the "Modified Act"), Section 298 of Chapter 149 of the Acts of 2004, as amended by Sections 129 through 133 of Chapter 352 of the Acts of 2004, as provided herein, and further that adoption of such Modified Act shall terminate participation by the Town in the Cape Cod Land Open Space Program (the "Land Bank Program"), established pursuant to Chapter 293 of the Acts of 1998), expressly subject to the conditions set forth in said Modified Act. In Provincetown, adoption of the Modified Act shall result in collection of a single surcharge of 3% on the real estate tax levy on real property, and existing funds in the Community Preservation Fund shall remain with said fund and be subject to appropriation by Town Meeting as authorized by the Act and the Modified Act. Except as expressly provided herein, all other provisions of the Modified Act shall apply to the Town of Provincetown.

SECTION 2. The question of adoption of the provisions of the Modified Act shall be placed on the ballot at an Annual or Special Election held in the Town of Provincetown in the form of the following question:

"Shall the Town of Provincetown adopt the so-called "Modified Community Preservation Act", Section 298 of Chapter 149 of the Acts of 2004, as amended, a summary of which appears below?"

Below the question shall appear the following summary:

Acceptance of the so-called "Modified Community Preservation Act", Section 298 of Chapter 149 of the Acts of 2004, as amended, will effectively replace the Cape Cod Open Space Land Acquisition Program, known as the "Land Bank Program", and the standard version of the Community Preservation Act previously accepted by the Town. Beginning in the fiscal year starting July 1, 2015, the total amount of the surcharge on real property collected under the Modified Community Preservation Act will be 3% (rather than 3% surcharge collected under the standard Community Preservation Act and the 3% surcharge collected under the Land Bank Program), and the Town will be eligible for state matching funds up to the full amount of the surcharge. Beginning in fiscal year 2020, the Town may alter the amount of the surcharge,

application of any exemptions to the Community Preservation Act, or revoke the surcharge altogether, in accordance with the provisions of General Laws Chapter 44B. If the Town adopts the Modified Community Preservation Act, funds in the Land Bank account will be placed in the Community Preservation Fund and may be utilized in accordance with the Community Preservation Act. The Town has a Community Preservation Committee that will continue to make recommendations to Town Meeting concerning expenditures from the Community Preservation Fund.

If a majority of the voters voting on said question vote in the affirmative, the provisions of Section 1 of this act shall be effective in the Town of Provincetown, but not otherwise."

SECTION 3. If this act is not in effect on or before March 31, 2015, any vote taken at the 2015 Annual Town Meeting or Annual Town Election in said Town to amend its acceptance of the Act by adopting the Modified Act, as provided in Sections 1 and 2 of this act, and any actions taken in reliance thereon and pursuant thereto shall be ratified, validated and confirmed as if this act had been in effect prior thereto.

SECTION 4. This act shall take effect upon passage;  
or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 3-2-0**

**Finance Committee Recommends: 5-2-0**

**Conservation Commission Does Not Recommend: 4-0-0**

**Open Space Committee Does Not Recommend: 3-0-0**

**Community Preservation Committee Does Not Recommend: 6-0-1**

**Community Housing Council Does Not Recommend: 2-1-0**

**Animal Welfare Committee Does Not Recommend: 5-0-0**

**Provincetown Housing Authority Recommends: 4-1-0**

Raphael Richter moved that the Town amend its acceptance of the Community Preservation Act, G.L. c.44B, §§3-7, by accepting the so-called Modified Community Preservation Act, section 298 of Chapter 149 of the Acts of 2004, as amended, which acceptance will terminate the Town's participation in the Land Bank Program at the end of the current fiscal year, which will also terminate the Town's participation in the "traditional" CPA; and further, pursuant to this vote, beginning on July 1, 2015, the Town will collect a surcharge of 3% on the real estate tax levy on real property for CPA purposes under the Modified CPA, an additional surcharge of 3% on the real estate tax levy on real property only for as long as needed to pay for any CPA debt existing at the time this vote takes effect, and the Land Bank balance will be transferred by operation of law to the Community Preservation Fund, which funds would be available for expenditure for all CPA purposes, including open space, historic resources and affordable housing; provided, however, that acceptance of the

Modified Community Preservation Act must also be approved by the voters at an election;

And, further, as may be necessary, to authorize the Board of Selectmen to petition the General Court for special legislation as set forth below for such purposes, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to such bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

SECTION 1. Notwithstanding section 4A of chapter 4 or sections 3 and 16 of chapter 44B of the General Laws, or any other general or special law to the contrary, the town of Provincetown shall be deemed to have amended its acceptance of sections 3 through 7 inclusive of chapter 44B of the General Laws, otherwise known as the Community Preservation Act (the “Act”), by adopting the so-called Modified Community Preservation Act (the “Modified Act”), section 298 of chapter 149 of the acts of 2004, as amended by sections 129 through 133 of chapter 352 of the acts of 2004, as provided herein, and further that adoption of such Modified Act shall terminate participation by the town in the Cape Cod Land Open Space Program (the “Land Bank Program”, established pursuant to chapter 293 of the acts of 1998), expressly subject to the conditions set forth in said Modified Act. In Provincetown, the adoption of the Modified Act shall result in collection of a surcharge of 3% on the real estate tax levy on real property, and existing funds in the Community Preservation Fund shall remain with said fund and be subject to appropriation by town meeting as authorized by the Act and the Modified Act. Except as expressly provided herein, all other provisions of the Modified Act shall apply to the town of Provincetown. Further, an additional surcharge of 3% on the real estate tax levy on real property shall be collected in connection with the town’s earlier acceptance of the Act, until such time as the town has repaid any debt incurred pursuant to the Act, or has collected enough funds through the additional surcharge for such purposes.

SECTION 2. The question of adoption of the provisions of the Modified Act shall be placed on the ballot at an annual or special election held in the town of Provincetown in the form of the following question:  
 «Shall the Town of Provincetown adopt the so-called “Modified Community Preservation Act”, section 298 of Chapter 149 of the Acts of 2004, as amended, a summary of which appears below?” Below the question shall appear the following summary:  
 Acceptance of the so-called “Modified Community Preservation Act”, section 298 of Chapter 149 of the Acts of 2004, as amended, will effectively replace

the Cape Cod Open Space Land Acquisition Program, known as the “Land Bank Program”, and the standard version of the Community Preservation Act previously accepted by the Town. Beginning in the fiscal year starting July 1, 2015, the total amount of the surcharge on real property collected under the Modified Community Preservation Act will be 3% (rather than 3% surcharge collected under the standard Community Preservation Act and the 3% surcharge collected under the Land Bank Program), and the Town will be eligible for state matching funds up to the full amount of the surcharge. Beginning in fiscal year 2020, the Town may alter the amount of the surcharge under the Modified Community Preservation Act, application of any exemptions to the Community Preservation Act, or revoke the surcharge altogether, in accordance with the provisions of General Laws chapter 44B. If the Town adopts the Modified Community Preservation Act, funds in the Land Bank account will be placed in the Community Preservation Fund and may be utilized in accordance with the Community Preservation Act. An additional surcharge of 3% on the real estate tax levy on real property will continue to be collected until the Town has repaid any Community Preservation Act debt existing as of the date the Modified CPA takes effect, or has collected enough funds through the additional surcharge for such purposes. The Town has a Community Preservation Committee that will continue make recommendations to Town Meeting concerning expenditures from the Community Preservation Fund. If a majority of the voters voting on said question vote in the affirmative, the provisions of section 1 of this act shall be effective in the town of Provincetown, but not otherwise.”

SECTION 3. If this act is not in effect on or before March 31, 2015, any vote taken at the 2015 annual town meeting or annual town election in said town to amend its acceptance of the Act by adopting the Modified Act, as provided in sections 1 and 2 of this act, and any actions taken in reliance thereon and pursuant thereto shall be ratified, validated and confirmed as if this act had been in effect prior thereto.

SECTION 4. This act shall take effect upon passage.

**Motion Does Not Pass.**

9:34 p.m. Michael Canizales moved to adjourn Annual Town Meeting until tomorrow, April 8, 2015 at 6:00 p.m. **Motion Passed.**

**Town Moderator Mary-Jo Avellar called the meeting to order at 6:02 p.m. on Wednesday, April 8, 2015.**

**Article 17. Community Preservation Budget for FY 2016.** To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2016 Community Preservation Budget, to appro-



appropriate or reserve for future spending the following amounts as recommended by the Community Preservation Committee, with each item considered a separate appropriation:

1. Reserves: Part 1
  - A. \$74,796 for Open Space;
  - B. \$349,796 for Community Housing;
  - C. \$74,796 for Historic Resources;
2. Debt Service Appropriations: Part 2
  - A. \$232,150 for Community Housing debt service;
  - B. \$56,124 for Open Space debt service;
  - C. \$168,948 for Historic Preservation debt service;
3. Grant Requests Appropriations: Part 3
  - A. Community Housing Office, Housing Specialist - \$113,677: funding of Housing Office including 35 hours per week for Housing Specialist and 5 hours per week for CPA Administration along with pro-rated health benefits and some expenses;
  - B. Fire Station #2 - \$196,000: funds for the design and construction conversion of the upper levels to community rental housing units; said funds to be expended under the direction of the Town Manager;
  - C. VMCC Housing Development Feasibility Analysis - \$25,000: funds to explore the possibility of an addition and/or second story development for the creation of community housing at the Veterans Memorial Community Center, said funds to be expended under the direction of the Town Manager;
  - D. School Building Auditorium Restoration - \$15,000: replacement of school auditorium window and door curtains as part of a multi-year project; said funds to be expended under the direction of the Town Manager;
  - E. Hamilton and Gifford Cemeteries Stone Conservation - \$60,000: for stone conservation work as part of the Implementation of Preservation Plans; said funds to be expended under the direction of the Town Manager;
  - F. Mildred Greensfelder Playground Surfacing project - \$65,000: to re-surface playground area from sand to rubber pour-in-place; said funds to be expended under the direction of the Town Manager;
  - G. CPA General Administration – \$22,000

or to take any other action relative thereto.

*[Requested by the Community Preservation Committee]*

#### **Article 17. Community Preservation Budget for FY 2016.**

1 & 2. Reserves and Debt Service

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Cheryl Andrews moved that the Town vote to set aside from Community Preservation Act undesignated fund balance the sum of \$74,796 for the Open Space reserve fund, the sum of \$349,796 for the Community Housing Reserve Fund and the sum of \$74,796 for the historic resources reserve fund.

**And further** to appropriate the sum of \$457,222 to fund debt service for Fiscal Year 2016 as follows: the sum of \$232,150 from Affordable Housing reserves, the sum of \$56,124 from Open Space estimated annual revenue, and the sum of \$168,948 from Historic Preservation estimated annual revenue.

**Motion Passed.**

#### **Article 17 – 3A Community Preservation FY 2016 Budget**

Community Housing Office, Housing Specialist

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 7-0-0**

**Community Housing Council Recommends: 3-0-0**

**Housing Authority Recommends: 5-0-0**

Cheryl Andrews moved that the Town vote to appropriate from Affordable Housing Reserves the sum of \$113,677 for Housing Office and CPA support.

**Motion Passed.**

#### **Article 17 – 3B Community Preservation FY 2016 Budget**

\$195,000 Fire House #2 Conversion

**Board of Selectmen Recommends to Indefinitely Postpone: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 5-2-0**

**Community Housing Council Recommends: 3-0-0**

**Provincetown Housing Authority Recommends: 5-0-0**

Cheryl Andrews moved that the Town vote to appropriate under the Community Preservation Act –Community Housing Program the sum of \$196,000 from Community Housing Reserves to be used for the design and construction for the conversion of the upper levels of fire station #2 to community rental housing units, said funds to be expended under the direction of the Town Manager.

**Motion Does Not Pass.**

#### **Article 17 – 3C Community Preservation FY 2016 Budget**

\$25,000 VMCC Housing Development Feasibility Analysis

**Board of Selectmen Recommends: 4-1-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 4-3-0**

**Community Housing Council Recommends: 3-0-0**

**Provincetown Housing Authority Recommends: 5-0-0**

Cheryl Andrews moved to indefinitely postpone article 17 – 3C.

**Motion Passed.**

**Article 17 – 3D Community Preservation FY 2016 Budget**

\$15,000 School Building Auditorium Restoration

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 7-0-0**

**Historical Commission Recommends: 5-0-0**

**School Committee Recommends: 3-0-0**

Cheryl Andrews moved that the Town vote to appropriate under the Community Preservation Act – Historic Preservation Program the sum of \$15,000 from Community Preservation undesignated fund balance to be used for replacement of school auditorium window and door curtains as part of a multi-year project, said funds to be expended under the direction of the Town Manager.

**Motion Passed.**

**Article 17 – 3E Community Preservation FY 2016 Budget**

\$60,000 Hamilton and Gifford Cemeteries Stone Conservation

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 7-0-0**

**Historical Commission Recommends: 5-0-0**

**Cemetery Commission Recommends: 4-0-0**

Cheryl Andrews moved that the Town vote to appropriate under the Community Preservation Act – Historic Preservation Program the sum of \$60,000 from Community Preservation undesignated fund balance for stone conservation work as part of the Implementation of Preservation Plans, said funds to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 17 – 3F Community Preservation FY 2016 Budget**

\$65,000 Mildred Greensfelder Surfacing Project

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 7-0-0**

**Recreation Commission Recommends: 4-0-0**

**Community Preservation Committee Recommends: 7-0-0**

**School Committee Recommends: 3-0-0**

Cheryl Andrews moved that the Town vote to appropriate under the Community Preservation Act – Recreation Program the amount of \$65,000 from undesignated fund balance to renovate and rehabilitate by resurfacing the playground area from sand to rubber pour-in-place at the East End playground, said funds to be expended under the direction of the Town Manager.

**Motion Passed.**

**Article 17 – 3G Community Preservation FY 2015 Budget**

\$22,000 CPA General Administration

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 6-0-0**

Cheryl Andrews moved that the Town vote to appropriate the sum of \$22,000 from estimated annual revenue to be used for CPA general administration, said funds to be expended under the direction of the Town Manager.

**Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds the following sums to defray the costs of the Fiscal Year 2016 Capital Improvements Program submitted in accordance with Chapter 9, Section 2 of the Provincetown Charter as follows, provided that one or more of the appropriations listed below shall be contingent on a Proposition 2½ Capital Outlay or Debt Exclusion ballot question:

1. Police Fleet Upgrade Plan - \$30,600 to be expended under the direction of the Town Manager and the Chief of Police for the purchase of one police vehicle, and costs related thereto;
2. Fire and Rescue, Mechanical CPR Machine - \$45,000 to be expended under the direction of the Town Manager and the Board of Fire Engineers for the purpose of purchasing a mechanical CPR machine, and costs related thereto;
3. Fire and Rescue, Replace Rescue Ambulance - \$200,000 to be expended under the direction of the Town Manager and the Board of Fire Engineers for the replacement of ambulance 198, and costs related thereto;
4. Electric Vehicle Charging Stations and Electric Vehicle - \$35,000 to be expended in conjunction with the Massachusetts Electric Vehicle Incentive Program Phase III and Workplace Charging Grants Program under the

direction of the Town Manager to purchase four electric vehicle charging stations for public use in the MPL and for an electric vehicle for Community Development inspections and related equipment, and costs related thereto;

5. DPW Street and Sidewalk Maintenance and Repair - \$50,000 to be expended under the direction of the Town Manager and the Director of Public Works for maintenance and repair of streets and sidewalks, and costs related thereto;
  6. Storm Water Management - \$75,000 to be expended under the direction of the Town Manager and the Director of Public Works to be used for ongoing improvements to the Town's drainage system in conjunction with making application for various grants which may become available, and costs related thereto;
  7. Roadway Paving Plan - \$200,000 to be expended under the direction of the Town Manager and the Director of Public Works to continue additional roadway maintenance as outlined in the Town-wide paving plan, and costs related thereto;
  8. Library Carpet Replacement - \$30,000 to be expended under the direction of the Town Manager and the Library Director to replace one floor of carpeting at the Provincetown Library, and costs related thereto;
  9. Use of Parking Funds to Purchase Two Kiosks - \$36,500 from the Parking Fund to be expended under the direction of the Town Manager for the purchase of two parking kiosks, and costs related thereto;
  10. Use of Parking Funds to Purchase New Equipment - \$22,500 from the Parking Fund to be expended under the direction of the Town Manager for the upgrade of parking lot equipment, and costs related thereto;
  11. MacMillan Pier Floating Docks and Wave Attenuators - \$4,900,000 to be expended under the direction of the Town Manager and the Harbormaster to replace pier floating docks and to purchase and install a wave attenuation system and costs related thereto. Total costs will be reduced by a FEMA grant of up to 75%.
  12. Purchase Service Trucks for Water Department - \$65,000 to be expended under the direction of the Town Manager and the Director of Public Works to purchase one dump truck for the Water Department, and costs related thereto;
  13. Pier Maintenance Requests - \$335,000 to be expended under the direction of the Town Manager and the Harbormaster for capital maintenance repairs to the MacMillan Pier, and costs related thereto;
- or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

Without objection Town Moderator Mary-Jo Avellar grouped the items within April 6, 2015 Annual Town Meeting Article 18 by the specific funding source and to be discussed and moved as a group. (Note: The vote for each item in the

article will also appear separately directly after the article number in the meeting minutes for easier reference).

Tom Donegan moved that the Town vote to transfer \$600,600 from the Capital Improvement Stabilization Fund for the following:

\$30,600 for the purchase of one police vehicle, and costs related thereto, to be expended under the direction of the Town Manager and the Chief of Police.

\$45,000 for the purpose of purchasing a mechanical CPR machine, and costs related thereto, to be expended under the direction of the Town Manager and the Board of Fire Engineers.

\$200,000 for the replacement of ambulance 198, and costs related thereto, to be expended under the direction of the Town Manager and the Board of Fire Engineers.

\$50,000 for maintenance and repair of streets and sidewalks, and costs related thereto, to be expended under the direction of the Town Manager and the Director of Public Works

\$75,000 for ongoing improvements to the Town's drainage system in conjunction with making application for various grants which may become available, and costs related thereto, to be expended under the direction of the Town Manager and the Director of Public Works.

\$200,000 to continue additional roadway maintenance as outlined in the Town-wide paving plan, and costs related thereto, to be expended under the direction of the Town Manager and the Director of Public Works.

**Motion Passed. (2/3rd's Vote Declared)**

Tom Donegan moved that the Town vote to transfer \$65,000 from free cash for the following:

\$35,000 to be expended in conjunction with the Massachusetts Electric Vehicle Incentive Program Phase III and Workplace Charging Grants Program under the direction of the Town Manager to purchase four electric vehicle charging stations for public use in the MPL and for an electric vehicle for Community Development inspections and related equipment, and costs related thereto, to be expended under the direction of the Town Manager.

\$30,000 to replace one floor of carpeting at the Provincetown Library, and costs related thereto, to be expended under the direction of the Town Manager and the Library Director. **Motion Passed.**

Tom Donegan moved that the Town vote to transfer \$59,000 from the parking fund for the following:

\$36,500 to be expended under the direction of the Town Manager for the purchase of two parking kiosks, and costs related thereto, to be expended under the direction of the Town Manager.

\$22,500 for the upgrade of parking lot equipment, and costs related thereto, to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-1. Police Fleet Upgrade Plan

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$30,600 from the Capital Improvement Stabilization Fund for the purchase of one police vehicle, and costs related thereto, to be expended under the direction of the Town Manager and the Chief of Police. **Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-2. Fire and Rescue, Mechanical CPR Machine

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved \$45,000 for the purpose of purchasing a mechanical CPR machine, and costs related thereto, to be expended under the direction of the Town Manager and the Board of Fire Engineers.

**Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-3. Fire and Rescue, Replace Rescue Ambulance

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved \$200,000 for the replacement of ambulance 198, and costs related thereto, to be expended under the direction of the Town Manager and the Board of Fire Engineers. **Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-4. Electric Vehicle Charging Stations and Electric Vehicle

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved \$35,000 to be expended in conjunction with the Massachusetts Electric Vehicle Incentive Program Phase III and Workplace Charging Grants Program under the direction of the Town Manager to purchase four electric vehicle charging stations for public use in the MPL and for an electric vehicle for Community Development inspections and related equipment, and costs related thereto, to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-5. DPW Street and Sidewalk Maintenance and Repair

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved \$50,000 for maintenance and repair of streets and sidewalks, and costs related thereto, to be expended under the direction of the Town Manager and the Director of Public Works.

**Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-6. Storm Water Management

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$75,000 from the Capital Improvement Stabilization Fund to be used for ongoing improvements to the Town's drainage system in conjunction with making application for various grants which may become available, and costs related thereto, to be expended under the direction of the Town Manager and the Director of Public Works.

**Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-7. Roadway Paving Plan

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$200,000 from the Capital Improvement Stabilization Fund to continue additional roadway maintenance as outlined in the Town-wide paving plan, and costs related thereto, to be

expended under the direction of the Town Manager and the Director of Public Works. **Motion Passed. (2/3rd's Vote Declared)**

**Article 18. FY 2016 Capital Improvements Program.**

18-8. Library Carpet Replacement

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$30,000 from free cash to replace one floor of carpeting at the Provincetown Library, and costs related thereto, to be expended under the direction of the Town Manager and the Library Director. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-9. Use of Parking Funds to Purchase Two Kiosks

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$36,500 from parking fund to be expended under the direction of the Town Manager for the purchase of two parking kiosks, and costs related thereto, to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-10. Use of Parking Funds to Purchase New Equipment

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to transfer \$22,500 from the parking fund for the upgrade of parking lot equipment, and costs related thereto, to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-11. MacMillan Pier Floating Docks and Wave Attenuators

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 4-3-0**

**Board of Health Recommends: 3-0-0**

**Provincetown Public Pier Corporation Recommends: 4-0-0**

**Harbor Committee Recommends: 5-0-0**

Cheryl Andrews moved that the Town vote to appropriate the sum of \$4,900,000 to be expended under the direction of the Town Manager and the Harbormaster to replace pier floating docks and to purchase and install a wave attenuation system and costs related thereto, provided however that no funds may be expended from this appropriation until the Town has received formal notification from FEMA that it has been awarded a grant of 75% for this project and, that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow \$4,900,000 pursuant to General Laws Chapter 44, sections 7 and 8, or any other enabling authority and to issue bonds and notes therefor; provided that the appropriation shall be contingent on the passage of a Proposition 2 and ½ debt exclusion by the voters of the town in accordance with General Laws Ch. 59 section 21C.

**Motion Passed – 2/3rd's Vote Required. (For: 131 Against:49)**

**Article 18. FY 2016 Capital Improvements Program.**

18-12. Purchase Service Trucks for Water Department

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

Erik Yingling moved that the Town vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$65,000 to purchase one dump truck for the Water Department, including all costs incidental and related thereto; to be expended under the direction of the Town Manager and Director of Public Works. **Motion Passed.**

**Article 18. FY 2016 Capital Improvements Program.**

18-13. Pier Maintenance Requests

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

**Provincetown Public Pier Corporation Recommends: 4-0-0**

**Harbor Committee Recommends: 5-0-0**

Raphael Richter moved that the Town vote to transfer \$335,000 from free cash to be expended under the direction of the Town Manager and the Harbormaster for capital maintenance repairs to the MacMillan Pier, and costs related thereto, that the total amount authorized be reduced by any FEMA grant received.

**Motion Passed.**

**Article 19. Increase to Schedule C of the Personnel Bylaw/Classification and Compensation Plan.** To see if the Town will vote to raise and appropri-

ate or transfer from available funds the sum of \$27,247 to adjust the FY 2016 increase for employees in Schedule C of the Compensation Plan from +2% to +5% with the funds to be expended under the direction of the Town Manager; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 4-0-1**

**Finance Committee Does Not Recommend: 6-0-0**

**Personnel Board Recommends: 4-0-0**

Erik Yingling moved that the Town raise and appropriate the sum of \$27,247 to adjust the FY 2016 increase for employees in Schedule C of the Compensation Plan from +2% to +5% with the funds to be expended under the direction of the Town Manager. **Motion Passed.**

**Article 20. Rescind the Prior Adoption of MGL C.59, §2A (a) to Add New Growth Properties to Tax Base Six Months Earlier.** To see if the Town will vote to rescind the adoption of the third sentence of MGL C.59, §2A(a), which reads as follows “Notwithstanding the foregoing, in any city or town which accepts the provisions of this sentence, buildings and other things erected on or affixed to land during the period beginning on January second and ending on June thirtieth of the fiscal year preceding that to which the tax relates shall be deemed part of such real property as of January first”; or to take any other action relative thereto. *[Requested by the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Cheryl Andrews moved to approve article 20 as printed in the warrant. **Motion Passed.**

**Article 21. Zoning Bylaw Amendment: Use Regulations Article: Accessory Dwellings in the Single Family Zone** (Deletions shown in strike-through and new text shown as underlined)

To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2440, Permitted Principal Uses, as follows:

Add a footnote to Principal Use, A1a2, Single Family Dwelling, two per lot, as follows:

A1a Single Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	M
2. 2 per lot	<del>NO</del> PB <sup>20</sup>	BA	yes	yes	yes	No	No

[Footnote] 20. One accessory dwelling unit may be allowed in the Res1 Zoning District only if the following criteria are met: it is for year-round rental only; it is limited in size to 600 square feet if it is a free-standing dwelling unit

or 40% of the gross floor area if it is located within the principal residence.

And to amend the Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2430, Symbols, by adding a new symbol for Special Permit from the Planning Board (PB) as follows:

2430 Symbols. In the following Use Regulation Schedule symbols shall mean the following: YES, a permitted use; NO, an excluded or prohibited use; BA, a use authorized under Special Permit from the Board of Appeals as provided for in Section 5300 Special Permits; PB, a use authorized by Special Permit from the Planning Board.

or to take any other action relative thereto.

*[Requested by the Provincetown Planning Board]*

**Board of Selectmen Recommends: 3-1-1**

**Finance Committee Recommends: 4-0-2**

**Planning Board Recommends: 2-0-1**

**Community Housing Council Recommends: 3-0-0**

### 2/3<sup>rd</sup>'s Vote Required

Gloria McPherson moved that the Town amend the Zoning Bylaw as printed in the warrant under Article 21. **Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 22. Home Rule Petition: Expanding Residential Property Exemption.** To see if the Town will vote to petition the General Court to enact a special act of the Town of Provincetown the text of which is set forth below, and that the General Court be authorized with the approval of the Board of Selectmen, to make constructive changes in the text thereof as may be necessary or advisable in order to accomplish the intent of this legislation in order to secure its passage, as follows:

AN ACT INCREASING THE EXEMPTION FOR RESIDENTIAL PROPERTY  
IN THE TOWN OF PROVINCETOWN

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

SECTION 1. Notwithstanding Section 5C of Chapter 59 of the General Laws or any other general or special law to the contrary, with respect to each parcel of real property classified as Class One, residential, in the Town of Provincetown as certified by the commissioner of revenue to be assessing all local property at its full and fair cash valuation, and with the approval of the board of selectmen, there shall be an exemption equal to not more than 20 per cent of the average assessed value of all Class One residential parcels within the Town; provided, however, that the exemption shall be applied only to (1) the principal residence of the taxpayer as used by the taxpayer for income



tax purposes, and (2) a residential parcel occupied by a registered voter of the Town of Provincetown, other than the taxpayer, occupied on a year-round basis and used as his or her principal residence for income tax purposes. This exemption shall be in addition to any exemptions allowable under Section 5 of said Chapter 59; provided, however, that the taxable valuation of the property, after all applicable exemptions, shall not be reduced to below 10 per cent of its full and fair cash valuation, except through the applicability of Section 8A of Chapter 58 of the General Laws and clause Eighteenth of said Section 5 of said Chapter 59. Where, pursuant to said Section 5 of said Chapter 59, the exemption is based upon an amount of tax rather than on valuation, the reduction of taxable valuation for the purposes of the preceding sentence shall be computed by dividing the amount of tax by the residential class tax rate of the city and multiplying the result by \$1,000. For the purposes of this paragraph, "parcel" shall mean a unit of real property as defined by the Board of Assessors of the Town in accordance with the deed for the property and shall include a condominium unit.

SECTION 2. A taxpayer aggrieved by the failure to receive the residential exemption authorized under this act may apply for the residential exemption to the board of assessors of the Town of Provincetown in writing on a form approved by the board within 3 months after the date on which the bill or notice of assessment was sent. For the purposes of this act, a timely application filed under this section shall be treated as a timely filed application pursuant to Section 59 of Chapter 59 of the General Laws.

SECTION 3. This act shall take effect as of July 1, 2016, and shall apply to taxes levied for fiscal years beginning on or after July 1, 2016; or to take any other action relative thereto. *[Requested by Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Housing Council Recommends: 3-0-0**

**Provincetown Housing authority Recommends: 5-0-0**

Tom Donegan moved that the Town vote to approve article 22 as printed in the warrant.

Mark Westman moved to amend the motion as follows: To add the following language to line 15 – Strike the period placed after the language "for income tax purposes"; insert a comma in its place; add the following language: "and the property is assessed for under One (1) Million Dollars for tax purposes." Renummer Sections 2 and 3 as Sections 3 and 4. Add the following as Section 2: SECTION 2. The revenue derived by the Town as the result of excluding properties assessed for more than One Million Dollars from the exemption shall be solely dedicated to development of the Affordable Housing Trust Fund.

## **Motion to Amend Does Not Pass.**

### **Motion Passed.**

**Article 23. Special Act – Creation of Year-Round Rental Housing Trust.** To see if the Town will vote to petition the General Court for a Special Act creating a Year-Round Rental Housing Trust; or to take any other action relative thereto. *[Requested by the Finance Committee]*

**Board of Selectmen Recommends: 4-0-0**

**Finance Committee Recommends: 5-0-1**

Michael Canizales moved to authorize the Board of Selectmen to prepare and file a home rule petition with the General Court that would create a Year-Round Rental Housing Trust; provided that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition. The home rule petition would include the following elements:

1. A finding by the General Court that there exists in Provincetown a severe shortage of year-round rental units to serve the needs of the residents of the Town. This shortage has resulted in significant economic displacement and financial hardship to the residents of the Town and has resulted in the relocation of many residents to other Towns on the Outer Cape.
2. A finding by the General Court that special legislation is needed to address this element of the severe housing crisis within the Town, and a finding that there is a valid public purpose in authorizing the Town of Provincetown and the Trust to expend public funds for the purposes of the Act, including the creation, development, and management of market rate renting housing.
3. A Year-Round Rental Housing Trust would be established in the Town for the purpose of creation and preservation of year-round rental housing units in the Town for the benefit of all residents.
4. The Trust would be governed by a Board of Trustees consisting of five members appointed by the Board of Selectmen to serve staggered three year terms. In making appointments to the Board of Trustees the Board of Selectmen will consider a broad range of expertise including real estate development and financing. The Board of Selectmen shall designate one of its members to serve on the Board of Trustees and at least one member of the public at large, preferably a resident that lives in year-round rental housing in the Town. The Trust would be

considered a Town board and subject to the Charter and bylaws of the Town except as may be otherwise expressly provided in this Special Act.

5. There would also be created a special fund to be known as the Year-Round Rental Housing Trust Fund which will be separate and apart from the General Fund. The Town Treasurer will be the custodial of the Fund. The Trust Fund would receive all gifts and grants made to the Trust as well as any moneys appropriated by the Town to aid the Trust. The Trust Fund would also receive all revenues from the sale of property and rental income from properties under the custody of the Trust. Any funds previously appropriated by the Town for the creation of year-round rental housing prior to the effective date of the Act would be, by operation of law, transferred into the Trust Fund. The Trust Fund would be available for expenditure by the Trust for the purposes set forth in the special act without further appropriation. The Town would be authorized to borrow money in aid of the Trust, to be used by the Trust for any purpose for which the town is authorized to borrow. In addition, the Trust is authorized to borrow money on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets, as collateral.
6. The Trust would be empowered to acquire land and interests therein, and to manage, lease, and convey interests in land. All properties and developments owned and undertaken by the Trust would be subject to the Town's Zoning Bylaw and other land use regulations.
7. The Trust would be authorized to employ agents, property managers and advisors and to set their compensation with the funds available to it in the Trust Fund.
8. The financial records of the Trust shall be subject to control and oversight by the Town's Finance Department and subject to yearly audit by the accounting firm employed by the Town for purposes of the regular town audit.
9. The Trust would be public employer and the members of the board are public employees for the purposes of G.L. c. 258, and pursuant to 268A the trustees shall be deemed special municipal employees.
10. The Trust would not be subject to G.L. c. 30B, s. 16 relating to the acquisition and disposition of land but would be subject to all laws of the Commonwealth relating to open meetings and public records, as well as the public construction laws.
11. Transfers of land between the Trust and the Town would be subject to G.L. c. 40, s. 15A, meaning that no land could be transferred by the Town to the Trust without town meeting approval.

12. Unimproved land under the custody of the Trust will be exempt from the payment of taxes under chapters 59 and 62 of the General Laws. Once developed, market rate rental units will be subject to taxation and the Trust will be liable for the payment of all real estate and other taxes assessed on such units. **Motion Passed.**

10:04 p.m. Michael Canizales moved to adjourn Annual Town Meeting until tomorrow, April 9, 2015 at 6:00 p.m. **Motion Passed.**

**Town Moderator Mary-Jo Avellar called the meeting to order at 6:07 p.m. on Thursday, April 9, 2015.**

Stephen Katsurinis moved to take Article 26 out of order and heard before Article 24. **Motion to Hear Article 26 Before Article 24 Passed.**

**Article 24. Capital Outlay for Community Housing.** To see if the Town will vote to raise and appropriate the sum of \$2,500,000 for the purpose of creating year-round rental housing in the Town, provided that such appropriation shall be contingent on the passage of a Proposition 2½ capital outlay exclusion ballot question; or to take any other action relative thereto.  
[Requested by the Finance Committee]

**Board of Selectmen Reserves Recommendation: 3-2-0**  
**Finance Committee Recommends: 6-0-0**

Doug Cliggott moved that the Town vote to raise and appropriate the sum of \$500,000 for the purpose of creating year-round rental housing in the Town, provided that such appropriation shall be contingent on the passage of a Proposition 2½ capital outlay exclusion ballot question, in accordance with General Laws Ch. 59 section 21C and provided further that no funds may be expended from this appropriation unless and until the home rule petition approved under article 23 is enacted by the general court and signed by the governor.

David Hale moved to replace the main motion with the following: that the Town vote to raise and appropriate the sum of \$500,000 for the purpose of creating year-round rental housing in the Town, provided that such appropriation shall be contingent on the passage of a Proposition 2½ capital outlay exclusion ballot question, in accordance with General Laws Ch. 59 section 21C, and further that the sum of \$300,000 be transferred from free cash and the amount of \$700,000 be transferred from the sale of land account for the same purpose and provided further that no funds may be expended pursuant to this vote unless and until the home rule petition approved in article 23 is enacted by the General Court and signed by the Governor. **Motion To Amend Passed.**  
**Motion As Amended Passed.**

**Article 25. *Appropriate Funds for Year-Round Rental Housing.*** To see if the Town will vote to raise and appropriate the sum of \$250,000 for the purpose of creating year-round rental housing in the Town; or to take any other action relative thereto. *[Requested by the Finance Committee]*

**Board of Selectmen Does Not Recommend: 5-0-0**

**Finance Committee Recommends Indefinite Postponement: 6-0-0**

Michael Canizales moved to indefinitely postpone article 25.

**Motion Passed.**

**Article 26. *Creation of and Funding for Economic Development Committee.*** To see if the Town will vote to create an Economic Development Committee to be appointed by the Board of Selectmen. The Selectmen shall appoint five members and one alternate with alternative expiration dates so that at least one member's appointment shall lapse each year. And further to raise and appropriate \$26,000 with \$1,000 for Committee expenses and \$25,000 in funds available to be awarded in grants to develop increased year-round economic opportunities. Grants shall be subject to approval by the Board of Selectmen. Committee Mission Statement: Encourage initiatives to which the Town of Provincetown might grant funding that will increase year-round economic opportunities for Provincetown citizens without creating adverse impacts on the character of our community or our natural environment; or to take any other action relative thereto. *[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 4-1-0**

**Finance Committee Recommends: 4-2-0**

Raphael Richter moved that the Town approve article 26 as printed in the warrant. **Motion Passed.**

**Article 27. *General Bylaw Amendment: Alarm Devices*** (*Deletions shown in strike through and new text shown as underlined*) To see if the Town will vote to amend the Provincetown General Bylaws by amending Sections 11-8 to read as follows:

11-8. Automatic-dialing mechanical protection devices and fire protective signaling systems and automatic fire detection systems.

11-8-1 Permission required. No person shall install, maintain or use a protection device that automatically activates the telephone lines of the Police or Fire departments, without written permission from the Commissioner of Public Safety or his delegate and any other permission required, including, but not limited to, a building permit under 780 CMR 110.1 and 780 CMR 917 and 918 and any other permits or approvals that may be required.

11-8-2 Disapproved

11-8-3 Shut-off device. All alarm systems installed with an outside audible alarm shall be equipped with a device that will shut off the signal within fifteen minutes after the activation of the alarm.

11-8-4 Identification system. Alarms directly connected to the Police Department shall be connected in such a manner that the signal transmitted specifically identifies either fire, burglar or line.

11-8-5 False alarms. The activation of an alarm by error or malfunction shall constitute a violation of this bylaw.

11-8-6 Fines. The owner or person in charge of a building or structure who fails to comply with this bylaw shall be provided with written notice of non-compliance from the Police Department or Fire Department. Any owner or person in charge of a building or structure who fails to comply with this bylaw within 10 business days of written notice of noncompliance shall be punished by a fine prescribed in the following manner under G.L. c.40, §21D. Within each calendar year, a non-criminal disposition penalty of a warning for the first offense, ~~through third offenses and~~ a fine of \$15 \$150 dollars for the second offense and a fine of \$300 for the third ~~fourth~~ offense and each offense thereafter shall be imposed for false alarm violations under §11-8-5. ~~A non-criminal disposition penalty of \$300 for each offense shall be imposed for failure to timely comply with the requirements of §11-8-2.~~ or to take any other action relative thereto. *[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Tom Donegan moved that the Town vote to amend the General Bylaws of the Town as printed in the warrant under Article 27. **Motion Passed.**

**Article 28. *Zoning Bylaw Amendment: Building Height Definition.*** (*Deletions shown in strike through and new text shown as underlined*) To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 1, Definitions, as follows:

BUILDING HEIGHT the vertical distance between the highest point of the roof and the natural mean grade as measured from the natural grade at the four (4) furthest corners of the structure to the height of the highest point of the roof, and dividing the aggregate number of these heights by four (4). For buildings which existed prior to April 6, 2015, and located in the FEMA established A and V zones, building height shall be measured from the higher of Average Natural Grade or Base Flood Elevation. Height limitations shall not apply to chimneys, TV antennae with poles of ten (10) feet or less, or spires, cupolas and widow walks that do not enclose more than thirty-five (35) square feet of floor space or exceed ten (10) feet in height or occupy more than five (5) percent of the roof area.

And to amend the Provincetown Zoning Bylaws, Article 3, General Requirements, Section 3110, Change, Extensions and Alterations, by adding a paragraph as follows:

3110 CHANGE, EXTENSIONS OR ALTERATIONS. As provided in Sec. 6, Ch. 40A, G.L., Pre-existing nonconforming structures may be altered, reconstructed, extended or changed if in so doing the nonconformancy is not increased. The following types of alterations do not result in an increase in nonconformancy:

1. Alteration to a nonconforming structure where the alteration will comply with all applicable sections of the Zoning Bylaw in effect at the time of application.
2. Alteration to a nonconforming structure on a lot containing at least the minimum square footage required, prior to any lot dimensional increases within the zoning district in which the lot is located, where the alteration will comply with all applicable sections of the Zoning Bylaw, in effect at the time of application, including but not limited to yard setback, lot coverage and height requirements.

Otherwise, pre-existing nonconforming structures may be extended, altered or changed along the nonconforming dimension or dimensions without intruding further into existing setback area if the Board of Appeals after a Public Hearing finds that such extension, alteration, or change will not be substantially more detrimental than the existing nonconformancy to the neighborhood.

Pre-existing nonconforming uses may be extended or altered if the Board of Appeals after a Public Hearing finds that such extension or alteration will not be substantially more detrimental than the existing nonconformancy to the neighborhood.

Pre-existing nonconforming uses may be changed upon the granting of a Special Permit by the Board of Zoning Appeals as specified in Section 5300.

Nonconforming structures may be extended, altered or changed so as to make a conforming dimension nonconforming only upon the granting of a dimensional variance by the Board of Appeals, except that for those buildings which existed prior to April 6, 2015 and are required by the Building Commissioner to be elevated in accordance with FEMA Regulations, new setback non-conformities and intrusions further into an existing non-conforming setback area created by exterior access/egress structures which are increased in size due to the building being elevated may be approved by Special Permit from the Zoning Board of Appeals.

Once changed to conformancy, no structure or use shall be permitted to revert to nonconformancy. Any extension of a nonconforming structure must have a continuous foundation and floor plan with said structure. or to take any other action relative thereto. *[Requested by the Planning Board]*

**Board of Selectmen Recommends: 5-0-0**

**Planning Board Recommends: 3-0-1**

### 2/3<sup>rd</sup>'s Vote Required

Gloria McPherson moved that the Town vote to amend the Zoning Bylaw as printed in the warrant under Article 28.

**Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 29. Zoning Bylaw Amendment: Growth Management.** (*Deletions shown in strike through and new text shown as underlined*) To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 6, Growth Management Bylaw, Section 6600, Growth Limitation Goal Allocations, in order to allow a one-time increase in the number of gallons allocated to General Use Category 3 that will correct an unintended consequence of a Zoning Bylaw amendment approved at the 2014 Annual Town Meeting, as follows:

2. (b) Annually, during the Growth Management Review, the Board of Selectmen may allocate up to 1,870 gpd to General Use Category 3, except that in 2015, the Board of Selectmen may allocate up to 2,530 gpd to General Use Category 3, provided that the Board of Selectmen shall have made a finding that the Town is in compliance with the water withdrawal permit issued by the Department of Environmental Protection ("DEP") pursuant to 310 CMR 36.00 and all applicable rules and regulations promulgated by DEP with respect thereto. Within this allocation, 330 gpd shall be reserved for General Use Category 3a (expansions to existing residential structures).

All unassigned gallonage remaining at the end of each calendar year for General Use Category 3 shall remain available for assignment in the next calendar year for General Use Category 3, or to take any other action relative thereto. *[Requested by the Planning Board]*

**Board of Selectmen Recommends: 3-2-0**

**Planning Board Recommends: 4-0-1**

**Housing Authority Recommends: 5-0-0**

### 2/3<sup>rd</sup>'s Vote Required

Gloria McPherson moved that the Town vote to amend the Zoning Bylaw as printed in the warrant under Article 29.

**Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 30. Recommend Sale of Tax Title Receivables.** To see if the Town will vote to recommend that the Town Treasurer employ a firm to whom the tax title receivables will be sold. No receivables will be sold for properties that are current in a payment plan approved by the Treasurer. Net receipts from the sale of the receivables shall be appropriated into the Year-Round Housing Trust at a future Town Meeting; or to take any other action relative thereto. *[Requested by the Finance Committee]*

**Board of Selectmen Does Not Recommend: 4-0-1**  
**Finance Committee Recommends: 6-0-0**

Clarence Walker moved that the Town vote to approve a non-binding resolution as printed in the warrant under Article 30.

Erik Yingling moved to indefinitely postpone article 30.

**Motion to Indefinitely Postpone Passed. (For: 61 Against: 51)**

**Article 31. Transfer and Conveyance of 311 Bradford Street.** To see if the Town will vote to transfer from the tax custodian for tax title purposes to the Board of Selectmen for the purpose of conveyance, the care, custody and control of the parcel of land located at 311 Bradford Street, identified by the Assessors as Parcel 15-3-76-0-E, and described in part in instrument recorded with the Barnstable County Registry of Deeds in Book 1937, Page 152, and, further, to authorize the Board of Selectmen to convey said parcel on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate; or to take any other action relative thereto.  
*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**2/3<sup>rd</sup>'s Vote Required**

Raphael Richter moved that the Town vote to approve article 31 as printed in the warrant. **Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 32. Release of Town's Rights in 305-307 Commercial Street.** To see if the Town will vote to transfer from the Board of Selectmen for parking purposes to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, the parcel of land located at 305-307 Commercial Street, which parcel is identified by the Assessors as Parcel 11-3-11-0 and shown on a plan recorded with the Barnstable County Registry of Deeds in Plan Book 307, Page 31, and to authorize the Board of Selectmen to convey and/or release any

and all right, title and interest held by the Town in said parcel pursuant to the deed recorded in Book 1637, Page 404, on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**2/3<sup>rd</sup>'s Vote Required**

Raphael Richter moved that the Town vote to approve article 32 as printed in the warrant. **Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 33. Legalization of Marijuana.** To see if the Town will vote to express the Town's support for the legalization of marijuana and to direct the Board of Selectmen to send a letter of support to the Town's representatives in the General Court and the Governor; or to take any other action relative thereto. *[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

Raphael Richter moved that the Town vote to approve a non-binding resolution as printed in the warrant under Article 33. **Motion Passed.**

**Article 34. General Bylaw Amendment: Section 13-5 Prohibited Use of Bicycles.** *(Deletions shown in strike through and new text shown as underlined)*  
 To see if the Town will vote to amend the Provincetown General Bylaws by amending Section 13-5-1-2 to read as follows:

13-5-1-2 Procedure

Bicycle Parking On Public Property

- a. Bicycles are permitted to park ~~against a street sign pole, or on a~~ bicycle rack or other facility specifically intended for that purpose.
- b. Under no circumstances shall a bicycle obstruct the pedestrian path of travel or handicap access ramps. A parked bicycle must leave at least 36 inches of an obstruction free path of travel.
- c. Bicycles are not permitted to be parked to: street signs, fire hydrants, hand railings, benches, trees, trash receptacles and parking meters. Bicycles in violation of the above regulations shall be tagged and removed immediately if presenting a public safety hazard as noted in this section.  
 or to take any other action relative thereto. *[Requested by Bicycle Committee]*

**Board of Selectmen Recommends: 3-1-1**

Rik Ahlberg moved that the Town vote to amend the General Bylaws of the

Town as printed in the warrant under Article 34.

**Motion Does Not Pass.**

Stephen Katsurinis moved to adjourn.

**Motion to Adjourn Does Not Pass.**

**Article 35. Amend Special Legislation Regarding Provincetown Public Pier Corporation.** To see if the Town will vote to amend the Special Legislation regarding the Provincetown Pier Corporation to convert the Provincetown Pier Corporation into a Town Board subject to the charter, bylaws and financial regulations and processes of the Town. The Board would be appointed by the Selectmen and would oversee the pier, harbor and any other waterfront activities which the Town deemed appropriate, or to take any other action relative thereto. *[Requested by Michael Canizales and others]*

**Board of Selectmen Does Not Recommend: 3-2-0**

**Provincetown Public Pier Corporation Does Not Recommend: 3-1-0**

**Harbor Committee Does Not Recommend: 5-0-0**

Michael Canizales moved to indefinitely postpone article 35.

**Motion Passed.**

**Article 36. Invest in the Hall Property.**

- Whereas: A waterfront park with beach access would be a highly desirable asset for our Town;
- Whereas: Public parking is necessary for Provincetown's businesses, more parking spaces may increase business, but taking away a sizeable parking lot will harm businesses, jobs and local residents;
- Whereas: The Hall Parking Lot at 387-395 Commercial St. is comparable in size to the Johnson Street Parking Lot which has 34 parking spaces, bringing in \$35,000 in revenue yearly. A large unknown percent of the spaces, estimated at 40%, are taken by Town Parking Permit holders, meaning an all-paid parking lot would bring in \$60,000 to \$75,000 per year;
- Whereas: An investment in a revenue producing property does not have to impinge on our taxes, that is, this purchase may be financed by a bond issue and other sources, and the parking revenue would service and ultimately pay off the debt;
- Whereas: A smaller Town park along the water would be desirable and possible and the park may qualify for State Park funding or be supported by the monies we have already put into the Community Preservation Act (CPA) or the Land Bank, thereby lowering the amount of money to be raised;
- Whereas: interest rates are now at a lifetime low;

I move to see if the Town will vote to authorize the Board of Selectmen to

raise and appropriate a sum of money not to exceed \$1,300,000 and to apply for grants under the PARC (formerly Urban Self-Help) Act to acquire by purchase the Hall Property, Assessor's Map 12-2 as Parcel 15, 387-395 Commercial Street (currently assessed at \$1,080,000), 80% of which is to be allocated for paid parking only, no permit parking allowed, until the investment is paid off, and 20% for a Preston Hall Park along the waterfront, with a walkway to Commercial Street and to determine how the same shall be raised, including appropriation from the so-called Land Bank Fund under the Cape Cod Land Bank Act, transfer from any other available fund and to issue bonds or notes of the Town therefore, and further, that the Board of Selectmen and the Town Manager, at the Board of Selectmen's direction, be authorized to submit, on behalf of the Town, any and all applications deemed necessary under the PARC Act, as amended, and/or any other sources, including those in aid of recreational land acquisition, to enter in all agreements and execute any and all instruments as may be necessary on behalf of the Town; or to take any other action relative thereto. *[Requested by Barbara Rushmore and others]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Does Not Recommend: 6-0-0**

**Open Space Committee Does Not Recommend: 3-0-0**

**2/3<sup>rd</sup>'s Vote Required**

Raphael Richter moved to authorize the Board of Selectmen to acquire by purchase, gift eminent domain or otherwise the Hall Property, Assessor's Map 12-2 as Parcel 15, 387-395 Commercial Street to be held for public parking purpose and for the purpose of developing a park along the Waterfront, with the portion developed along the Waterfront (as determined by the Board of Selectmen) to be held for park purposes pursuant to the provisions of G.L. c. 45, §3, under the care, custody and control of the Recreation Commission; (currently assessed at \$1,080,000), 80% of which is to be allocated for paid parking only, no permit parking allowed; to appropriate the sum of \$1,300,000 for said acquisition and land development costs, and all other costs incidental and related thereto; that the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow \$1,300,000 pursuant to General Laws Chapter 44, sections 7 and 8, or any other enabling authority and to issue bonds and notes therefor; and further, that the Board of Selectmen and the Town Manager, at the Board of Selectmen's direction, be authorized to apply for accept and expend, on behalf of the Town, any funds which may be provided by the Commonwealth or other public sources to defray all or a portion of the costs of acquiring said property, including, but not limited to, funding under G.L. c. 132A, §11 (the PARC Act), as amended, and/or any other sources, including those in aid of recreational land acquisition, and to enter in all agreements and execute any and all instruments as may be necessary on behalf of the Town.

**Motion Passed - 2/3<sup>rd</sup>'s Vote Required. (For: 85 Against: 18)****Article 37. Vote Against The Trans Pacific Pact (TPP).**

Whereas: There is a non-debatable and secretly negotiated pact coming to Congress for approval called the Trans Pacific Pact or TPP which is very much like NAFTA and will lead to sending jobs overseas;

Whereas: This bill has an early vote asking for a “fast track” or an up-and-down vote on the bill with no debate or amendments allowed;

Whereas: Some of our minimum wage and hours laws, “buy local”, safety requirements, origin of food products labeling, health inspections and more could be superseded by the TPP;

I move to see if the Town will vote to oppose the Trans Pacific Pact (TPP) and ask our Senators and all Massachusetts Congressmen to vote against the TPP and to write care of our Town Clerk in Provincetown how they will vote or voted on HR3830, the “fast-track” for the Trans Pacific Pact; or to take any other action relative thereto. *[Requested by Barbara Rushmore and others]*

**Board of Selectmen Recommends: 2-1-2**

**Finance Committee Recommends: 6-0-0**

Barbara Rushmore moved to approve a non-binding resolution to oppose the Trans Pacific Pact (TPP) and ask our Senators and all Massachusetts Congressmen to vote against the TPP and to write care of our Town Clerk in Provincetown how they will vote or voted on HR3830, the “fast-track” for the Trans Pacific Pact. **Motion Passed.**

Town Moderator Mary-Jo Avellar motioned to dissolve the April 6, 2015 Annual Town Meeting at 8:50 p.m. **Motion Passed.**

**Annual Town Meeting dissolved at 8:50 p.m.**

## Special Town Meeting - Monday, April 6, 2015

**Meeting Called to Order.** Town Moderator Mary-Jo Avellar convened the Special Town Meeting at 6:00 p.m. on Monday, April 6, 2015 in the Town Hall Auditorium.

**Preliminary Motions:**

Tom Donegan moved that the Town vote to waive the reading of the warrant. **Motion Passed.**

Tom Donegan moved that the Town vote to grant permission to speak at the April 6, 2015 Special Town Meeting to the following persons who are not registered voters of the Town of Provincetown: Michele Randazzo, Esq., John

Giorgio, Esq., and other attorneys of the firm of Kopelman & Paige, P.C., *Town Counsel*; Candice Collins-Boden, *Executive Director, Provincetown Chamber of Commerce*; Steven Fossella, *Representative from the Provincetown Part-Time Resident Taxpayer Association*; Paul Kelly, *Partner, Manitou Architects*; Russell Titmuss, *Vice President, Bourne Consulting Engineering*; Constance Boulos, *Treasurer*; Austin Brandt, *Energy Manager/Conservation Agent*; Matthew Clark, *Acting Library Director*; Morgan Clark, *Health and Environment Manager*; Scott Fahle, *Principal Assessor*; James Golden, *Acting Chief of Police*; Aaron Hobart, *Licensing Agent*; Beau Jackett, *Director of Management Information Systems*; Michelle Jarusiewicz, *Acting Asst. Town Manager/Housing Specialist/Grant Admin.*; Eric Larsen, *Deputy Director of the Public Works*; Geoffrey Larsen, *Building Commissioner*; Rex McKinsey, *Pier Manager/Harbormaster*; Brandon Motta, *Recreation Director*; Kim Pike, *District Principal*; Domenic Rosati, *Parking Administrator*; Cody Salisbury, *Water Superintendent*; Beth Singer, *Superintendent of Schools*; Richard Waldo, *Director of Public Works*; Stephen Wisbauer, *Shellfish Constable*.

**Motion Passed.**

Tom Donegan moved that on all matters to come before the April 6, 2015 Special Town Meeting, requiring a two-thirds vote by statute, that a count need not be taken unless the vote so declared is immediately questioned by seven or more registered voters. **Motion Passed.**

Town Moderator Mary-Jo Avellar grouped April 6, 2015 Special Town Meeting articles 1 and 2 to be moved by consent agenda, (Note: The consent agenda is a meeting practice which groups routine and other non-controversial articles not necessarily requiring discussion or independent vote as separate articles. Using a consent agenda can save precious time by allowing Town Meeting to approve this ‘package’ of articles together in one motion. Articles under the consent agenda can only be grouped together if the Town Meeting body agrees. If a voter selects a specific article for discussion, it must be removed and placed on the regular agenda for discussion and separate vote by the Town Meeting body), and requested that any voter wishing to remove an article from the consent agenda do so by stating “hold” after she announced the Article number. Hearing no objections, April 6, 2015 Special Town Meeting articles 1 and 2 to be moved by consent agenda.

Erik Yingling moved without objection to approve articles 1 and 2 as printed in the warrant by unanimous consent. **Motion Passed Unanimously.**

**Article 1. Home Rule Petition/Charter Amendment/Additional Alternate on Board of Health.** To see if the Town will vote to instruct its senator and representative in the General Court to file a home rule petition for a special act

to read as follows; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

The Charter of the Town of Provincetown, which is on file in the office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, is hereby amended by changing Chapter 6, Section 8-1, to add a second alternate member to the Board of Health, for a total of five regular members and two alternate members, to read as follows:

6-8-1. There shall be a board of health as provided by G.L. c. 111, consisting of five regular members, one of whom shall be a professional health practitioner, and ~~one~~ two alternate members appointed by the board of selectmen for three-year overlapping terms so arranged that the term of at least one regular member shall expire each year; or to take any other action relative thereto.  
[Requested by the Board of Health]

**Board of Selectmen Recommends: 5-0-0**

**Board of Health Recommends: 3-0-0**

**Charter Enforcement Commission Recommends: 4-0-0**

Erik Yingling moved to approve article 1 as printed in the warrant under the consent agenda. **Motion Passed Unanimously.**

**Article 2. Home Rule Petition/Charter Amendment/Additional Alternate on Planning Board.** To see if the Town will vote to instruct its senator and representative in the General Court to file a home rule petition for a special act to read as follows; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

The Charter of the Town of Provincetown, which is on file in the office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, is hereby amended by changing Chapter 6, Section 12-1, to add a second alternate member to the Planning Board, for a total of five regular members and two alternate members, to read as follows:

6-12-1. There shall be a planning board as provided by Section eighty-one A of

Chapter forty-one of the General Laws consisting of five regular members and ~~one~~ two alternate members appointed by the board of selectmen for three-year overlapping terms so arranged that the term of at least one regular member shall expire each year; or to take any other action relative thereto.

[Requested by the Planning Board]

**Board of Selectmen Recommends: 5-0-0**

**Charter Enforcement Commission Recommends: 4-0-0**

Erik Yingling moved to approve article 2 as printed in the warrant under the consent agenda. **Motion Passed Unanimously.**

**Article 3. FY 2015 Budget Adjustments.** To see what amendments the Town will vote to make to the Fiscal Year 2015 operating budgets established under Article 2 of the April 2014 Annual Town Meeting and what sums the Town will vote to raise and appropriate or transfer from available funds therefor; or to take any other action relative thereto.

[Requested by the Town Manager]

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Raphael Richter moved that the Town vote the following budget adjustments: Transfer from the following departments: \$6,000 from 543 Veteran's Services; \$35,000 from 120 Town Manager A Budget; \$80,000 from 910 Employee benefits and Other Insurance, to the following departments: \$35,000 to department 136, Management Information Systems B Budget; \$6,000 to department 136, Management Information Systems B Budget; and \$80,000 to department 423, Snow and Ice. **Motion Passed.**

**Article 4. Prior Year Bills.** To see what sum the Town will vote to raise and appropriate or transfer from available funds for the purpose of paying prior year unpaid bills; or to take any other action relative thereto.

[Requested by the Town Manager]

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

### 9/10<sup>th</sup>'s Vote Required

Tom Donegan moved that the town vote to transfer \$2,516.42 from 2012 Special Town Meeting article 7, high school building repairs to pay the following invoices: Venmill Industries \$2,299.00, and Chatham Ford \$217.42.

**Motion Passed Unanimously.**



**Article 5. Transfer of Funds from Previous Article to Fund Contaminated Waste Removal from the Johnson Street Parking Lot.** To see what sum the Town will vote to raise and appropriate or transfer from available funds for the purpose of paying the additional costs related to the removal of contaminated waste from the Johnson Street parking lot; or to take any other action relative thereto. *[Requested by the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

Tom Donegan moved that the Town vote to transfer \$53,906.20 from 2012 Special Town Meeting article 6, VMCC Heating, 35,615.70 from 2014 Special Town Meeting article 4, VMCC Cooling and \$4,226.93 from 2012 Special Town Meeting article 7, high school building repairs for a total of \$93,748.83 to pay the additional costs related to the removal of contaminated waste from the Johnson Street parking lot. **Motion Passed.**

**Article 6. Home Rule Petition/Charter Amendment/Residency Requirement.** To see if the Town will vote to instruct its senator and representative in the General Court to file a home rule petition for a special act to read as follows; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition: The Charter of the Town of Provincetown, which is on file in the office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, is hereby amended by changing Chapter 7, Article 1, Section 7-1-2:

Section 1: Qualifications

7-1-2. The Town Manager shall be a resident of Provincetown or Truro or shall become a resident of Provincetown or Truro within six months following his or her appointment; or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 4-0-1**

**Finance Committee Recommends: 4-2-0**

**Board of Health Recommends: 3-0-0**

**Charter Enforcement Commission Recommends: 3-1-0**

Cheryl Andrews moved to approve article 6 as printed in the warrant.  
**Motion Does Not Pass.**

**Article 7. Home Rule Petition/Charter Amendment/Residency Requirement.** To see if the Town will vote to instruct its senator and representative in the General Court to file a home rule petition for a special act to read as follows; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition: The Charter of the Town of Provincetown, which is on file in the office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, is hereby amended by changing Chapter 8, Article 1, Section 8-1-1 to read as follows:

Section 1: Residency Requirements

8-1-1. The Director of the Department of Public Works, the Police Chief and the Fire Chief shall be residents of Provincetown or Truro or shall become residents of Provincetown or Truro within three six months of assuming office; or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 4-2-0**

**Board of Health Recommends: 3-0-0**

**Charter Enforcement Commission Recommends: 4-0-0**

Cheryl Andrews moved to approve article 7 as printed in the warrant.

Ngina Lythcott moved to split the vote into two sections, one motion dealing with requiring residency and one motion extending the length of time to establish residency. **Motion to Divide the Question Passed.**

Rob Tosner moved to consider each of the three positions separately.

**Motion to Consider Each Position Separately Passed.**

Mary-Jo Avellar moved that the Director of the Department of Public Works shall be a resident of Provincetown or Truro. **Motion Passed.**

Mary-Jo Avellar moved that the Police Chief shall be a resident of Provincetown or Truro. **Motion Passed. (For: 191 Against: 111)**

Mary-Jo Avellar moved that the Fire Chief shall be a resident of Provincetown or Truro. **Motion Does Not Pass.**

Mary-Jo Avellar moved that the Director of the Department of Public Works,

and the Police Chief shall be residents of Provincetown or Truro or shall become residents of Provincetown or Truro within six months of assuming office. **Motion Passed.**

Mary-Jo Avellar moved that the Fire Chief shall be a resident of Provincetown or shall become a resident of Provincetown within six months of assuming office. **Motion Passed.**

David Gardner moved to take article 8 and 9 in reverse order.  
**Motion Passed.**

**Article 8. Community Preservation Grant.** To see if the Town will vote to appropriate \$300,000 in Community Preservation funds for the purpose of contributing to the acquisition of property for community housing purposes, which property is located at 48 Winslow Street, identified by the Assessors as Parcel 8-2-19-0, and referenced in article 9 as recommended by the Community Preservation Committee; or to take any other action relative thereto.  
*[Requested by the Community Preservation Committee]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Community Preservation Committee Recommends: 3-2-2**

**Community Housing Council Does Not Recommend: 3-0-0**

**Provincetown Housing Authority Recommends: 3-1-0**

**School Committee Recommends: 3-0-0**

Brandon Quesnell moved that the town vote to appropriate \$300,000 from Community Housing Reserves in the Community Preservation Fund for the purpose of purchasing the parcel of land with the improvements thereon located at 48 Winslow Street, identified by the Assessors as Parcel 8-2-19-0 said expenditure subject to the approval of special town meeting article 9 and the execution of a purchase and sale agreement.

Tom Donegan moved to indefinitely postpone article 8. **Motion Passed.**

**Article 9. Acquisition of Winslow Street Property.** To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Board of Selectmen deems appropriate, all or portions of the parcel of land with the improvements thereon located at 48 Winslow Street, identified by the Assessors as Parcel 8-2-19-0, containing 32,861 square feet, more or less, and shown as Lot 48 on a Land Court Plan No. 28781-S and described in Certificate of Title No. 201186 filed with the Barnstable County Registry District of the Land Court, for general municipal purposes, including, without limitation, for access and/or

community housing purposes, and for the purpose of conveyance or lease; to raise and appropriate, transfer from available funds, and/or borrow, which may include funds under the Community Preservation Act, the sum of \$1,750,000, more or less, for the foregoing acquisition and costs related thereto; and, further, to authorize the Board of Selectmen to convey, or lease for a term of no more than 99 years, for affordable housing purposes, such portion or portions of the foregoing property that the Board of Selectmen determines is to be used for affordable housing purposes, if any, and to grant and/or reserve access and/or utility easements in, on and under the same, on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate, and, further, authorize the Board of Selectmen to accept such restrictions, including, without limitation, affordable housing restrictions, as the Board deems advisable; or to take any other action relative thereto. *[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 5-2-0**

**Community Housing Council Does Not Recommend: 3-0-0**

**Provincetown Housing Authority Recommends: 4-0-1**

**School Committee Recommends: 3-0-0**

**2/3<sup>rd</sup>'s Vote Required**

Erik Yingling moved that the Town vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Board of Selectmen deems appropriate, all or portions of the parcel of land with the improvements thereon located at 48 Winslow Street, identified by the Assessors as Parcel 8-2-19-0, containing 32,861 square feet, more or less, and shown as Lot 48 on a Land Court Plan No. 28781-S and described in Certificate of Title No. 201186 filed with the Barnstable Registry District of the Land Court, for general municipal purposes, including, without limitation, for access and/or community housing purposes, and for the purpose of conveyance or lease; to transfer \$709,850 from the receipts from the sale of property fund and to transfer \$740,150 from free cash, for a total of \$1,450,000, together with the sum of \$300,000 appropriated from Community Housing Reserves in the Community Preservation Fund under the previous Article 8, representing a total of \$1,750,000 for the foregoing acquisition and costs related thereto; and, further, to authorize the Board of Selectmen to convey or lease, for a term of no more than 99 years, such portion or portions of the foregoing property that the Board of Selectmen determines is to be used for affordable housing purposes, if any, on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate.

**Motion Does Not Pass – 2/3<sup>rd</sup>'s Vote Required. (For: 178 Against: 133)**

A petition was received signed by 10 voters of the Town to Reconsider Article 9. **Motion to Reconsider Article 9 Passed.**

Tom Donegan moved to lower the purchase price to \$1,050,000, and not offer to buy the existing house, removing the price of the house that is already built (\$750,000). **Tom Donegan Withdrew Motion.**

Tom Donegan moved to amend the motion to now read: that the Town vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, on such terms and conditions as the Board of Selectmen deems appropriate, all or portions of the parcel of land with the improvements thereon located at 48 Winslow Street, identified by the Assessors as Parcel 8-2-19-0, containing 32,861 square feet, more or less, and shown as Lot 48 on a Land Court Plan No. 28781-S and described in Certificate of Title No. 201186 filed with the Barnstable Registry District of the Land Court, for general municipal purposes, including, without limitation, for access and/or community housing purposes, and for the purpose of conveyance or lease; to transfer \$709,850 from the receipts from the sale of property fund and to transfer \$740,150 from free cash, for a total of \$1,450,000, together with the sum of \$300,000 appropriated from Community Housing Reserves in the Community Preservation Fund under the previous Article 8, representing a total of \$1,750,000 for the foregoing acquisition and costs related thereto; and, further, to authorize the Board of Selectmen to convey or lease, for a term of no more than 99 years, such portion or portions of the foregoing property that the Board of Selectmen determines is to be used for affordable housing purposes, if any, on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate.

**Motion Does Not Pass – 2/3<sup>rd</sup>'s Vote Required. (For: 135 Against: 96)**

9:46 p.m. Michael Canizales moved to adjourn Annual Town Meeting until tomorrow, April 7, 2015 at 6 p.m. **Motion Passed.**

**Town Moderator Mary-Jo Avellar called the meeting to order at 6:00 p.m. on Tuesday, April 7, 2015.**

Town Moderator Mary-Jo Avellar explained that the reconsideration of Article 9 had a procedural error in that the last vote on article 9 was a vote on the amendment, which only required a majority vote, which passed, but there was then no final vote on the motion as amended.

Tom Donegan moved to indefinitely postpone article 9.

**Motion to Indefinitely Postpone Passed.**

**Article 10. Wastewater Optimization and Expansion – Borrowing Autho-**

**ization.** To see if the Town will vote to appropriate and borrow the sum of \$3,000,000 to be expended under the direction of the Town Manager and the Board of Selectmen, for the development of plans and specifications and for construction, optimization and expansion of the Town's sewer system including the expansion of the treatment capacity of the wastewater treatment plant and further extensions of the Town's sewer system, including without limitation all costs defined under Chapter 29C, Section 1 of the General Laws and all other costs incidental and related thereto; and to raise said appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum of money under and pursuant to Chapter 44, Section 7(1) and/or Chapter 29C of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; and that to the extent that any State, Federal or other funds are or become available for the purposes set forth above, the Board of Selectmen is authorized to apply for and accept such funds; and, further, the Town votes to authorize the Water and Sewer Board to assess one hundred percent of the project cost to the Town upon those who benefit from the project, such assessments to be made by the Uniform Unit method as provided by General Laws Chapter 83, Section 15; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 4-1-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

**Water & Sewer Board Recommends: 4-0-0**

### **2/3<sup>rd</sup>'s Vote Required**

Tom Donegan moved to appropriate the sum of \$3,000,000 to be expended under the direction of the Town Manager and the Board of Selectmen, for the development of plans and specifications and for construction, optimization and expansion of the Town's sewer system including the expansion of the treatment capacity of the wastewater treatment plant and further extensions of the Town's sewer system, including without limitation all costs defined under Chapter 29C, Section 1 of the General Laws and all other costs incidental and related thereto; and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of \$3,000,000 under and pursuant to Chapter 44, Section 7(1) and/or Chapter 29C of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; and that to the extent that any State, Federal or other funds are or become available for the purposes set forth above, the Board of Selectmen is authorized to apply for and accept such funds; and, further, the Town votes to authorize the Water and Sewer Board to assess one hundred percent of the project cost to the Town upon those who benefit from the proj-

ect, such assessments to be made by the Uniform Unit method as provided by General Laws Chapter 83, Section 15. **Motion Passed. (2/3<sup>rd</sup>'s Vote Declared)**

**Article 11. Create Historical Commission Gift Fund and Designate Receipts.** To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 44, Section 53A, to establish a special gift fund account to receive donations and other revenue for the Historical Commission, the proceeds of which shall be used without further appropriation under the supervision of the Town Manager and the Board of Selectmen. And further to designate that all receipts from the 'Building Provincetown' book be deposited into the Historic Preservation Gift Fund; or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

**Historical Commission Recommends: 5-0-0**

Erik Yingling moved that the Town vote, pursuant to M.G.L. Chapter 44, section 53A, to establish a special gift fund account to receive donations and other revenue for the Historical Commission, the proceeds of which shall be used without further appropriation under the supervision of the Town Manager and the Board of Selectmen. And further to designate that all receipts from the 'Building Provincetown' book be deposited into the Historic Preservation Gift Fund; or take any other action relative thereto. **Motion Passed.**

**Article 12. Designation of Recycling and Renewable Energy Committee Receipts.** To see if the Town will vote to designate that all receipts from the RREC cotton bags with logo be deposited into the RREC gift fund; or to take any other action relative thereto.

*[Requested by the Recycling and Renewable Energy Committee]*

**Board of Selectmen Recommends: 5-0-0**

**Board of Health Recommends: 3-0-0**

Erik Yingling moved that the Town will vote to designate that all receipts from the RREC cotton bags with logo be deposited into the RREC gift fund.

**Motion Passed.**

**Article 13. Capital Improvement – Police Fleet Upgrade.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$43,300 to be expended under the direction of the Town Manager and the Chief of Police for the purchase of one police vehicle, and costs related thereto; or to take any other action relative thereto.

*[Requested by the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Erik Yingling moved to transfer the sum of \$43,300 from free cash to be expended under the direction of the Town Manager and the Chief of Police for the purchase of one police vehicle. **Motion Passed.**

**Article 14. Capital Improvement – Veterans Memorial Community Center Roof Replacement.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$100,000 to be expended under the direction of the Town Manager and the Director of Public Works for Phase II of the VMCC roof replacement, and costs related thereto; or to take any other action relative thereto. *[Requested by the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 3-0-0**

**Recreation Commission Recommends: 4-0-0**

**Council on Aging Board Recommends: 4-0-0**

**School Committee Recommends: 3-0-0**

Erik Yingling moved to transfer the sum of \$100,000 from free cash to be expended under the direction of the Town Manager and the Director of Public Works for Phase II of the VMCC roof replacement, and costs related thereto. **Motion Passed.**

Tom Donegan moved to dissolve the April 6, 2015 Special Town Meeting. **Motion Passed.**

**Special Town Meeting dissolved at 6:36 p.m. on April 7, 2015.**

## Special Town Meeting - Monday, Oct. 26, 2015

Town Moderator Mary-Jo Avellar convened the October 26, 2015 Special Town Meeting at 6:00 p.m. in the Town Hall Auditorium.

### Preliminary Motions

Tom Donegan moved that the Town vote to waive the reading of the warrant. **Motion Passed.**

Tom Donegan moved that the Town vote to grant permission to speak at the October 26, 2015 Special Town Meeting to the following persons who are not registered voters of the Town of Provincetown: John W. Giorgio, Esq., and other attorneys of the firm of Kopelman & Paige, P.C., *Town Counsel*;

Suresh Bhatia, *President, Atlantic Construction and Management*; Steven Fossella, *Representative from the Provincetown Part-Time Resident Taxpayers Association*; Gene Raymond, *Architect, Raymond Design Associates, Inc.*; Mark Robinson, *Representative from The Compact of Cape Cod Conservation Trusts*; Constance Boulos, *Treasurer*; Matthew Clark, *Library Director*; Morgan Clark, *Director of Health and Environment*; Scott Fahle, *Principal Assessor*; James Golden, *Chief of Police*; Beau Jackett, *Director of Management Information Systems*; Michelle Jarusiewicz, *Housing Specialist/Grant Administrator*; Eric Larsen, *Deputy Director of the Public Works*; Geoffrey Larsen, *Building Commissioner*; Laura Marin, *Health Agent*, Rex McKinsey, *Pier Manager/Harbormaster*; Brandon Motta, *Recreation Director*; Domenic Rosati, *Parking Administrator*; Cody Salisbury, *Water Superintendent*; Beth Singer, *Superintendent of Schools*; Steve Wisbauer, *Shellfish Constable*.

**Motion Passed.**

Tom Donegan moved that on all matters to come before the October 26, 2015 Special Town Meeting, requiring a two-thirds vote by statute, that a count need not be taken unless the vote so declared is immediately questioned by seven or more registered voters. **Motion Passed.**

Town Moderator Mary-Jo Avellar grouped October 26, 2015 Special Town Meeting articles 1 through 5 to be moved by consent agenda, (Note: The consent agenda is a meeting practice which groups routine and other non-controversial articles not necessarily requiring discussion or independent vote as separate articles. Using a consent agenda can save precious time by allowing Town Meeting to approve this ‘package’ of articles together in one motion. Articles under the consent agenda can only be grouped together if the Town Meeting body agrees. If a voter selects a specific article for discussion, it must be removed and placed on the regular agenda for discussion and separate vote by the Town Meeting body), and requested that any voter wishing to remove an article from the consent agenda do so by stating “hold” after she announced the Article number.

Without objection David Gardner moved to approve articles 1, 2, 3, 4 and 5 as printed in the warrant by unanimous consent.

**Motion Does Not Pass (Each Article to be moved separately).**

**Article 1. Cape Cod Greenhead Fly Control District Assessment.**

To see if the Town will vote to raise and appropriate an amount not to exceed \$1,438.75 for Greenhead Fly Control as authorized by Section 24, Chapter 252 of the General Laws; and authorize the Town Treasurer to pay said appropriation into the State Treasury; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

David Gardner moved that the Town vote to raise and appropriate the sum of \$1,438.75 for Greenhead Fly Control as authorized by Section 24, Chapter 252 of the General Laws; and authorize the Town Treasurer to pay said appropriation into the State Treasury. **Motion Passed.**

**Article 2. Zoning Bylaw Amendment – Article 2, Section 2440. Use Regulations Articles.** (Deletions shown in strike through and new text shown as underlined) To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2440, Permitted Principal Uses, as follows:

A1aSingle Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	M
3. three <del>or more</del> per lot							
(each separate structure)	NO	<del>NO</del> PB <sup>20</sup>	YES <sup>*</sup>	YES <sup>*</sup>	YES <sup>*</sup>	NO	NO
4. four or more per lot	NO	NO	PB	PB	PB	NO	NO
A1bTwo Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	M
3. three <del>or more</del> per lot	NO	NO	YES <sup>*</sup>	YES <sup>*</sup>	YES <sup>*</sup>	NO	NO
4. four or more per lot	NO	NO	PB	PB	PB	NO	NO

A2Multi Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	M
Three units	NO	NO	YES <sup>*</sup>	YES <sup>*</sup>	YES <sup>*</sup>	NO	NO
Four units or more	NO	NO	PB	PB	PB	NO	NO

B13Large-scale Ground-Mounted Solar Photovoltaic Installation	Res 1	Res 2	Res 3	TCC	GC	S	M
	<del>BAPB</del>	<del>BAPB</del>	<del>BAPB</del>	<del>BAPB</del>	<del>BAPB</del>	YES	YES

D7Medical Marijuana Treatment Center	Res 1	Res 2	Res 3	TCC	GC	S	M
	NO	NO	<del>BAPB</del>	NO	<del>BAPB</del>	NO	NO

Footnotes:

1. Except “YES” in ~~W-B-ResB~~ for banks and for professional offices including real estate, insurance, and accounting, without stock in trade, with no more than one firm or 2,000 square feet per building and no more than one building per lot.

8. Except “BA” pursuant to Article 4 if the total number of dwelling units on a lot will result in four (4) or more dwelling units:

12. After March 1, 1983, for any new construction, any substantial increase in intensity or use or any renovation of an existing structure to include the defined use, a Special Permit as specified in Section 5300 may be granted by the Board of Appeals: (a) only upon its written determination that the pro-

posed fast food establishment does not create any adverse effect due to hazard or congestion especially including traffic impacts as determined by a traffic impact assessment prepared by the applicant according to Institute of Transportation Engineers guidelines regarding carrying capacity/level of service of the affected streets and any proposed mitigation sufficient to offset those impacts; (b) only if the applicant can demonstrate that the proposed use will not overburden public water, septage or solid waste facilities; (c) only if the applicant provides an enforceable plan for the mitigation and control of trash and litter generated by the proposed establishment; (d) ~~any~~ only if the architecture and signage conform to traditional Cape Cod style; and (e) only if, in order to assure that the concerns of the abutters and residents will be considered as a significant factor in the determination of the benefits or adverse effects of the proposed fast food establishment on the neighborhood and the Town, the Board of Appeals shall make a specific Finding of Significance regarding the response to the proposed use; or to take any other action relative thereto.

*[Requested by the Planning Board]*

**Board of Selectmen Recommends: 5–0–0**

**Finance Committee Recommends: 6–0–0**

**Planning Board Recommends: 5–0–0**

2/3<sup>rd</sup>'s Vote Required

David Gardner moved that the Town vote to amend the Zoning Bylaws as printed in the warrant under Article 2. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared)**

**Article 3. Zoning Bylaw Amendment – Article 1, Definitions – Manufactured Home.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 1, Definitions, as follows:

Manufactured Home - means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities.

For flood plain management purposes the term “manufactured home” also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes the term “manufactured home” does not include park trailers, travel trailers, and other similar vehicles. See Section ~~3400~~ 4300 Manufactured Homes and Campers; or to take any other action relative thereto. *[Requested by the Planning Board]*

2/3<sup>rd</sup>'s Vote Required

**Board of Selectmen Recommends: 5–0–0**

**Finance Committee Recommends: 6–0–0**

## Planning Board Recommends: 5–0–0

David Gardner moved that the Town vote to amend the Zoning Bylaws as printed in the warrant under Article 3. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared)**

**Article 4. Zoning Bylaw Amendment – Article 4, Section 4028, Special Regulations.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 4, Special Regulations, Section 4028, as follows:

4028. The Planning Board may require the following information in connection with site plan review. In deciding which requirements will apply to a specific application, the review authority shall consider the size and intensity of the use, and the unique circumstances of each application.

*(No change to sections a. through i.)*

j. Grading Plan with existing and proposed topography at two-foot contour intervals, only if new, or expanded parking and/or drainage structures are proposed, including the volume and area of graded or excavation material if expected to exceed greater than ~~2000~~ 750 cubic yards or an area greater than the minimum lot size in the zone in which the parcel is located; *(No further changes to this section)*; or to take any other action relative thereto.

*[Requested by the Planning Board]*

2/3<sup>rd</sup>'s Vote Required

**Board of Selectmen Recommends: 5–0–0**

**Finance Committee Recommends: 6–0–0**

**Planning Board Recommends: 5–0–0**

David Gardner moved that the Town vote to amend the Zoning Bylaws as printed in the warrant under Article 4. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared)**

**Article 5. Zoning Bylaw Amendment – Article 2, Section 2320, High Elevation Protection District Regulations.** *(Deletions shown in strike through and new text shown as underlined)*

To see if the Town will vote to amend the Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2320, High Elevation Protection District, as follows:

C. Special Regulations for HEP Districts A and B. All new construction or additions and

expansions, including but not limited to decks and other non-enclosed structures, even if the overall footprint is not being enlarged or any excavation, land removal or earth moving of more than 2500 cubic feet that will alter the topography from natural grade, whether or not subject to a building permit shall be

subject to Site Plan Review as specified in Section ~~41-604000~~ with additional requirements as specified herein; or to take any other action relative thereto.  
[Requested by the Planning Board]

2/3<sup>rd</sup>'s Vote Required

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Planning Board Recommends: 5-0-0**

David Gardner moved that the Town vote to amend the Zoning Bylaws as printed in the warrant under Article 5. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared)**

**Article 6. Prior Year Bills.**

To see what sum the Town will vote to raise and appropriate or transfer from available funds for the purpose of paying prior year unpaid bills; or to take any other action relative thereto. [Requested by the Town Manager]

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

9/10<sup>th</sup>'s Vote Required

Cheryl Andrews moved that the Town vote to transfer the sum of \$377.25 from 2014 Annual Town Meeting article 11-2 for the purpose of paying the following prior year bill: \$218.50 F.M. Generator, Inc; \$158.75 Fugate and Sons, Inc. **Motion Passed Unanimously.**

**Article 7. Mental Health/Substance Abuse Case Work.**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow an amount not to exceed \$50,000 to be expended under the direction of the Town Manager for a grant to support case work to advocate for those with Mental Health and/or Substance Abuse issues and all costs incidental and related thereto; or to take any other action relative thereto.  
[Requested by the Board of Selectmen]

**Board of Selectmen Recommends: 4-0-1**

**Finance Committee Recommends: 5-1-0**

**Board of Health Recommends: 4-0-0**

Tom Donegan moved that the Town vote to raise and appropriate \$50,000 to be expended under the direction of the Town Manager to secure services to support case work to advocate for those with Mental Health and/or Substance

Abuse issues, and all costs related thereto. **Motion Passed.**

**Article 8 High School HVAC and Roof Replacement Project.** To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount not to exceed \$7,310,550 under the direction of the *School Building Committee* for the Provincetown High School building located at 12 Winslow Street, Provincetown, MA., for the purpose of replacement of the heating system, gymnasium roofs, gymnasium windows, and the installation of an emergency generator, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 50.68 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, provided that the appropriation shall be contingent on a Proposition 2½ Debt Exclusion ballot question; or to take any other action relative thereto. [Requested by the Bd of Selectmen and the School Committee]

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**School Committee Recommends: 5-0-0**

**Building Committee Recommends: 4-0-0**

**Disability Commission Recommends: 4-0-0**

**Recycling & Renewable Energy Committee Recommends: 4-0-0**

2/3<sup>rd</sup>'s Vote Required

Tom Donegan moved that the Town appropriate the amount of Seven Million Three Hundred Ten Thousand Five Hundred Fifty (\$7,310,550) Dollars for the purpose of paying costs of the replacement of the heating system, gymnasium roofs, gymnasium windows, and installation of an emergency generator, at the Provincetown High School building located at 12 Winslow Street, Provincetown, MA, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Commit-

tee. To meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 50.68 percent (50.68%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared).**

**Article 9. DPW Equipment – Sidewalk Maintenance Tractor.**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow an amount not to exceed \$40,000 to be expended under the direction of the Town Manager for the purchase of a sidewalk maintenance tractor and all costs incidental and related thereto, for the purpose of sidewalk snow plowing, sweeping, and cleaning; or to take any other action relative thereto. *[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5–0–0**

**Finance Committee Recommends: 6–0–0**

Cheryl Andrews moved that the Town vote to transfer from free cash \$40,000 for a Public Works sidewalk maintenance tractor to be expended under the direction of the Town Manager and the Director of Public Works and costs related thereto. **Motion Passed.**

**Article 10. Design Services Contract for a New Police Station.**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow an amount not to exceed \$39,000 to be expended under the direction of the Town Manager for the design and project management services, and all costs incidental and related thereto, in connection with siting and finalizing the conceptual design of a new police station; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 4–0–1**

**Finance Committee Does Not Recommend: 4–3–0**

**Building Committee Recommends: 4–0–0**

David Panagore moved that the Town vote to transfer from free cash \$39,000 to be expended under the direction of the Town Manager for the design and project management services, and all costs incidental and related thereto, in connection with siting and finalizing the conceptual design of a new police station. **Motion Passed.**

**Town Moderator Mary-Jo Avellar recused herself and relinquished the role of Moderator to Town Clerk Doug Johnstone.**

**Article 11. General Bylaw Amendment – Chapter 16 - Condominium**

**Conversion Bylaw.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town, under St. 1983, c.527, §2, and all of the authority provided under Amended Article 89 of the Massachusetts Constitution, will vote to adopt the following General Bylaw to prohibit for two years and then, thereafter, to further control and regulate the conversion of residential rental property to the condominium or cooperative form of ownership, through a conversion permitting process:

Chapter 16. CONDOMINIUM AND COOPERATIVE CONVERSION BY-LAW; SECTION 1. PURPOSE.

The Town declares, as provided for under St. 1983, c.527, §2, that local conditions constitute an acute rental housing emergency that requires local action, on account of the aggravating impact of the facts set forth in section one of c.527 (including lack of sufficient new rental housing production, prolonged increases in housing costs at a rate substantially exceeding increases in personal income, housing abandonment, increased costs of new housing and construction and finance and the effect of conversion of rental housing into condominiums or cooperatives) and unless the available rental housing stock and the tenants who reside in them receive further protection from the consequences of conversion, the rental housing shortage will generate serious threats to the public health, safety, and general welfare of the citizens of the Town, including, particularly, the elderly, the handicapped, and persons of low and moderate income and employees in the tourism and other service industries, and for municipal employees.

As of the effective date of this Bylaw, the Town has approximately 4,383 housing units and approximately 50% of the housing units are condominium units, 20% are single-family dwellings, and 30% are multi-family units.

The Town estimates that the vacancy rate for year-round rental units in the Town is less than 1%, creating a severe housing crisis that threatens the Town's economy.



Market conditions encourage conversion of existing residential rental units to condominiums in the Town, to serve the second home ownership demand and this has caused a shortage of year-round rental units. The desirability of the Town as a second home market, combined with the high density that is allowed by the Town's zoning regulations and the limited amount of land available to develop new housing, has driven up the value of housing accommodations and resulted in the conversion of existing rental units and single-family and guest units into condominium units, thereby eliminating year-round rental housing. The rapid conversion to the condominium form of ownership and the increase in the value of those condominiums on the second home ownership market is making it difficult to the point of impossibility for low, moderate and median income families, which includes service industry and municipal employees, as well as elderly residents, who have limited and fixed incomes, to obtain or maintain year-round rental housing in the Town.

The severe shortage of year-round rental housing in the Town is a serious public emergency that threatens the Town's tourism-based economy and is a serious threat to the public health, safety, and general welfare of the citizens of the Town as substandard housing is becoming a resort as persons desiring to locate in Provincetown cannot locate year-round rental accommodations and existing residents are being displaced and are unable to find new year-round rental accommodations.

The effects of condominium and cooperative conversions on the availability of year-round rental units cannot be dealt with solely by the operation of the private housing market and, unless the removal of year-round rental units from the market is regulated and controlled, the housing emergency which presently exists in the Town and the inflationary pressures on and displacement of residents, the service industry work force, elderly, handicapped and those living on limited and fixed incomes resulting therefrom will continue to produce serious threats to the public health, safety, and general welfare of the citizens of the Town.

In order to protect the public health, safety, and general welfare of the citizens of the Town, and to prevent the worsening of the current severe shortage of year-round rental housing that is available to service industry and municipal employees and the elderly and the public emergency resulting therefrom, it is necessary to regulate and control the conversion of housing units to the condominium or cooperative form of property ownership and the removal of housing from the rental market while the Town studies, plans and then develops and implements programs to regulate and manage the housing crisis.

## SECTION 2. DEFINITIONS.

As used in this Bylaw the following terms shall have the following meanings:

- a) "Board": The Board of Selectmen for the Town of Provincetown.
- b) "Condominium Unit": a unit of a condominium, as defined in G.L. c. 183A.
- c) "Cooperative Unit": a residential dwelling space in a building owned by a corporation, the shareholders of which have organized on a cooperative basis for the purpose of leasing such dwelling space to themselves.
- d) "Condominium Conversion": the conversion of a rental housing unit to a condominium form of ownership.
- e) "Cooperative Conversion": the execution of a lease, of a cooperative unit in a building, with an owner of shares of stock in the corporation which owns the building which would convert a rental housing unit to a cooperative unit.
- f) "Housing Unit:" a rental housing unit that is a "housing accommodation" as defined under St. 1983, c.527, §3.
- f) "Removal from market" as applied to a Housing Unit, shall include, but not be limited to:
  - (1) The filing of a condominium master deed, pursuant to G.L. c.183A, for any housing accommodation any part of which was most recently occupied as a rental unit;
  - (2) The demolition of a rental unit;
  - (3) The rehabilitation, repair, or improvement of a rental unit, other than as required by the laws of the Commonwealth or by the Town, in such a way as to prevent residential occupancy during the course of the rehabilitation, repair, or improvement, and
  - (4) The conversion of all or part of any building to a condominium or cooperative form of ownership.
- g) "Town": the Town of Provincetown.

## SECTION 3. APPLICABILITY.

This Bylaw shall apply to all Housing Units (which under St. 1983, c.527, excludes buildings containing fewer than four units and excludes units in hotels, motels, inns, tourist homes, and rooming and boarding houses which are occupied by transient guests staying for a period of fewer than fourteen consecutive calendar days and excludes units in hospitals, and public and educational institutions, and nursing homes and excludes units lawfully constructed after November 30, 1983, or lawfully converted from a non-housing to a housing use after November 30, 1983, and excludes housing accommodations constructed or substantially rehabilitated under a federal mortgage insurance program and housing accommodations financed through the Massachusetts Housing Finance Agency, with an interest subsidy attached thereto).

## SECTION 4. TWO YEAR PROHIBITION ON CONVERSIONS.

No condominium or cooperative conversion and no removal from market of a rental housing unit shall be permitted in the Town for two years from the effective date of this Bylaw, to allow the Town time to study, plan and then develop and implement programs, including, but not limited to, the regulations in Sec-

tion 5, to deal with the year-round rental housing crisis in the Town.

## SECTION 5. REGULATIONS.

A) No condominium or cooperative conversion and no removal from market of a Housing Unit that is subject to this Bylaw shall be permitted in the Town, except pursuant to a permit granted under this section.

B) When the Vacancy Rate for year-round market rate rental units in the Town exceeds 5%, a building owner may apply to the Board for a permit to convert rental housing units to a condominium or cooperative form of ownership. When the Vacancy Rate is equal to or lower than 5%, a building owner may not apply for a permit to convert said building to condominiums or cooperatives unless the financial or other circumstances for the owner are such that prohibition of a conversion would constitute unconstitutional confiscation of the owner's property. When such an application is made, the Board, before granting a permit, shall be required to make an explicit finding that denial of a conversion permit would constitute such confiscation.

C) The Board shall consider at least the following factors in determining whether to grant or deny a conversion permit:

- 1) the impact of the proposed conversion upon the tenants sought to be protected by this Bylaw and upon the availability of year-round market rate rental housing of comparable type, quality and cost in the town and upon the overall availability of year-round rental housing in the town;
- 2) the ease or difficulty with which the affected tenants could find alternative year-round market rate rental housing in the town of comparable type, quality and cost;
- 3) any efforts to mitigate the impact of the proposed conversion upon the affected tenants, including but not limited to, guaranteed rights to remain as tenants for a fixed period, full or partial reimbursement of moving expenses and other costs of finding alternative year-round rental housing, and the procurement by the building owner for the tenants of alternative year-round rental housing in the town of comparable type, quality and cost;
- 4) the physical condition of the housing involved, and the financial viability to maintain the building as year-round market rate rental housing;
- 5) whether and for how long and why a unit or units in the building have been vacant; and
- 6) the age, financial status, and health of the affected tenants, and the length of their tenancies.

D) The Board shall have the power to issue such orders and enact such regulations as it may deem necessary to effectuate the purposes of this Bylaw, and to prescribe the procedure for filing applications for conversion permits, giving notice of applications, holding public hearings upon applications, and render-

ing decisions upon applications. The Board may impose a reasonable filing fee for applications.

E) The Board shall determine the Vacancy Rate for year-round rental units in the Town, using what source or sources of statistical data the Board determines to be appropriate and shall declare a state of public emergency if the Vacancy Rate is equal to or lower than 5% of the overall housing stock. Once a declaration is made, an applicant may ask the Board to reconsider the determination by providing the Board with data that demonstrates, to the Board's satisfaction, that the Vacancy Rate exceeds 5%.

F) Tenants shall have all of the rights provided for under St. 1983, c.527; and, in addition, those rights shall not begin to run until the date of the granting of a conversion permit.

G) It shall be unlawful to commit any acts of harassment against tenants, to fail to make necessary repairs or provide required services, or to seek unreasonable increases in rents, for or during said period for the purpose of seeking to induce tenants to vacate units.

H) An application for a conversion permit shall be accompanied by a written plan setting forth an orderly process for the conversion, and a description of the governing process by which the owners' association or cooperative corporation shall exercise its responsibilities during and after the conversion.

I) An application for a conversion permit shall cover all units in a building; however, the Board may in the exercise of its discretion hereunder condition the grant of the conversion permit upon the building owner making special provisions for certain units and tenants thereof.

J) No conversion permit shall be granted unless the building has been certified by an independent licensed engineer or architect to meet all applicable building and health codes of the Town and Commonwealth.

K) This section shall not be in effect during the two-year moratorium provided hereunder or any extension thereof.

## SECTION 6. SEVERABILITY.

Should any provision of this Bylaw or its application to any person or circumstance, be determined to be invalid, that invalidity shall not affect the validity of any other provision or application hereof.

## SECTION 7. PENALTIES AND ENFORCEMENT.

Any person who violates this Bylaw shall be punished by a fine of three hun-

dred dollars (\$300) per offense under G.L. c.40, §21D. Each day during which a unit is illegally converted or occupied and each day after which an illegal conversion takes place, shall constitute a separate offense, and the conversion of multiple units in a building shall constitute multiple offenses. The Board or its designee may enforce this Bylaw in a court of competent jurisdiction, and may seek and obtain appropriate injunctive relief to enforce the Bylaw in a civil action.

#### SECTION 8. EFFECTIVE DATE.

This Bylaw shall take effect as provided for under G.L.c.40, §32.

Or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 4-0-0**

**Finance Committee Does Not Recommend: 7-0-0**

2/3<sup>rd</sup>'s Vote Required

Raphael Richter moved that the Town vote to adopt a new section of the General Bylaws as printed in the warrant under Article 11.

**Motion Does Not Pass For: 105 Against: 127**

**Article 12. *An Act Authorizing the Provincetown Condominium and Cooperative Conversion Bylaw and Expand the Protections Provided under St. 1983, c.527.*** To see if the Town will vote to approve the following amendments and to authorize the Board of Selectmen to file a petition with the General Court to authorize the Town to include the following approved amendments to *the Condominium and Cooperative Conversion Bylaw Chapter 16* adopted by Town Meeting in order to expand the protections provided under St. 1983, c.527; provided, however, that the General Court may make clerical and editorial changes of form only to the petition, unless the Board of Selectmen votes to approve said changes to the petition and provided further that the Board of Selectmen shall be authorized to approve such changes to the petition as are within the public purposes of the petition or to do or act in any manner relative thereto.

AN ACT AUTHORIZING AMENDMENTS TO THE PROVINCETOWN CONDOMINIUM AND COOPERATIVE CONVERSION BYLAW BY EXPANDING THE PROTECTIONS PROVIDED UNDER ST. 1983, C.527.

Notwithstanding any general or special law to the contrary, including, but not limited to the provisions of St. 1983, c.527, the following amendments to the Provincetown General Bylaw, Chapter 16 as approved by the Provincetown Town Meeting, are hereby authorized by the General Court:  
Chapter 16. PROVINCETOWN CONDOMINIUM AND COOPERATIVE

CONVERSION BYLAW Chapter 16 is authorized to be amended as follows:  
*(Deletions shown in strike through and new text shown as underlined)*

1. By deleting Section 2 (f), thereof, and by substituting, therefore, the following:

f) "Housing Unit:" any unit of housing (whether used for a rental purpose or not) in any existing structure that is proposed to be converted to condominium or cooperative form of ownership, except a unit of housing that was created or substantially renovated with state or federal funding and except for any unit of housing lawfully converted before this Bylaw takes effect and except for any unit of housing constructed after this Bylaw takes effect.

2. By deleting Section 3, thereof, and by substituting, therefore, the following: This Bylaw shall apply to the condominium and cooperative conversion of any Housing Unit located within the Town, as of the effective date of this Bylaw; however, this Bylaw shall not apply to any Housing Unit lawfully converted before the effective date of this Bylaw, to any Housing Unit constructed or substantially rehabilitated under a federal mortgage insurance program or any housing accommodations financed through the Massachusetts Housing Finance Agency, with an interest subsidy attached thereto, and any unit built after this Bylaw takes effect.

This Act shall take effect when approved by the General Court.

Or to take any other action relative thereto.

*[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 3-1-0**

**Finance Committee Does Not Recommend: 7-0-0**

Erik Yingling moved to indefinitely postpone Article 12. **Motion Passed.**

**Town Moderator Mary-Jo Avellar returned to the meeting.**

#### **Article 13. *Upgrade of Software for Parking Equipment at MPL.***

To see if the Town will vote to transfer an amount not to exceed \$32,418.75 from the Parking Fund to be expended under the direction of the Town Manager for the upgrade of parking lot equipment, and all costs incidental and related thereto; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and the Town Manager]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

Raphael Richter moved that the Town vote to transfer \$32,418.75 from the parking fund to be expended under the direction of the Town Manager for the

upgrade of parking lot equipment and costs related thereto.

**Motion Passed.**

**Article 14. Adoption of Small Personal Property Exemption.**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 5, by establishing a tax exemption for small personal property and to further establish a valuation threshold of \$2,500; or to take any other action relative thereto.

*[Requested by the Board of Selectmen and Board of Assessors]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 6-0-0**

**Board of Assessors Recommends: 4-0-0**

Erik Yingling moved that the Town vote to accept the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 54, by establishing a tax exemption for small personal property and to further establish a valuation threshold of \$2,500. **Motion Passed.**

**Article 15. General Bylaw Amendment - Smoking Ban on Town-Owned Beaches.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the *General Bylaws of the Town of Provincetown* by inserting as the new subsection 13-2-23 the following: “13-2-23. Smoking is prohibited in all places designated in Massachusetts General Laws Chapter 270, Section 22, and on all Town-owned beaches.” Or to take any other action relative thereto. *[Requested by the Board of Health]*

**Board of Selectmen Does Not Recommend: 3-2-0**

**Finance Committee Recommends: 6-0-0**

**Board of Health Recommends: 4-0-0**

**Recycling & Renewable Energy Recommends: 4-0-0**

**Conservation Commission Recommends: 4-0-0**

Steve Katsurinis moved that the Town vote to amend the General Bylaws as printed in the warrant under Article 15. **Motion Passed.**

**Article 16. General Bylaw Amendment – Chapter 4, Town Meeting and Town Elections.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the *Provincetown General Bylaw Section 4-3-2, Limitation on Duration of Speeches* as follows: 4-3-2. Limitation on duration of speeches. No person shall speak for more than ~~ten (10)~~ five (5) minutes on any question unless the time shall be extended by vote of the meeting. Or to take any other action relative thereto. *[Requested by the Board of Selectmen]*

**Board of Selectmen Recommends: 5-0-0**

**Finance Committee Recommends: 5-2-0**

Cheryl Andrews moved that the Town vote to amend the General Bylaws as printed in the warrant under Article 16. **Motion Passed.**

**Article 17. Zoning Bylaw Amendment – Article 2, Section 2440, Use Regulations Articles.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the *Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2440, Permitted Principal Uses*, to allow for accessory dwelling units in the Res2 Zoning District, as follows: Add a footnote to Principal Use, A1a3, Single Family Dwelling, three or more per lot, as follows:

A1a	Single Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	M
3.	three or more per lot							
(each separate structure)		NO	NOPB <sup>20</sup>	YES <sup>8</sup>	YES <sup>8</sup>	YES <sup>8</sup>	NO	NO

Footnote: 20. One accessory dwelling unit may be allowed in the Res1 Zoning District, for a total of two dwelling units per lot, and in the Res2 Zoning District for a total of three dwelling units, only if the following criteria are met: ~~it the~~ accessory dwelling unit is for year-round rental only; it is limited in size to 600 square feet if it is a free-standing dwelling unit or 40% of the gross floor area if it is located within the principal residence; or to take any other action relative thereto. *[Requested by the Planning Board]*

**Board of Selectmen Recommends: 4-1-0**

**Finance Committee Recommends: 6-0-0**

**Planning Board Recommends: 6-0-0**

**Community Housing Council Recommends: 4-0-0**

2/3<sup>rd</sup>'s Vote Required

Gloria McPherson moved that the Town vote to amend the Zoning Bylaws as printed in the warrant under Article 17. **Motion Passed (2/3<sup>rd</sup>'s Vote Declared).**

**Article 18. Zoning Bylaw Amendment – Article 2, Section 2440, Use Regulations Articles.** *(Deletions shown in strike through and new text shown as underlined)* To see if the Town will vote to amend the *Provincetown Zoning Bylaws, Article 2, Districts and District Regulations, Section 2440, Permitted Principal Uses*, to make the Planning Board, rather than the Zoning Board of Appeals, the Special Permit Granting Authority for two dwelling units on a single lot in the Res2 Zoning District, as follows:

92	provincetown-ma.gov						Town of
A1a Single Family Dwelling	Res 1	Res 2	Res 3	TCC	GC	S	
M							
2. two per lot							
(each separate structure)	PB <sup>20</sup>	BAPB	YES <sup>8</sup>	YES <sup>8</sup>	YES <sup>8</sup>	NO	NO
or to take any other action relative thereto.	<i>[Requested by the Planning Board]</i>						

**Board of Selectmen Recommends Indefinite Postponement: 5-0-0**  
**Finance Committee Recommends Indefinite Postponement: 6-0-0**  
**Planning Board Recommends Indefinite Postponement: 5-0-0**  
 2/3<sup>rd</sup>'s Vote Required

Gloria McPherson moved to indefinitely postpone Article 18. **Motion Passed.**

**Article 19. Citizen's Petition Article – General Bylaw Amendment – Chapter 4, Town Meeting and Town Elections.** (*Deletions shown in strike through and new text shown as underlined*) To see if the Town will vote to amend the *Provincetown General By-Laws, Article 4-3, Speeches at Town Meeting*, by adding a new section, 4-3-6, as follows: 4-3-6. Finance Committee and Board of Selectmen should use the microphones on floor when speaking as private citizens, and podium when presenting and speaking as Board members or on articles on behalf of the Board; or to take any other action relative thereto. *[Requested by Jennifer Cabral and others]*

**Board of Selectmen Does Not Recommend: 5-0-0**  
**Finance Committee Does Not Recommend: 6-0-0**

Jennifer Cabral moved that the Town vote to amend the General Bylaws as printed in the warrant under Article 19.  
**Motion Passed (For: 106 Against: 54).**

Town Moderator Mary-Jo Avellar dissolved the October 26, 2015 Special Town Meeting at 10:04 p.m. **Motion Passed.**

**October 26, 2015 Special Town Meeting dissolved at 10:04 p.m.**

## Annual Town Election - May 5, 2015

**Registered Voters = 2,841 Ballots Cast = 636**

Moderator (3 yr) Vote for One		Selectmen (3 yr) Vote for One	
Mary Jo Avellar	379	Erik P. Yingling	330
Bryan Matthew Armstrong	239	Blank	275
Blank	12	Write-In	31
Write-In	6	Total	636
Total	636		

Provincetown		2015 Annual Town Report		93	
<b>School Committee (3yr)</b> Vote for 2		<b>Housing Authority (5 yr)</b> Vote for 1			
Cassandra Benson	447	Jennifer Lynn Germack	399		
Ngina R. Lythcott	330	Blank	234		
Blank	495	Write-In	3		
Write-In	0	Total	636		
Total	1272				
<b>Bd Library Trustees (3 yr)</b> Vote for 2		<b>Ballot Ques. 1 - Modify CPA</b>			
Donna M. Vaillancourt	463	Yes	244		
Blank	771	No	313		
Write-In Bruce De St Croix	29	Blank	79		
Write-In - All Others	9	Totals	636		
Total	1272				
<b>Bd Library Trustees (2 yr)</b> Vote for 1		<b>Ballot Ques. 2 - Docks &amp; Wave</b>			
Stephen Desroches	479	Yes	354		
Blank	156	No	227		
Write-In	1	Blank	55		
Total	636	Totals	636		
<b>Bd Library Trustees (1 yr)</b> Vote for 1		<b>Ballot Ques. 3 - Pier Repair</b>			
Blank	610	Yes	405		
Write-In Laura Shabott	9	No	194		
Write-In - All Others	17	Blank	37		
Total	636	Totals	636		
<b>Charter Enf. Com. (3 yr)</b> Vote for 2		<b>Ballot Ques. 4 - Housing Fund</b>			
Stephen Avery Katsurinis	378	Yes	278		
Blank	821	No	330		
Write-In - Tom Coen	70	Blank	28		
Write-In - All Others	3	Totals	636		
Total	1272				
<b>Charter Enf. Com. (2 yr)</b> Vote for 1					
Blank	591				
Write-In	45				
Total	636				

Special Town Election  
October 27, 2015

Registered Voters = 2,876

**Special Town Election  
October 27, 2015**

**Registered Voters = 2,876**



## General Government

### Town Clerk

In addition to the Special and Annual Town Meetings held on April 6, 2015, one additional Special Town Meeting was held on October 26, 2015. A total of two elections were held in 2015: The May 5, 2015 Annual Town Election, with a 22% voter turnout; and a Special Town Election held on October 27, 2015 with a 13% voter turnout. In 2015, new voter registrations totaled 211, and a total of 203 voters were removed from the voter rolls for various reasons, primarily due to death or moving out of town.

In June the U.S. Supreme Court ruled same sex marriage a constitutional right nationwide. The Town Clerk's Office joins others in celebrating that now all couples seeking marriage – same sex and opposite sex – are treated equally throughout the entire country. As such, separate statistical information on same sex versus opposite sex couples is no longer compiled. In 2015, the Town Clerk's Office recorded a total of 209 marriages, the lowest total of recorded marriages since same sex marriage became legal in Massachusetts in May 2004.

The Town Clerk now serves as Burial Agent and has also assumed oversight of the Town Cemetery, including selling of cemetery lots, scheduling of burials, and maintaining cemetery records. Thanks to the Town Hall Management Information Systems department (MIS), specifically MIS Technician Lynne Martin, the cemetery database has been updated and it is anticipated that this important resource will be available to the public via the Town website in 2016. The Town Clerk's Office has also integrated electronic death and birth record systems through the state's Vital Information Partnership Program and all death and birth records are now completed electronically.

Work on the Provincetown History Project, with its mission to preserve, protect and provide greater access to documents pertaining to the history of Provincetown, continues. The search function on Provincetown History Project website [www.provincetownhistoryproject.com](http://www.provincetownhistoryproject.com) was enhanced, and all material on the website has been harvested by the Massachusetts Digital Commonwealth, which is a statewide consortium of libraries, museums, archives, and historical societies from across Massachusetts. This makes our Provincetown History Project available to an even greater audience.

Special thanks to Assistant Town Clerk Darlene Van Alstyne, who continues to bring the planning and organizational skills she demonstrated when running the

Licensing department singlehandedly to her position as Assistant Town Clerk, and is a positive, helpful presence to both residents and staff. Thanks as well to the Election registrars and ballot counters for their essential work on the two elections held in 2015, and to the wonderful volunteers who have worked in the Clerk's Office in 2015: Susan Avellar, Stephen Borkowski, Don Cote, Elise Cozzi, Laurel Guadagno, Irene Joseph, Lorraine Kujawa, Joy Long, Jim Rann, Lauren Richmond, Joe Vasta, and Helene Watt.

**Doug Johnstone**, *Town Clerk*

## Vital Statistics

### Births 2015

In accordance with a request from the Massachusetts Department of Public Health and in respect to the privacy rights of children, individual names of births recorded in Provincetown are not listed.

Total births recorded in 2015: 14

Male – 7, Female - 7

### Marriages 2015

Total Marriage Licenses Recorded in 2015: 209

In-State Residents: 67

Out-of-State Residents: 142

### Deaths 2015

Date	Name	Age	Date	Name	Age
631-Jan	Peters, Helen Elizabeth	94	15-May	Horvath, Sally May	88
3-Feb	Enos, Robert Reginald	90	28-May	Siegfried, Joan C.	90
22-Feb	Peters, Rita G.	96	30-May	Myerow, Florence J.	87
22-Feb	Krause, Egnhard T.	84	6-Jun	Quigley, Thomas James	25
24-Feb	Joseph, Marion Olive	84	7-Jun	Bent, Mildred C.	97
26-Feb	Phillips, Germania	93	8-Jun	Green, Bryan Keith	53
27-Feb	MacNab, Susan Scholfield	67	9-Jun	Enos, Carol A.	77
4-Mar	Meads, Francis John	87	13-Jun	Santos, Ruth V.	89
5-Mar	Hazard, Mary Dwight	86	15-Jun	McGonagle, John Joseph	77
6-Mar	Russell, Loring Anthony	77	18-Jun	Jason Sr, Reginald Francis	96
12-Mar	Airlie, William	89	24-Jun	Roth, Edythe	96
16-Mar	White, Ronald	81	4-Jul	Fox, Patricia Ann	58
18-Mar	Kuliopulos, Polixeny	102	6-Jul	Henley, Diana	92
18-Mar	Robillard Ponte, Marie Suzanne	97	7-Jul	Pike, Arthur Lord	90
21-Mar	Devasto, Francis Xavier	62	10-Jul	Monks, Elaine Ruth	60
30-Mar	Alexander, Florence	95	13-Jul	Pickard, Ronald S.	82
5-Apr	Santos, Francis A.	100	21-Jul	Rossmoore, Rhoda Germain	89
15-Apr	Falconer, Marcia	92	3-Aug	Santos, Clifford John	83
19-Apr	Peters, Eugene Enos Sr.	90	12-Aug	Wills, Frank Stevenson	87
23-Apr	Duda, Francis G.	91	2-Sep	Nolin, Raymond Joseph III	55
7-May	Killian, Helen P.	92	12-Sep	Courville, Cheryl Ramond	67
13-May	Harding, Margaret S.	85	20-Sep	Parky, Gerturde	91

**Deaths 2015 (continued)**

<b>Date</b>	<b>Name</b>	<b>Age</b>	<b>Date</b>	<b>Name</b>	<b>Age</b>
21-Sep	Elmer, Norman Dale	86	24-Nov	Grove, Marilyn Anne	70
8-Oct	Knudsen, Richard George	66	25-Nov	Alexander, Victor Emanuel	86
10-Oct	Tibbetts, Hilda Burke	93	2-Dec	DiNatale, Mary Ellen	76
13-Oct	Weiner, Howard Edwin	72	6-Dec	Powers, Mary Catherine	100
18-Oct	Kennedy, Priscilla W.	97	10-Dec	Anderson, Adele Moore	102
3-Nov	Atkins, Elizabeth Jane	101	16-Dec	Buteau, Freeman Henry	98
4-Nov	Spafford, Gerald Francis	75	22-Dec	Wax, Murray Morton	86
6-Nov	Silver, Richard Alan	73	30-Dec	Ogden, Sue	72
17-Nov	Andrews, Danielle	0			

<b>Town Counsel</b>
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During 2015, Town Counsel provided significant legal services to the Town, including the rendering of numerous legal opinions, approving contracts as to form, attending Town Meetings, and meeting with the Board of Selectmen and various other Town boards. There are currently twelve active litigation cases involving the Town which are pending in various courts. Eleven cases were closed in 2015.

Town Counsel has been working closely with Town Administration and the Board of Selectmen is developing various initiatives to encourage the development of affordable and workforce housing including the drafting of special legislation to create a Year-Round Rental Housing Trust, an inclusionary zoning bylaw, and a condominium conversion bylaw.

In the labor and employment area, the most significant matter for which Town Counsel provided legal services to the Town was the negotiation of a settlement with the former police chief which terminated the arbitration proceeding and included a release of all potential future legal claims by the former Police Chief. In addition, Town Counsel has been working closely with the new Town Manager to help insure a smooth transition for Town Administration, and to negotiate an employment agreement with the new Police Chief. Town Counsel has also provided significant legal services to the Conservation Commission in enforcing the Wetlands Protection Act and the Town's Wetlands Bylaw regarding the mechanic dredging of clams in the harbor. We also assisted the Board of Health in remediating the health code violations at 227R Commercial Street. Town Counsel continues to provide a number of training sessions to Town staff and boards and committees on compliance with the Open Meeting Law, the Public Records Law, and the Conflict of Interest Law. We also have provided substantial legal services in connection with numerous public records requests and open meeting law complaints.

We extend our appreciation to the Board of Selectmen and the Town Manager for their confidence in retaining this firm. We also appreciate the assistance and

cooperation received on all matters from the Board of Selectmen, Town Meeting, the Town Manager, department heads, and the boards and committees with whom we have worked. We look forward to working with the members of the Town government in the future.

**Kopelman and Paige, P.C., Town Counsel**

## TOWN OF PROVINCETOWN - LITIGATION STATUS REPORT MATTERS PENDING WITH TOWN

### 1. Aqua King Fishery, LLC v. Town of Provincetown Conservation Commission

Barnstable Superior Court, C.A. No. 1572CV00064

This is an appeal of the Conservation Commission's enforcement order with respect to the plaintiff's use of a hydraulic dredge for clam fishing in the resource areas of the Town. The Town moved for a judgment in favor of the Town, arguing, in large part, that the Conservation Commission's action is authorized by the State's Wetland's Protection Act. The matter under advisement in court.

### 2. Deckelbaum, Trustee of the Huey Trust v. Provincetown Zoning Board of Appeals and Siobhan Carew; and Lora Papetsas, Individually and as Trustee of the Jack Papetsas Revocable Living Trust

Land Court, 2016 MISC No. 000014-KCL

This is an appeal by an abutter from the Zoning Board's December 21, 2015 action to renew/transfer a restaurant use special permit to Siobhan Carew for Unit 7, 99 Commercial Street. The holder of the special permit is actively defending the Zoning Board's decision. A Case Management Conference is scheduled for March 4, 2016.

### 3. Frankel v. Provincetown Zoning Board of Appeals

Barnstable Superior Court C.A. No. 1472CV00506 and

### Frankel v. Provincetown Zoning Board of Appeals

Barnstable Superior Court C.A. No. 1472CV00538

These two appeals were filed by an abutter from an October 2, 2014, grant of a special permit issued by the Zoning Board of Appeals to add dormers within the existing nonconforming setback to 901 Commercial Street, Unit 4. The co-defendants/applicants are the real parties in interest, and are actively defending the Board's decisions. The parties are conducting discovery.

### 4. NEBPA, Local 67 v. Town of Provincetown Police Department

In this case, the Union claims that the Town should have followed a different process than it did when hiring a new police officer, allegedly in violation of Article XXII of the collective bargaining agreement, and Section 6-2-1 of the General By-Laws. An arbitration hearing previously scheduled has been postponed.



**5. Patten v. Town of Provincetown, et al.**

MCAD Docket No. 14NEM02100

In this case, a former employee whose employment was terminated alleges that she was discriminated against on the basis of her sexual orientation, gender, and subjected to sexual harassment and retaliation. Town Counsel is defending the case by assignment from the Town's insurer. The case is in its initial stages of investigation by the Massachusetts Commission Against Discrimination.

**6. Provincetown Board of Trade Land Court Registration**

Land Court Misc. No. 43338

This is a Land Court registration petition seeking to register land at 307 Commercial Street owned by Provincetown Board of Trade. The Town filed an answer and opposition to the petition on October 4, 2002. The petitioner has indicated he would amend the plan to address the Town's objections, but he has taken no further action in the matter.

**7. Sinaiko et al. v. Provincetown Zoning Board of Appeals**

Barnstable Superior Court C.A. No. BACV2015-00496

This is an appeal of the Zoning Board of Appeals' decision to deny the appeal of the issuance of a building permit for the property located at 294 Bradford Street. A notice of appearance has been filed for both parties.

**8. Town of Provincetown, by and through its Conservation Commission and Harbormaster v. Patricio A. Palacios, David L. Kelley, and Stephen F. Lozinak**

Barnstable District Court, C.A. No. 1572CV00386

This is an action to 1) enforce the Conservation Commission's order with respect to defendants' use of a hydraulic dredge for clam fishing in the resource areas of the Town, and 2) to enforce the Town's Harbor Regulations assessing dockage and usage fees upon the defendants' vessels. The Court heard oral arguments on a motion to dismiss on November 3, 2015, and took the matter under advisement.

**9. Town of Provincetown, by and through its Conservation Commission and Harbormaster v. Stellwagen Bank Fisheries Corporation**

Barnstable Superior Court C.A. No. 1572CV00387

This is an action 1) to enforce the Conservation Commission's order with respect to defendant's use of a hydraulic dredge for clam fishing in the resource areas of the Town, and 2) to enforce the town's Harbor Regulations assessing dockage and usage fees upon the defendant's vessel. While this case was pending, the defendant resumed the practice of hydraulic dredge in the Town's waters. The Town responded by filing a motion for temporary restraining order to prohibit the practice which granted. The Town followed that up with a motion to convert the temporary restraining order to a preliminary injunction. The Court heard oral arguments of counsel on the motion to dismiss and motion for preliminary injunction on January 5, 2016, and took the matter under advisement.

**10. Town of Provincetown v. H. Bradford Rose, Inc.**

Barnstable Superior Court, C. A. No. 15CV0474

This is an action brought by the Town to enforce the State Sanitary Code in a building located at 227R Commercial Street. On September 15, 2015, the Court issued a temporary restraining order against the owner which required him to relocate the occupants and to secure the premises. On September 25, 2015, the Court held a hearing on the Town's request for Preliminary Injunction, which was granted. To facilitate ongoing remediation work at the property, on November 9, 2015, the Town and the defendant jointly moved to modify the preliminary injunction to permit, which was allowed by the Court on November 16, 2015. The Town, through its Board of Health, is currently working with the property owner and his agent to complete work at the property.

**MATTERS BEING HANDLED BY TOWN'S INSURANCE COMPANY WITH OUTSIDE COUNSEL****11. Kimball v. Town of Provincetown, et al.**

United States District Court (D. Mass.) C.A. No. 14-14391-WGY

This is a civil right claim under both state and federal law against the Town, the former Police Chief and a former police officer, alleging that the police improperly participated in eviction actions against the plaintiffs. In a decision issued on January 26, 2016, the court dismissed all but one of the claims against the Town and the involved police officers.

**12. Poulin v. Provincetown Police Department**Massachusetts Commission Against Discrimination  
MCAD 13BEM02094; EEOC HUD 16C 2013 02252

This is a claim of administrative discharge and sexual harassment hostile work environment by a former Police Department employee. The allegations primarily concern alleged inappropriate conduct by the former Police Chief. The case is still in its investigative stage at the MCAD

**CASES CLOSED IN 2015****1. 16 Harry Kemp Way Condominium Trust v. JJR Realty, LLC.**

Barnstable Superior Court, C.A. No. 14-185

This was an action brought by condominium association owners against two individual unit owners for non-payment of common expenses. The Town holds affordable housing restrictions on the units. The Town and the condominium association entered into an Agreement for Judgment.

**2. Amato v. Barone & Steele**

United States District Court for the District of Mass., C.A. No. 13-13094

This was a civil rights case under state and federal law against two police officers,



alleging an improper arrest procedure. The Town was represented by counsel appointed by the Town's insurance company. This case has been settled, and dismissed by the Court on August 10, 2015.

### **3. Anderson v. Provincetown Board of Appeals, et al.**

Barnstable Superior Court, C.A. No. BACV2011-00521

This was a September 7, 2011, appeal by an abutter from a decision by the Zoning Board of Appeals affirming the decision of the Building Commissioner to deny zoning enforcement regarding storage racks at 131A Commercial Street, in the TCC Zoning District. After trial, the Court issued its decision affirming the Zoning Board of Appeals' decision.

### **4. Brahm, et al. v. Provincetown Historic District Commission**

Barnstable Superior Court, C.A. No. BACV2009-00411

This was an appeal from the May 20, 2009, action by the Historic District Commission to deny a Certificate of Appropriateness to allow a roof deck on the gable roof at 92 Bradford Street. After a trial on the merits and an appeal, the Appeals Court upheld the decision of the Historic District Commission.

### **5. Commonwealth of Massachusetts Office of the Attorney General v. Town of Provincetown**

Suffolk Superior Court, C.A. No. SUCV2013-03636-G

This was an action filed by the Attorney General on October 2013, alleging violations of the Massachusetts Designer Selection Law by the School Department in the hiring of the project designer for the High School Exterior Renovation Project. The Town agreed to a Final Judgment which required the Town to file quarterly reports until June 2015, regarding the Town's compliance with the Massachusetts Public Construction Laws. The last Quarterly Report required under the Final Judgment has been filed.

### **6. Glenn, et al. v. Provincetown Zoning Board of Appeals**

Barnstable Superior Court C.A. No. 1572CV00624

This action was an abutters' appeal of a decision of the ZBA dated November 19, 2015, and filed with the Town Clerk on November 20, 2015. The ZBA granted special permit relief to raze and replace an existing pier. The private parties negotiated a settlement in this matter, and a Stipulation of Dismissal has been filed.

### **7. Hatches Harbor Condominium Association v. Canizales, et al.**

Orleans District Court, Docket No. 14-CV-309

The Condominium Association brought this action against the unit owner of 75 Province Lands Road, Unit 5, to foreclose on the unit due to unpaid common expenses. The Town was named as a defendant/party-in-interest on account of a sewer betterment recorded against the unit. The condominium association and defendant unit owner entered into an Agreement for Judgment under which

the unpaid common expenses were to be paid back in a series of installments scheduled to be completed in May 2015.

### **8. Jaran v. Town of Provincetown**

Barnstable Superior Court Civil Action No. 1572CV00250

After a hearing held on December 11, 2013, the Town Manager, with the approval of the Board of Selectmen, terminated the employment of the Police Chief based on the findings set forth in the Marcum Investigation Report and other evidence and testimony that was presented at the hearing. The former Police Chief appealed the Town Manager's decision through his employment contract and an arbitration hearing was held. After the arbitrator's decision, the parties reached a full settlement agreement and release of all claims.

### **9. Jeronimo and Ramirez v. Registrar of the Registry of Vital Records and Statistics and Town of Provincetown**

Barnstable Probate and Family Court, Docket No. BA15E0043QC

The plaintiffs requested the birth records of Joshualajh Ramirez Jeronimo, Allen Gregorio Ramirez Jeronimo and Carolina Rosmald Ramirez-Jeronimo be corrected with the change of father's and/or mother's name. The Town has been dismissed as it is not the proper party to provide the requested relief.

### **10. Palacino v. Town of Provincetown, et al.**

United States District Court for the District of Mass., C.A. No. 14-497813

This was a civil rights claim under both state and federal law against the Town and a police sergeant resulting from text messages sent by the sergeant to a citizen. The Town was represented by counsel appointed by the Town's insurance company. The case was settled and dismissed by the Court on or about October 13, 2015.

### **11. Town of Provincetown – Edwards Overtime Grievance**

AFSCME Council 93 and Town of Provincetown

The Labor Relations Connection #145-14/2014-180, L.1462

This was a grievance by a DPW employee, alleging that he has been denied opportunities to work snow plow overtime. The grievance was withdrawn without prejudice by the Union.

## **Animal Welfare Committee**

The mission of the Provincetown Animal Welfare Committee (AWC), whose members are appointed by the Board of Selectmen, is to advise the Selectmen, the Animal Control Officer (ACO), or any other pertinent municipal entities on issues relative to animal welfare for domestic and urban wildlife in Provincetown. The AWC orders and maintains the dog waste stations on all Town landings. The bags are paid for by the Town from the Department of Public Works budget. We have replaced most of the original wooden dispensers with more durable metal.

We fill and inspect each station on a daily basis during the summer and weekly during the off season. A rabbit breeding and farming situation was resolved by the owner closing his business in Provincetown and removing his angora fur rabbits. The Building Inspector, working with the ACO and AWC ruled that this type of business was not permitted in this location.

The AWC nominated Animal Control Officer, Ruthann Cowing, for the annual Massachusetts ACO of the Year Award. We are very fortunate to work so closely with Officer Cowing who attends AWC meetings as often as possible. Numerous public service announcements were created and broadcasted on WOMR, PTV, The Banner and the Provincetown Dogs Facebook page. We supported several Ballot Initiatives at the State level regarding the health and living conditions of farm and shelter animals. After becoming aware that no farm or stable inspection had been done in Town since 2008, which is required annually by the state, after consultation with the Health Department, a new volunteer unpaid position was created within the AWC. This was filled by Sherry Brec, clerk of the AWC.

The AWC remains an important component of the Emergency Shelter at the Veteran's Memorial Community Center. We are in charge of the pets of humans from Provincetown and Truro seeking shelter in a weather emergency. We have basic supplies such as crates, bedding and bowls. A list of suggested emergency supplies for pet owners to have at home can be found on the Town's website [www.provincetown-ma.gov](http://www.provincetown-ma.gov). AWC members attended several planning meetings with the Emergency Management Task Force. AWC meets on the third Thursday of each month at noon in the Veteran's Memorial Community Center. We welcome members of the public and are looking for volunteers to serve during weather emergencies.

**Carol MacDonald, Chair**

## Art Commission

The Art Commission met twice during 2015 and per its mission, continues to oversee and care for the artworks owned by the Town which are displayed in Town Hall, Public Library, Council on Aging, Elementary School and all municipal offices. To that end we purchased two new display cases to match existing cases to display fragile artworks in Town Hall and the Library. This year the display cases in Town Hall featured an exhibit to commemorate White-line woodblock printmaking, which began in 1915 and is also known in art circles as the Provincetown print. Our input has been sought on all matters relating to the placement, care and acquisition of works for the collection. We have cooperated with the Provincetown Art Association in preparation for a planned show of artwork at that venue this summer, and at the request of visiting members of the Art History Department of UMASS Dartmouth, explored the holdings of the collection of works by women artists prior to 1950. Most notable this past

year was the acquisition of a portrait sketch of Grace Gouveia by Ilona Royce Smithkin, donated to the collection by Rachel White. We had been joined by two new members. Stephen Borkowski, former Chairman, has been re-appointed to the Commission, and Louise Silver, who recently became a year-round resident of Provincetown. My term of service ended in December 2015 and I will miss the lively engagement and service to the Community.

**Peter J. Petas, Chair**

## Barnstable Assembly of Delegates

I am pleased to make my first report as Provincetown's elected Delegate to the Barnstable County Assembly. In this first year, my attendance was 100% at Assembly and assigned Committee meetings, in the tradition of our committed first Delegate for many years, and long the Dean of the Assembly, the late George Bryant.

I was assigned by the Speaker to standing committees Health and Human Services (HHS), and Public Services. HHS oversees the Department of Human Services, the Human Rights Commission, and Children's Cove. Public Services oversight includes the Fire Training Academy (FTA) and the county dredge, as well as the Registry of Deeds, and the Department of Facilities. I was also delegated to the Special Committee on the Status of the Barnstable County Human Rights Commission (BCHRC), and elected Chair. We reached a consensus decision on the status of the coordinator, which was subsequently enacted as an Ordinance, preserving the ongoing important work done by the BCHRC.

The Fire Training Academy was much discussed this year, after water testing revealed contaminants of emerging concern, polyfluorinated compounds, in the nearby Town of Barnstable well field. I met with local fire chiefs, visited the FTA, and drafted an Ordinance to sustain the FTA at its present site, clean up existing plumes regardless of source, and continue training with water only to prevent use of any known toxics or emerging substances of concern. A Special Committee is expected to make recommendations.

The search for a County Administrator has been unexpectedly protracted, for many reasons, and has resulted in some deepening of ideological fault lines that limit the effectiveness of current governance. Many believe a new review of our Home Rule Charter is needed, after the prior effort was stalemated. The search for a new Director of Finance concluded. Mary McIsaac, who has excellent municipal experience, and even for county finances, has assumed control, after the very capable, but unexpectedly protracted, interim stewardship of Robert Lawton.

The finances of the County are perilous. Although the budget is less than our Town's, there exist few options for increasing revenue while budgets increase

inexorably, in large part driven by rising costs of health care insurance. Services provided to the towns; the dredge, information technology, and the FTA, are likely to be reviewed. A looming concern is the future of courtroom facilities: the Superior Court in Barnstable, and the District Courts in Barnstable and Orleans, that are long-term tenants on County properties. The state is currently reviewing its options. We are working to maintain and improve these properties to retain the Courts. The loss of the Court as a tenant would cut a major income source from the County. The threat is realistically existential, and the decision is in Boston hands.

**Brian O'Malley**, *Provincetown Assembly Delegate*

## Cape Light Compact

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelightcompact.org](http://www.capelightcompact.org).

**POWER SUPPLY – Stability, Security and Green Power Options:** Cape Light Compact offers stable and secure electric supply at competitive rates. Much depends on timing and market forces, but the Compact was proud to offer stable, competitive prices in 2015. As in previous years, electricity prices in 2015 were primarily driven by the price of natural gas. The winter of 2015 saw a lower wholesale electricity price spike from the 2014 winter, but retail electricity prices were still the highest in recent history. This is because of high forward market prices at the time when retail suppliers were procuring in advance for their expected loads. These high forward prices were set by expectations of the same high wholesale prices seen in the winter of 2014, which didn't come to fruition this year. While New England's natural gas delivery constraint was still the main contributing factor to high winter wholesale prices, it was mitigated by warmer temperatures in the beginning of the winter, increased liquefied natural gas (LNG) imports, implementation of an improved winter reliability program by the electricity grid operator, and low oil prices. The past few years have seen many changes in how electricity is produced in New England. There is growing concern over how to meet both the reliability needs of the electric grid and our greenhouse gas reduction goals, all at a reasonable cost to electricity consumers. In the upcoming year, state elected officials and the Massachusetts Department of Public Utilities will be focusing on this issue. Topics to be deliberated include: (1) whether or not to install new natural gas pipelines, and who should pay for this; electric customers or gas customers; (2) net metering cap for solar and other renewable generation projects; (3) smart grid, or grid modernization, technology, who will benefit and how will costs be allocated amongst electric customers. As

we have done in the past the Cape Light Compact Governing Board will participate in these, and other, discussions on behalf of electric customers. In 2015, Cape Light Compact provided energy to residents and businesses in accordance with two competitive electricity supply contracts negotiated by the Compact. The Compact's residential electricity supplier was ConEdison *Solutions*, and the commercial and industrial supplier was NextEra Energy. As of the most recent count, the Compact had approximately 3,995 total electric accounts within the Town of Provincetown on its energy supply.

**CONSUMER ADVOCACY – Committed to Consumer Interests:** Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state, and federal level. In 2015, the Compact focused much of its advocacy on consumer electricity disclosure labels, DPU's competitive supply website, and door-to-door marketing rules. These issues affect how electricity consumers interact with and take advantage of the competitive supply market. The Compact has provided input advocating for better disclosure methods of electricity sources, including renewable energy, which will better inform consumers about where the electricity they're purchasing comes from. The Compact is also continuing to provide DPU with input on their competitive supplier website in order to ensure it is easy for users to use and understand. The Compact, along with others, has also successfully lobbied for the implementation of door-to-door marketing rules that will help protect consumers from some of the unscrupulous marketing tactics that have been used on the Cape and Vineyard. The Compact is also pleased to announce that the Department of Public Utilities issued a final order in May approving the Compact's revisions to its Aggregation Plan, which was submitted in April 2014. This order affirms the purposes, structure, and funding of the Compact, and has been used as a model for other municipalities seeking to form their own aggregations. While Cape Light Compact was the first municipal aggregator in the state, there are now 72 communities in Massachusetts with approved Aggregation Plans.

## ENERGY EFFICIENCY – Saving Energy and Money:

Jan-Dec 2015	#of Participants	Customer Savings	kWh Saved	Rebates/Incent- tives Paid to Customers
Low Income	20	\$8,839.00	44,195	\$64,701.54
Residential	272	\$108,576.00	542,880	\$351,085.74
Commercial	24	\$59,226.80	296,134	\$85,505.51
<b>Total</b>	<b>316</b>	<b>\$176,641.80</b>	<b>883,209</b>	<b>\$501,292.79</b>

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation"

charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the “distribution charge” (\$0.02349 for residential customers and \$0.01127 for commercial and industrial customers) that appears on each customer’s electric bill.

Other Cape Light Compact Efforts Include:

- 12 ENERGY STAR® qualified homes were constructed in the Town of Provincetown.
- The Cape Light Compact continued to support energy education to the Provincetown Schools through our education partnership with the National Energy Education Development program (NEED), teacher workshops, and curriculum and science-based energy education materials aligned with the national and state science education standards.
- LED Lighting upgrades were completed at the MPL Parking Lot. Overall the conversion to LED street lights has saved the town approximately \$30,000 every year in electricity bills; it contributes to our commitment to be a green community by reducing our carbon footprint as well as reducing light pollution that dims the night sky.
- Technical/Engineering Support was provided for the Fire Department, Public Library and Schools.

**Tom Donegan**, Provincetown Representative to the Cape Light Compact

## Charter Enforcement Commission

The Charter Enforcement Commission held a Public Hearing on March 18, 2015, to take comments and discuss the Warrant Articles related to the Charter for the Town Meeting scheduled to start on April 6, 2015. The members discussed the warrant items and determined as follows:

Warrant Article 1. The Charter of the Town of Provincetown ... is hereby amended by changing Chapter 6, Section 8-1, to add a second alternate member to the Board of Health, for a total of five regular members and two alternate members, to read as follows: *6-8-1. There shall be a board of health as provided by G. L. c. 111, consisting of five regular members, one of whom shall be a professional health practitioner; and two alternate members appointed by the board of selectmen for three-year overlapping terms so arranged that the term of at least one regular member shall expire each year; or to take any other action relative thereto.*

In considering this Warrant Article, the Commission considered the following:

1. The change was requested by the Board of Health / affected Boards.
2. The change will allow the Board of Health / affected Boards to achieve quorum during the times when some members may not be able to attend - such as winter, when some members travel, or summer, when some members have conflicting in-Town commitments.
3. The change will allow the Board of Health / affected Boards to achieve quorum even when some members may have a conflict of interest with regard to the

matter under discussion.

4. The change is consistent with the general authority given the Board of Selectmen with regard to the creation of Boards at Section 6-16 of the Charter. Based on the foregoing, the Commission voted 4-0-0 to recommend this Warrant Article as written.

Warrant Article 2. The Charter of the Town of Provincetown ... is hereby amended by changing Chapter 6, Section 12-1, to add a second alternate member to the Planning Board, for a total of five regular members and two alternate members, to read as follows: *6-12-1. There shall be a planning board as provided by Section eighty-one A of Chapter forty-one of the General Laws consisting of five regular members and two alternate members appointed by the board of selectmen for three-year overlapping terms so arranged that the term of at least one regular member shall expire each year; or to take any other action relative thereto.*

In considering this Warrant Article, the Commission considered the following:

1. The change was requested by the Planning Board.
2. The change will allow the Planning Board to achieve quorum during the times when some members may not be able to attend - such as winter, when some members travel, or summer, when some members have conflicting in-Town commitments.
3. The change will allow the Planning Board to achieve quorum even when some members may have a conflict of interest with regard to the matter under discussion.
4. The change is consistent with the general authority given the Board of Selectmen with regard to the creation of Boards at Section 6-16 of the Charter. Based on the foregoing, the Commission voted 4-0-0 to recommend this Warrant Article as written.

Warrant Article 6. The Charter of the Town of Provincetown ... is hereby amended by changing Chapter 7, Article 1, section 7-1-2 to read as follows:

Section 1: Qualifications 7-1-2. *The Town manager shall be a resident of Provincetown or Truro or shall become a resident of Provincetown or Truro within six months following his or her appointment, or to take any action relative thereto.*

In considering this Warrant Article, the Charter Enforcement Commission considered the following:

1. Since the 1953 State law establishing the Selectmen-Town Manager form of Government for the Town of Provincetown, the Town Manager has been required to become a resident of the Town during his or her term of office.
2. The high cost of real estate and the limited availability of year-round rentals is a reality in Provincetown.
3. The Town Manager position is a job with specific responsibilities that are not contingent on residency.
4. On the other hand, residency would give the Town Manager a better



understanding of the needs and concerns of the Town residents.

5. Residency in Truro is still local.
6. The Town Manager is the Emergency Coordinator for the Town under State law.
7. The Town and Truro have many mutual support agreements.
8. There is an appearance issue in having the Town Manager a resident of another town.

Based on the foregoing, the Commission voted 3-1-0 to recommend this Warrant Article as written.

Warrant Article 7. The Charter of the Town of Provincetown ... is hereby amended by changing Chapter 8, Article 1, section 8-1-1 to read as follows: *The director of the department of public works, the police chief, and the fire chief shall be residents of Provincetown or Truro or shall become residents of Provincetown or Truro within six months of assuming office.*

In considering this Warrant Article, the Charter Enforcement Commission considered the following:

1. As noted before, the high cost of real estate and the limited availability of year-round rentals is a reality in Provincetown.
2. These individuals supervise staffs that provide services to the Town. The Police Department and the Fire Department provide 24-hour coverage to the Town; and the Department of Public Works is responsive to requests from the Police Department on a 24-hour basis where determined necessary. These staffs operate based on an established system - needs collected through a central dispatcher, duties assigned by shift supervisors, coordination occurring through previously identified channels. They function around the clock, whether or not the Police Chief or the Director of the Department of Public Works is on site. While the Police Chief and the Director of the Department of Public Works are essential functions - overseeing management and training, establishing policies, coordinating with local, State and Federal entities - the Commission is not aware of anything that would require that their functions can only be performed by residents of the Town of Provincetown.
3. Emergency services are provided under a command and control operation that can function if necessary without the Chief or Director.
4. Residency in Truro is still local.
5. The Town and Truro have many mutual support agreements.
6. The current Charter only allows three months to establish residency. Since the 2008 recession, the mortgage process has been altered by regulation and by practice in such a way that it has expanded the time necessary to receive approval of a mortgage application. Therefore the current three-month time period is too restrictive and should be extended to six months.

Based on the foregoing, the Commission voted 4-0-0 to recommend this Warrant Article as written.

The Commission spoke to the Warrant Articles at the Town Meeting which started April 6, 2015. After the Town Election in May, the Commission welcomed new members Steve Katsurinis and Tom Coen and returning members Robert Klytta and Julia Perry (re-elected to a one-year term). The Commission elected Julia Perry to serve as Chair, Robert Klytta to serve as Vice-Chair, and Tom Coen to serve as Secretary. All votes were 4-0-0.

The Commission held a Public Hearing on October 14, 2015 to take comments and then discuss the Warrant Articles 16 and 19 for the Special Town Meeting scheduled for October 26, 2015. The Commission determined that while Articles 16 and 19 had a relation to Charter Section 2-3-7 which addresses procedures at Town Meeting, the Commission did not have a position on these articles that would be of value to Town Meeting beyond the educational aspect of the Charter section. The Commission voted 4-0-0 not to submit a statement to the Town Meeting regarding the Articles in the Warrant.

There were no Citizen Petitions concerning the Charter received in 2015.

**Julia Perry, Chair**

## Community Preservation Committee

The Community Preservation Committee (CPC) is charged with studying the needs, possibilities and resources of the Town regarding community preservation. Community preservation in Provincetown is a public process and the CPC strongly encourages broad participation from all residents. The CPC will make recommendations to Town Meeting for any use of the Community Preservation Funds. No funds can be expended for CPC recommended projects without Town Meeting approval. In 2015 CPC members Polly Burnell, Judith Cicero, Susan Cook, Michelle DeMarco, Kristin Hatch, Barbara Prato and Brandon Quesnell made recommendations for the expenditure of Community Preservation Act funds. The Community Preservation Act (CPA) Funds come from a 3% property tax surcharge that can be matched with state funds from a real estate transaction stamp tax. The Act requires funds be used on Affordable Housing, Historic Preservation, and Open Space/Recreation preservation initiatives in Massachusetts communities with a minimum of at least 10% of funds going to each of these three categories. The Town of Provincetown adopted the CPA at its May 4, 2004 Annual Town Election as well as a bylaw designating that 80% of the CPA revenues is directed to community housing. On November 3, 2008, Special Town Meeting revised the bylaw to reflect the standard of the Commonwealth and to allow for greater flexibility. The revision allotted 10% for each category, community housing, historic preservation, and open space/recreation, with 70% remaining undesignated and available for any category. The Town held a Housing Summit in 2013/2014 and from recommendations at the summit the Community Housing Council proposed a change to the allocation of CPA funds. These efforts led to

the re-allocation of CPA funds for Community Housing at the April 2014 Annual Town Meeting. The Town amended the split to reflect the priority for community housing to 60% of the CPA revenues, 10% each for historic preservation and open space/ recreation, and 20% remaining undesignated and available for any category. 2015 CPA funding requests were made for the following projects: Cemetery Commission Alden Street stone conservation, Cape Cod Village housing development, Housing Authority expansion planning, Housing Office staff funding at full time, Recreation VMCC playground shade project & School Dept. Auditorium renovation.

**Kristin Hatch, Chair**

## Cultural Council

The Provincetown Cultural Council (PCC) is the Local Cultural Council of the larger Massachusetts Cultural Council Program. The Local Cultural Council (LCC) Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, humanities, and sciences annually. The program promotes the availability of rich cultural experiences for every Massachusetts citizen. Administered by 2,400 municipally appointed volunteers, the LCC network consists of 329 councils serving all 351 Massachusetts cities and towns. Each year, local councils award more than \$2 million in grants to more than 5,000 cultural programs statewide. These include school field trips, afterschool programs, concerts, festivals, lectures, theater, dance, music, and film. LCC projects take place in schools, community centers, libraries, elder care facilities, town halls, parks, and wherever communities come together.

In 2015, the Provincetown Cultural Council awarded \$4,400 in grants to the following recipients: \$500 to Boston Open Dance Sport for 2015 US Championship and Provincetown Dance Trophy, \$300 to Melanie Braverman for “Giving Voice to Those Who Give,” \$300 to Susan Rand Brown for “1916: Provincetown Creates Modern Art,” \$100 to Cape Cod Chamber Music Festival for a summer chamber music concert to be held at the Provincetown Art Association and Museum, \$1400 to Castle Hill/Truro Center for the Arts for scholarships for the 10th International Encaustic Conference, \$800 to the Fine Arts Work Center in Provincetown for Community Arts Partners in Education, \$500 to Provincetown Community Television for its Camp Lightbulb Drag Documentary Program, and \$500 to the Provincetown Film Society for “Provincetown Film Festival -- Breakfast with....” In addition, the PCC has spearheaded the drive to commission, fund and install an AIDS Memorial on the grounds of Town Hall. Fund raising efforts in 2015 more than doubled the moneys raised in the entire previous decade, and a Request for Proposals is expected to be issued early in 2016.

The PCC is grateful for the extraordinary efforts of Grace Ryder-O'Malley, whose term on the Council and as chair ended late in 2015. In addition to her remarkable

accomplishments as chair, her leadership coalesced the PCC into an effective, cohesive body that has reached previously impossible goals. We are also thankful to the institutional and individual friends and contributors who have helped us to fund the AIDS Memorial, including the Provincetown Business Guild, Fantasia Fair, Rick Murray and the many other donors, without whom we would not be so close to attaining our goal.

**Robert D. Speiser, Chair**

## Historic District Commission

The Historic District Commission is proud to report on its regulatory activity for 2015. As Provincetown continues its inevitable change and growth, we take seriously our mandate to preserve its historic nature. As part of our mission, we strive to preserve and protect the distinctive characteristics of the buildings and places significant to the history of Provincetown. We work to maintain and improve the settings of our buildings and maintain our historic streetscape. Additionally, we encourage design compatible with the existing buildings thereby encouraging the maintenance of the historic nature of our fishing village. We can be proud that we are the largest Historic District in the state of Massachusetts created under the enabling legislation.

The Historic District Commission reviewed over 130 applications for changes in the Historic District. Included were many applications for solar panels, and almost all were enthusiastically approved. This past year saw many significant changes in the composition of the Historic District Commission with the departure of two dedicated long-time Commissioners John Dowd and Polly Burnell. We are grateful for the wonderful work and dedication of both of these commissioners. We had four new members appointed in January. Laurie Delmolino was appointed as the Fine Arts Work Center representative, Lisa Pacheco-Robb was appointed as the Provincetown Art Association and Museum representative, and Mark Westman and Martin Risteen joined the board as alternates. The other Commissioners are David McGlothlin, appointed as the Provincetown Business Guild representative, Marcene Marcoux, appointed as the Provincetown Chamber of Commerce representative, and Thomas Biggert, appointed as the Pilgrim Monument & Provincetown Museum representative. Thomas Biggert was elected Chair and David McGlothlin continued in his role as Vice Chair. We are supported in our efforts by Town Planner Gloria McPherson and Permit Coordinator Leif Hamnquist. We are especially grateful to the advice and support of Acting Building Commissioner Anne Howard. They are the face of not only our board but of the entire Community Development Department. Our meetings are held the first and third Wednesday's of the month at 3:30 p.m. We welcome your comments and participation.

**Thomas Biggert, Chair**

## Historical Commission

The Historical Commission met 7 times in 2015 and continues to oversee and maintain the artifacts held in trust by the Town which are stored in various Town buildings and often on display. We remain indebted to the Town Clerk for his diligence and exceptional skill and care in the maintenance of this inventory. Commission members are among the legion of volunteers which keep the Provincetown History Project moving forward, often seeking out and adding content. Volunteers also maintain the display cases in the central corridor of Town Hall and the Council on Aging. We are grateful for their dual participation. Our input has been sought on all matters relating to the rehabilitation of historic buildings owned by the Town and we stand ready to act in an advisory capacity. We have also provided a recommendation to the Board of Selectmen for the new candidate on the Historic District Commission and the Community Preservation Committee. We have supported the efforts of the Cemetery Commission in the production of a privately funded guide to the cemetery. We will eventually seek to create similar guides for the Town Hall and the Library illuminating the adaptive reuse of these historic buildings. Citizens have come forward with ideas to explain the history of buildings and areas of Provincetown which have been altered or destroyed. We welcome this input. Several projects were taken under advisement and appropriate action will continue to be explored and executed when feasible. We have instigated revisions to the Historic Provincetown Walking Tour as we approach the third printing, which means that 80,000 have been distributed free to visitors since the Walking Tour was first made available in 2012. Much effort has been spent working on the print volume of "Building Provincetown" by David Dunlap, a companion to the website of the same name. The initial run of 1,000 books, funded by a Community Preservation Grant, premiered on Heritage Day in June 2015 and sold out within two months. Thereafter it was decided to use partial proceeds of the book to print another additional 1,000 copies of this invaluable resource on the Town's history told through its architecture. At this juncture we have sold a large percentage of the second printing. The proceeds from the sale of Building Provincetown support the Historical Commission Gift Fund, and will be used, in part, to preserve the historical artifacts collection of the Town.

**Stephen Borkowski, Chair**

## John Anderson Francis Family & Town Scholarship Committees

The John Anderson Francis Family Scholarship Committee is responsible for administering scholarship funds that began with a bequest from Cecilia C. Francis followed by a bequest from Captain Joseph Oliver. The Town Scholarship

Committee administers a fund comprised of contributions from countless Provincetown residents.

Starting in the mid-1980s, the John Anderson Francis Family Scholarship Committee awarded scholarships to graduates of the Provincetown High School. Since the 2013 closing of the high school, the committees have also awarded scholarships to students who complete the entire eighth grade in the Provincetown school system subsequent to 2009, (the last year in which they could have gone on to complete their secondary education at Provincetown High School), and graduate from one of the thirteen public high schools on Cape Cod. The guidance departments of these schools have been provided with applications along with the revised guidelines for the John Anderson Francis Family Scholarship. The committees encourage eligible high school seniors to obtain applications from their guidance counselors. In 2015, there were no graduating students who had completed the eighth grade in Provincetown Schools.

In the fall of 2015, \$7,750 in scholarships from the John Anderson Francis Family Scholarship Fund were awarded to the following Provincetown High School Alumni: Katherine Bonadies, Jennifer Gualpa, Carol Laduke, Dylan Nelson, Molly Nelson, Kaitlyn Silva, Lydia Tesson-Legnine, and Michael Trovato. Simultaneously, a total of \$3,750 in Joseph Oliver Scholarships, which require that the recipients be residents of Provincetown, was awarded to the same recipients.

The balance of the John Anderson Francis Family Scholarship Fund as of October 31, 2015 was \$1,129,608.80. Of this, \$29,208.77 represented accrued earnings, available for scholarship grants. The balance of the Captain Joseph F. Oliver Scholarship Fund on the same date was \$509,951.05, of which \$13,040.75 was accrued earnings. The balance of the Town Scholarship Fund on October 31, 2015 was \$4,304.69.

The Committee would like to thank Finance Director Dan Hoort, Town Clerk Doug Johnstone, Town Treasurer Connie Boulos, and each of their staffs for their support and assistance during this past year. We also wish to thank Olympia Ciliberto for her dedication and tireless efforts on behalf of Provincetown students who are continuing their educations. Now that term limits have ended her participation on the John Anderson Francis Family Scholarship Committee, at least for the time being, we are grateful that she can remain on the Town Scholarship Committee, where we can still look to her for her insight and guidance. Provincetown has always been very generous to its resident students. As they complete their secondary education and move on to colleges and universities, the financial support from our community scholarships remains vital. Through the partnership and generous support of residents and businesses alike, we look forward to the continuing educational success of our residents.

**Robert D. Speiser, Chair**

## Management Information Systems

2015 was a very busy year for the MIS Department. We accomplished many short-term goals and continued making strides with several ongoing initiatives. Highlights include the implementation of online payment for motor vehicle and boat excise taxes; further implementation of Accela in Community Development, which will help streamline permitting and licensing workflows; and a migration of the school's email environment from Microsoft Exchange to Google Apps for Education. Of course, all of our accomplishments in 2015 were the result of the talent and dedication of MIS staffers Lynne Martin and Tyler Keyes. At Provincetown Schools, MIS assisted with:

- The migration from an on-premise Microsoft Exchange mail environment to a Google Apps for Education cloud-based system.
- Network infrastructure upgrades, including a firewall replacement and improved WiFi reliability.
- The provisioning of a new fleet of Google Chromebooks, multifunction printers, and document cameras.
- The implementation several high-level reporting and management consoles.
- The installation of an all-new digital sound system in the auditorium
- The training staff and teachers on the use of several enterprise applications, including Google Apps for Education, the Rediker student information system, Follett library resources, and various other third-party curriculum management interfaces.
- The migration of the Admin Plus student information system and SNAP Health Center to the cloud.
- The management of the Provincetown Schools website.

On the municipal side, MIS coordinated:

- The implementation of online payment for motor vehicle and boat excise bills.
- The introduction of an interactive online cemetery database that will give comprehensive information of burials in Provincetown.
- Further implementation of Accela in the Building, Licensing & Health departments, which will enable contractors, businesses, and homeowners to apply, renew and pay for associated fees online.
- An upgrade to the Town's History project website, which will allow all of the wonderful information on that site to be accessible through the state's Digital Commonwealth repository.
- A major upgrade to MUNIS, the Town's financial management software.
- The upgrade of the Fire Station network, which enabled the expansion of the Town's ShoreTel Voice over IP (VoIP) phone system.
- The replacement of rugged laptops in the rescue vehicle fleet.
- Several server replacements.
- The annual replacement of 40 desktops.

- The implementation of OpenCape fiber connections to allow high-speed point-to-point connectivity between Town Hall, the Police Station, and Veterans Memorial Community Center (VMCC).
- The preparation of our email environment for migration to the cloud.
- The implementation of online access to Laserfiche, which allows the Building department to interact with workflows through the use of tablets in the field.

We have an exciting year ahead. Some of our goals for 2016 include:

- The preparation for the relocation of the entire MIS operation from the basement of Town Hall to VMCC, including the Town's data center and MIS personnel. This move will remediate the imminent risk of water damage to mission-critical technology assets that are currently in the flood plain.
- The replacement of several servers.
- The implementation of additional OpenCape fiber connections in several Town buildings.
- The continued implementation of our lifecycle management strategy by systematically refreshing computer and server hardware throughout the municipality
- The expansion of our asset management solution to include mobile devices, tablets, printers, copiers, and other technology equipment.
- The continued implementation of Accela.
- Finishing the SNAP Health Center State reporting database upgrade at the school.

MIS prides itself on identifying ways to streamline efficiency and productivity in town government, and partnering with town departments and administration to help make these ideas come to life. We look forward to the opportunities that 2016 will present.

**Beau S. Jackett, Director**

## Personnel Board

The Personnel Board held three meetings during 2015, and accomplished the following:

- Approved the new Employee Sick Bank Rules;
- Added "Transgender" to the EEO/Sexual Harassment policy;
- Starting in 2016 employees will receive annual training for ethics, customer and sexual and workplace harassment;
- Continue to support the Town Manager's efforts to improve employee training, HRIS and personnel policies.

The Board would also like to thank the following staff for their continued support; David Panagore, Elisabeth Verde, David Garner and Dan Hoort. A big thank you to all the employees for everything you do every day to keep this town humming!

**Marianne Clements, Chair**



## Planning Board

The Planning Board is responsible for the review and approval of plans for the development of land within Town, including Site Plan, Special Permit and Subdivision applications, based on compliance with the Provincetown Zoning Bylaw. In addition, the Planning Board has representative members on the Local Comprehensive Plan Committee, the Cape Cod Commission, the Community Development Commission, and Provincetown 365. In 2015, the Board met on a regular bi-weekly basis. This year longtime Board members Mark Weinress and Marianne Clements stepped down. Their work on numerous bylaws has left a significant impact, and they will be missed. With the addition of new member Jim Woods, we retained a full slate of regular members, but both alternate positions remained vacant.

The public is often concerned about development and attends meetings to take an active part in the decision making. In addition, we met with the Board of Selectmen to discuss potential Zoning Bylaw and General Bylaw amendments and priorities for the 2015 Fall Special Town Meeting and the 2016 Spring Town Meeting. Training sessions also took place with Town Counsel to provide additional information on frequent issues. The Planning Board presented numerous articles at Town Meeting in April. In an attempt to help add housing to our Town, we proposed an amendment to the zoning bylaw to allow accessory dwellings by Special Permit from the Planning Board in the Single Family Zone if it is for year-round rental and is limited in size. The motion passed. It was requested that the Town vote to amend the zoning bylaw regarding the definition of building height based on the new FEMA maps. The motion passed. A motion to amend the zoning bylaw regarding growth management to allow a one-time increase in the number of gallons allocated to General Use Category 3 to correct an unintended consequence of a Zoning Bylaw amendment approved at the 2014 Annual Town Meeting passed. A proposed amendment to Chapter 6, Section 12-1, to add an additional alternate member to the Planning Board, for a total of five regular members and two alternate members passed.

The Planning Board also submitted a number of zoning proposals to amend the Zoning Bylaws for the October Special Town Meeting. Article 2 amended Section 2440, Permitted Principal Uses to differentiate between three and four dwellings on a lot; to correct a footnote regarding an outdated zone reference from W-B to ResB; and to delete an incorrect footnote. The motion passed. Article 3 corrected a reference in the Manufactured Homes and Campers definition, which should reference section 4300 not 3400. The motion passed. Article 4 corrected Section 4028 Special Regulations from 2000 cubic yards to 750 cubic yards of excavated material. The motion passed. Article 5 amended Section 2320, High Elevation Protection District to reference Section 4000 as opposed to 4160. The

motion passed. Article 17 was a proposed amendment to Section 2440, Permitted Principal Uses, to allow for accessory dwelling units in the Res2 Zoning District for year-round rental only and limited in size. The motion passed. Article 18 which would have shifted the permit granting authority from the ZBA to the PB for two dwelling units on a single lot in the Res2 Zoning District was indefinitely postponed. The Inclusionary Housing Bylaw, an amendment to the Zoning Bylaw Article 4 Section 4810 was postponed. The Planning Board is currently working on this and hopes to bring it forward to Town Meeting in April 2016. We wish to thank Town Manager, David Panagore; Assistant Town Manager David Gardner; Town Planner, Gloria McPherson; and Permit Coordinator, Leif Hamnquist for their invaluable assistance. The Planning Board looks forward to continuing their work and hopes that Town Boards can work more together more closely to craft zoning law amenable to all.

**John Golden, Chair**

## Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is charged with hearing and deciding appeals for relief from the Zoning By-Laws via special permits and variances, as well as appeals from those aggrieved by a decision or action of the Building Commissioner. The ZBA usually meets on the first and third Thursdays of the month for a work session and public hearing. The meetings are posted and open to the public, with the rare exception when the Board convenes an Executive Session, which did not occur in 2015. A full board consists of five regular members and five alternate members. Zoning appeals are usually heard by five members and require a super-majority of four votes in favor to grant a special permit or variance. The ZBA makes every attempt to serve the community by hearing applications as scheduled, but this is not always possible, especially when there is not a full complement of members. A ZBA member may have a scheduling conflict from time to time, may be absent due to illness or may need to recuse themselves due to a conflict of interest. As a courtesy to applicants, the ZBA gives the applicants the option of waiting until a full complement of five members is assembled to hear the case. By right, the ZBA may proceed to hear the application with only four members, which is a quorum. The applicant is advised that in such cases any motion by the ZBA would require a unanimous vote for passage. There were a few occasions this year when applicants preferred to be heard by the full ZBA, requesting that their application be postponed until the following hearing, when it was expected that five members would be available to hear the case. It is an unfortunate inconvenience for all concerned when this happens and the ZBA and Department of Community Development (DCD) endeavor to minimize it as best they can by notifying applicants of the situation as soon as possible, giving them the option of postponement until the next scheduled hearing. This can almost assuredly be avoided by having a full roster of ZBA members. The Board heard 82 cases during 2015. The majority were Special Permit Applications. The Zoning

By-Laws provide specific criteria for the granting of a Special Permit. Namely, that the applicant must show (and the ZBA must find, in writing) that the benefits of the proposal to the Town or the neighborhood outweigh any adverse effects such as congestion, hazard, or environmental degradation. There are very strict criteria for granting a Variance: in part, a literal enforcement of the provisions of the by-law would involve substantial hardship, financial or otherwise, to the petitioner and must owe, among other things, to the soil conditions, shape, or topography of the land. The ZBA considers each application on its own merits without any benefit of precedence. The ZBA strongly believes in the rights of property owners to use their property as they wish, but encourages them to do so within the confines of the Zoning By-Laws. The Board saw the addition of two new members: Bryan Armstrong and Jeff Gould. Peter Page choose not to be reappointed. Our Town Planner, Gloria McPherson, was very helpful to the Board as Town staff. Leif Hamnquist remains our Permit Coordinator. Current Board Members are David M. Nicolau, Chair, Robert Littlefield, Vice Chair, Jeff Gould, Secretary, Amy Germain, Joe Vasta Jeffrey Halley, and Rob Anderson.

**David Nicolau, Chair**



## Municipal Finance Director

I want to thank the Board of Selectmen, Town Manager David Panagore, Assistant Town Manager David Gardner, Department Heads, Boards and Committees, citizens and my staff Nick Robertson and Marge McGloin for their support during the year. I am very fortunate to work with such a dedicated group of people. During the year we continued to work towards meeting the annual town-wide goals as set by the Board of Selectmen, specifically the first goal regarding fiscal management.

- The department has continues to refine and update the ten year fiscal plan and the capital improvement program, each of which are useful tools for planning the fiscal future of the town.
- The department continues to strive for complete transparency of the Town's finances by listing additional financial information on the department's page on the Town's website. We encourage all residents to visit our web page where the budget, capital improvement plan and other miscellaneous schedules are located.
- The department continues work writing the Town's Financial Policy Manual and estimates completion no later than early fiscal year 2017.

In accordance with the provisions of Chapter 41 §61 of the Massachusetts General Laws, I hereby submit the following as reported by the Treasurer and Town Accountant: Combined Balance Sheet; Report of Appropriations & Expenditures; Appropriations Balance as of 12/31/15; Summary of Receipts; Debt Schedule; Salaries and Wages. All reports are for the Fiscal Year ending June 30, 2015 unless otherwise stated.

**Daniel R. Hoort, Director**

**Fiscal Year 2015 Appropriations/Expenditures**

	Orig Approp	Transfers Adjstmts	Revised Budget	FY2015 Expended	Avail Budget
Election Town Meeting	14,036	(2,000)	12,036	11,006	1,030
Board of Selectmen "A" Budget	52,940	(5,000)	47,940	44,924	3,016
Board of Selectmen	10,500	45,000	55,500	23,790	31,710
Town Manager "A" Budget	261,881	(41,500)	220,381	220,339	42
Town Manager	16,195	(700)	15,495	10,398	5,097
Finance Committee Expense	106,268	(101,943)	4,325	718	3,607
Town Accountant "A" Budget	188,038	(3,500)	184,538	184,991	(453)
Town Accountant	49,375		49,375	47,875	1,500
MIS Coordinator "A" Budget	176,603		176,603	177,303	(700)
MIS Coordinator	308,500	41,000	349,500	337,574	11,926
Board Assessors "A" Budget	180,492		180,492	180,083	409
Board Assessors	52,260	(6,800)	45,460	30,047	15,413
Treasurer/Collector "A" Budget	163,539		163,539	158,307	5,232
Treasurer/Collector	37,120	(6,000)	31,120	26,103	5,017
Legal Services	251,000		251,000	236,609	14,391
Administration	59,590		59,590	48,177	11,413
Land Bank	68,425		68,425	68,425	-
Town Clerk "A" Budget	108,262		108,262	108,126	136
Town Clerk	4,445		4,445	3,870	575
Licensing "A" Budget	43,348		43,348	43,348	0
Licensing	300		300	3,893	(3,593)
Conservation Commission	8,190		8,190	7,624	566
Planning Board Expenses	1,940		1,940	1,034	906
Zoning Board Appeals	2,700		2,700	2,115	585
Historical Commission	500		500	500	-
Historic District Commission	2,250		2,250	-	2,250
Buildings & Grounds Payroll	690,395		690,395	634,311	56,084
Bldgs & Grounds General	62,758		62,758	70,170	(7,412)
Bldgs & Grounds-Town Hall	107,450		107,450	90,299	17,151
Bldgs & Grounds VMCC	119,800		119,800	76,103	43,697
Bldgs & Grounds Library	75,500		75,500	74,863	637
Bldgs & Ground Cemetery	2,950		2,950	4,698	(1,748)
Bldgs & Grounds Comfort St	65,796		65,796	61,231	4,565
Bldgs & Grounds Police Station	62,075		62,075	63,198	(1,123)
Bldgs & Grounds Freeman St	27,100		27,100	19,238	7,862
Bldgs & Grounds Other	155,285		155,285	155,968	(683)
Police "A" Budget	2,147,775	262,797	2,410,572	2,129,130	281,442
Police	153,600		153,600	159,915	(6,315)
Fire "A" Budget	446,363		446,363	420,361	26,002
Fire	206,190		206,190	171,918	34,272
Ambulance Service	791,022		791,022	791,022	0
Bldg Department "A" Budget	173,015		173,015	182,748	(9,733)
Bldg Department	5,960		5,960	6,440	(480)
Planning & Dev. "A" Budget	169,008	(3,000)	166,008	162,082	3,926
Planning & Dev.	22,195		22,195	24,563	(2,368)
Emergency Management	9,910		9,910	8,580	1,330
Harbor Committee	700		700	63	637
Harbormaster MacMillan Wharf	118,263		118,263	118,263	-
Shellfish "A" Budget	49,978	(5,000)	44,978	37,308	7,670
Shellfish	6,600		6,600	5,079	1,521
Parking "A" Budget	351,025		351,025	337,574	13,451
Parking	87,300		87,300	111,008	(23,708)
Public Schools	3,590,298		3,590,298	3,531,945	58,353
DPW Admin "A" budget	122,323		122,323	122,204	119
DPW Administration	207,750		207,750	222,461	(14,711)
Highway "A" Budget	452,429		452,429	436,387	16,042
Highway	119,800		119,800	109,746	10,054
Snow & Ice "A" Budget	27,000		27,000	64,477	(37,477)
Snow & Ice	140,700	80,000	220,700	200,606	20,094

	Orig Approp	Transfers Adjstmts	Revised Budget	FY2015 Expended	Avail Budget
Solid Waste Recyc "A" Budget	436,375		436,375	428,078	8,297
Solid Waste Recycling	130,950		130,950	139,568	(8,618)
Recycling/Renew Energy Cmte	2,750		2,750	2,208	542
Waste Disposal Other	206,000	(6,000)	200,000	123,388	76,612
Airport	98,450		98,450	97,680	770
Health Department "A" budget	99,134	(5,000)	94,134	77,660	16,474
Health Department	7,450		7,450	5,621	1,829
Public Health/Nurse "A" budget	20,079		20,079	19,141	938
Public Health/Nurse	26,100		26,100	21,706	4,394
Board Health	1,610		1,610	1,250	360
Council on Aging "A" budget	202,036		202,036	190,047	11,989
Council on Aging	26,250	(5,000)	21,250	13,450	7,800
Veterans Services	42,825	(11,000)	31,825	13,486	18,339
Disability Commission	5,000		5,000	-	5,000
Animal Welfare Committee	1,540		1,540	-	1,540
Bicycle Committee	7,863		7,863	4,398	3,465
Library "A" Budget	227,760	(8,000)	219,760	182,895	36,865
Library	81,209		81,209	81,529	(320)
Recreation Dept "A" Budget	146,574		146,574	150,820	(4,246)
Recreation Department	21,450		21,450	19,170	2,280
Art Commission	8,649		8,649	5,279	3,370
Cultural Council	6,500		6,500	1,359	5,141
Debt Services	2,256,114	(156,854)	2,099,260	1,974,271	124,989
Tax Title	20,000	(4,000)	16,000	7,138	8,862
Retirement Benefits Insurance	6,035,521	(207,500)	5,828,021	5,644,610	183,411
Prior Year Encumbrances	88,936		88,936	81,027	7,909
<b>TOTAL EXPENSES</b>	<b>23,144,135</b>	<b>(150,000)</b>	<b>22,994,135</b>	<b>21,866,918</b>	<b>1,127,216</b>

**Fiscal Year 2016 Appropriations/Expenditures  
Year to Date 12/31/15**

	Budget	FY2015 Expended	Avail Budget
Election Town Meeting	12,369	2,258	10,111
Board of Selectmen "A" Budget	53,884	31,322	22,562
Board of Selectmen	8,000	3,335	4,665
Town Manager "A" Budget	296,067	148,726	147,341
Town Manager	12,595	7,147	5,448
Finance Committee Expense	97,512	155	97,357
Town Accountant "A" Budget	189,134	101,841	87,293
Town Accountant	49,375	40,274	9,101
MIS Coordinator "A" Budget	184,855	100,237	84,618
MIS Coordinator	320,600	142,912	177,688
Board Assessors "A" Budget	185,831	104,785	81,046
Board Assessors	59,285	26,491	32,794
Treasurer/Collector "A" Budget	160,794	86,656	74,138
Treasurer/Collector	38,500	12,269	26,231
Legal Services	230,000	73,148	156,852
Administration	59,590	13,497	46,093
Land Bank	132,038	48,744	83,294
Town Clerk "A" Budget	113,575	60,695	52,880
Town Clerk	4,845	355	4,490
Licensing "A" Budget	45,036	24,250	20,786
Licensing	300	637	(337)
Conservation Commission	20,605	1,028	19,577
Planning Board Expenses	4,340	-	4,340
Zoning Board Appeals	2,700	1,165	1,535
Historical Commission	500	100	400
Historic District Commission	2,250	-	2,250
Building Committee	5,500	-	5,500

	Budget	FY2015 Expended	Avail Budget
Buildings & Grounds Payroll	699,421	379,167	320,254
Buildings & Grounds General	62,008	51,599	10,409
Building Grounds-Town Hall	110,450	39,636	70,814
Buildings&Grounds VMCC	121,800	16,634	105,166
Buildings & Grounds Library	79,700	37,778	41,922
Buildings & Ground Cemetery	32,950	20,934	12,016
Buildings & Grounds Comfort St	65,000	41,517	23,483
Buildings & Grounds Police Station	61,500	11,437	50,063
Buildings & Grounds FreemanSt	27,100	6,415	20,685
Buildings & Grounds Other	125,285	41,902	83,383
Police "A" Budget	2,330,292	1,194,298	1,135,994
Police	143,905	62,988	80,917
Fire "A" Budget	501,920	303,902	198,018
Fire	208,943	80,415	128,528
Ambulance Service	810,796	405,398	405,398
Inspections "A" Budget	195,631	94,483	101,148
Inspections	6,460	2,795	3,665
Planning & Development "A"	173,519	91,764	81,755
Planning & Development "B"	8,320	2,013	6,307
Emergency Management	8,910	364	8,546
Harbor Committee	700	-	700
Harbormaster MacMillan Wharf	195,910	97,500	98,410
Shellfish "A" Budget	41,484	21,937	19,547
Shellfish	6,600	2,065	4,535
Parking "A" Budget	349,976	199,156	150,820
Parking	98,800	53,324	45,476
Public Schools	3,709,001	1,510,090	2,198,911
DPW Admin "A" budget	127,758	68,957	58,801
DPW Administration	212,800	101,388	111,412
Highway "A" Budget	465,682	233,118	232,564
Highway	118,300	24,442	93,858
Snow & Ice "A" Budget	27,000	-	27,000
Snow & Ice	140,700	861	139,839
Solid Waste Recyc "A" Budget	455,081	233,593	221,488
Solid Waste Recycling	133,550	69,162	64,388
Recycling/Renew Energy Cmte	2,750	-	2,750
Waste Disposal Other	246,000	121,483	124,517
Airport	98,450	49,922	48,528
Health Dept "A"	104,729	55,498	49,231
Health Dept "B"	7,850	3,485	4,365
Human Services "A"	20,579	10,462	10,117
Human Services "B"	28,100	6,284	21,816
Board Health	1,610	-	1,610
Council on Aging "A" budget	205,782	110,696	95,086
Council on Aging	25,800	6,342	19,458
Veterans Services	42,262	21,456	20,806
Disability Commission	5,000	2,827	2,173
Animal Welfare Committee	1,540	-	1,540
Bicycle Committee	8,000	-	8,000
Library "A" Budget	234,494	96,017	138,477
Library	81,500	43,946	37,554
Recreation Dept "A" Budget	152,675	96,936	55,739
Recreation Department	21,450	13,303	8,147
Art Commission	8,250	-	8,250
Cultural Council	6,500	191	6,309
Debt Services	2,063,551	1,276,674	786,877
Tax Title	19,000	3,726	15,274
Retirement Benefits Insurance	6,362,952	4,548,592	1,814,360
Prior Year Encumbrances	646,154	623,393	22,761
<b>TOTAL EXPENSES</b>	<b>24,542,310</b>	<b>13,624,292</b>	<b>10,918,018</b>

## Board of Assessors

The Board of Assessor's primary responsibility is the valuation and administration of 7,359 Real and Personal Property accounts. In addition, the Assessor's office is responsible for the processing of personal exemptions, property transfers, scale calculations, abutter's lists, permit and cyclical reviews, mailing address changes, motor vehicle and boat excise abatement processing as well as many other duties and responsibilities. The Board is a five-member appointed Board, consisting of Chairman Robert Sanborn, and members Leslie Parsons, Patty DeLuca, Greg Muse and Scott Fahle.

Fiscal Year 2015 was an interim valuation year for the Town of Provincetown. The total assessed value increased 5.18% from Fiscal Year 2014. The Department of Revenue certified Provincetown's assessed values on October 6, 2014 and approved the Fiscal Year 2015 tax rate of \$7.38 on November 12, 2014. The FY 2015 assessed values by class were as follows: Residential Class-\$2,037,565,917, Commercial Class- \$393,982,183, Industrial Class-\$1,713,600, Personal Property-\$26,780,640; a total value of \$2,460,042,340.

The Board granted 101 personal exemptions and/or deferrals totaling \$82,058.00; the breakdown is as follows: Surviving Spouse/Elderly (Clause 17D) a total of 11 exemptions totaling \$3,058; Veteran's (Clause 22), 15 exemptions at \$7,000; Elderly (Clause 41 C), 30 exemptions totaling \$30,000; Blind (Clause 37A) 4 exemptions @ \$1,500; Senior Work Credit (5K), 41 exemptions totaling \$40,500. 28 taxpayers filed Affordable Housing Tax Exemption applications on a total of 86 units. The total amount exempted was \$75,586.31. The Board of Assessors received 17 real property abatements, of which 11 were granted, and additionally received 8 personal property abatements, with the Board granting them all.

During the summer of 2015, the Assessor's office continued its property inspection program, concentrating on residential properties. The Massachusetts Department of Revenue mandates that all properties are required to be visited at least once every nine years. The Assessor's office is greatly aided in this effort by the Town's continued funding of the two Temporary Property Inspectors positions. Frank Pantano and Carol Bergen have filled these positions for a number of years and the Town has benefited from their ability and experience. The seasonal inspectors and staff combined to complete 598 property reviews consisting of new construction, additions, renovations, sales reviews, & cyclical inspections in Fiscal Year 2015.

The Board would like to thank the staff of the Assessor's office, Richard Faust, Assistant Assessor and Cheryl MacKenzie, Assessing Administrative Assistant who, under the direction of Principal Assessor Scott Fahle, are responsible for the administration of the Assessor's office as well as the implementation of the

policies of the Board of Assessors. Their professionalism, dedication, and good humor serve Provincetown well. Please visit our website at [www.provincetown-ma.gov](http://www.provincetown-ma.gov) (Assessor's Department) for Online Property Record Cards, Exemptions and Deferrals, Frequently Used Forms, Frequently Asked Questions, Real Estate Sales Reports, and much more.

**Robert W. Sanborn**, *Chair*

**Scott Fahle**, *MAA, Principal Assessor*

## Treasurer/Collector

### REPORT FOR THE FISCAL YEAR 2015

#### JULY 1, 2014 - JUNE 30, 2015 COLLECTOR REPORT FY 2015

COMMUNITY PRESERVATION ACT		SEPTIC LOANS	
FY 2013	0.00	FY 2013	0.00
FY 2014	13,961.83	FY 2014	0.00
FY 2015	436,325.60	FY 2015	19,421.35
	450,287.43		19,421.35
LANDBANK		WATER LIENS	
FY 2013	0.00	FY 2013	0.00
FY 2014	15,908.63	FY 2014	29,698.20
FY 2015	519,095.91	FY 2015	57,808.57
	535,004.54		87,506.77
REAL ESTATE TAXES		PERSONAL PROPERTY TAX	
FY 2013	497.57	FY 2004	0.00
FY 2014	581,397.87	FY 2005	0.00
FY 2015	17,235,971.35	FY 2006	42.22
	17,817,866.79	FY 2007	33.23
		FY 2008	34.30
		FY 2009	40.22
		FY 2010	41.37
		FY 2011	70.53
		FY 2012	121.51
		FY 2013	974.35
		FY 2014	6,515.24
		FY 2015	185,790.13
			193,663.10
SEWER BETTERMENT		WATER RATES	
FY 2013	0.00		
FY 2014	51,958.07		
FY 2015	1,875,530.72		
	1,927,488.79		
SEWER LIENS			
FY 2013	0.00		
FY 2014	7,296.65		
FY 2015	24,402.35		
	31,699.00		
			1,975,674.37
SEWER USAGE SURCHARGE LIENS		SEWER RATES	
FY 2013	0.00		
FY 2014	313.56		
FY 2015	3,341.57		
	3,655.13		
			1,216,225.28
		MOTOR VEHICLE EXCISE TAX	
		FY 2004	48.75

FY 2005	48.75	BOAT EXCISE TAX	
FY 2006	71.57	FY 2005	0.00
FY 2007	76.25	FY 2006	25.00
FY 2008	0.00	FY 2007	53.00
FY 2009	56.67	FY 2008	0.00
FY 2010	76.67	FY 2009	38.00
FY 2011	47.50	FY 2010	158.00
FY 2012	702.71	FY 2011	63.00
FY 2013	2,488.20	FY 2012	118.00
FY 2014	70,524.44	FY 2013	223.00
FY 2015	442,768.04	FY 2014	994.00
	516,909.55	FY 2015	16,151.95
			17,823.95

#### INTEREST, DEMANDS AND FEES

REAL ESTATE TAX COLLECTIONS	111,560.36
PERSONAL PROPERTY TAX COLLECTIONS	7,361.77
MOTOR VEHICLE	7,908.19
BOAT EXCISE	2,040.00
WATER/SEWER USAGE RATES	20,966.00
	149,836.32

**TREASURY DEPOSITS FROM COLLECTOR** 24,943,062.37

#### TOTAL TREASURER'S RECEIPTS FY 2015

#### Bank Accounts as of June 30, 2015:

##### TD Bank:

Payroll Account	\$15,952.43
Vendor Account	\$149,703.48
Parking Account	\$276,945.94
Master Investment Account	\$14,747,685.38
Pier Checking	\$293,231.34

##### Rockland:

Rockland-CD Block Grant	\$46.88
Rockland-Community Preservation	\$1,773,828.54
Rockland-Program Income	\$2,979.53
Rockland-Law Enforcement	\$27,868.46

##### Cape Cod Five:

General Operating Acct-Cape Cod 5	\$3,858.35
CC5-Library Bldg-Money Market	\$55,507.26
CC5-Pier Money Market	\$35,822.63
Cape Cod 5-Other Deposits	\$429,276.51
CC5-Land Bank	\$1,411,503.35

##### Century Bank:

Century Bank-Lock Box	\$6,131.02
Century Bank-PHS Student Activity	\$25,138.71
Century Bank-VMES Student Activity	\$1,893.97

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Century Bank-Harbor Access		\$38,761.26
Century Bank-D Perry Scholarship		\$26,409.14
Administrative Consent Order Account		\$286,177.42
<b>Harbor One:</b>		
J L Flores Account		\$109,285.41
Unibank:		
Unibank-Trust Accounts		\$2,137,366.73
<b>Bartholomew:</b>		
Bartholomew-Francis(ending cash value)		\$1,152,153.60
Bartholomew-Capt Oliver		\$507,018.51
Bartholomew-J A Henry		\$507,797.40
Batholomew-Cemetery		\$289,437.28
<b>PRIT:</b>		
PRIT-OPEB Account		\$1,088,407.88
Less Outstanding Checks		
Vendor Account		-\$149,703.48
Payroll Account		-\$15,952.43
<b>Total Bank Accounts</b>		\$25,234,532.50

**Cashbook as of June 30, 2015:**

**TD Bank:**

Payroll Account	\$15,952.43
Vendor Account	\$149,703.48
Parking Account	\$276,945.94
Master Investment Account	\$14,747,685.38
Pier Checking	\$293,231.34

**Rockland:**

Rockland-CD Block Grant	\$46.88
Rockland-Community Preservation	\$1,773,828.54
Rockland-Program Income	\$2,979.53
Rockland-Law Enforcement	\$27,868.46

**Cape Cod Five:**

General Operating Acct-Cape Cod 5	\$0.40
CC5-Library Bldg-Money Market	\$55,507.26
CC5-Pier Money Market	\$35,822.63
Cape Cod 5-Other Deposits	\$429,276.51
CC5-Land Bank	\$1,411,503.35

**Century Bank:**

Century Bank-Lock Box	\$6,131.02
Century Bank-PHS Student Activity	\$25,138.71
Century Bank-VMES Student Activity	\$1,893.97
Century Bank-Harbor Access	\$38,761.26
Century Bank-D Perry Scholarship	\$26,409.14
Administrative Consent Order Account	\$286,177.42

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<b>Harbor One:</b>		
J L Flores Account		\$109,285.41
<b>Unibank:</b>		
Unibank-Trust Accounts		\$2,137,366.73
Bartholomew:		
Bartholomew-Francis(ending cash value)		\$1,152,153.60
Bartholomew-Capt Oliver		\$507,018.51
Bartholomew-J A Henry		\$507,797.40
Batholomew-Cemetery		\$289,437.28
<b>PRIT:</b>		
PRIT-OPEB Account		\$1,088,407.88
CC5 Collector Deposit in Transit		\$3,857.95
Less Outstanding Checks		
Vendor Account		-\$149,703.48
Payroll Account		-\$15,952.43
<b>Total Bank Accounts</b>		\$25,234,532.50

**Breakdown of Unibank Trust Funds as of June 30, 2015:**

Commission Fund	\$475.95
Library Trust Funds	\$4,137.03
Library Gift Fund	\$49,994.14
Library Maintenance Gift Fund	\$21,577.26
William McNabb Fund	\$13,585.18
Harold Hersch Fund	\$8,485.62
Recreation Department Fund	\$78,592.65
Cape End Manor Fund	\$2,312.50
VNA Gift Fund	\$37.35
Fireworks Gift Fund	\$8,828.70
Senior Gift Center	\$719.40
History Project Gift Fund	\$10,539.04
Town Hall Gift Fund	\$17,459.97
Town Employee GF	\$25.11
Pet Emergency Gift Fund	\$8,347.34
Suzannes Garden Gift Fund	\$1,163.84
Town Hall Auditorium Chairs Fund	\$1,326.50
Daphnis Conservation	\$5,359.72
Disability Commission Gift Fund	\$21,954.01
Cemetery Gift Fund	\$6,118.03
Special Purpose Gift Fund	\$7,803.95
Bicycle Path Gift Fund	\$677.77
Combat Hate	\$100.62
Art & Conservation Gift Fund	\$14,193.91
Beautification Gift Fund	\$4,230.04
Outfall Pipe Gift Fund	\$928.94



Pilgrims 1st Landing	\$434.52
Historic Preservation	\$8,283.40
Heritage Museum - Johnson	\$861.64
Museum Merger Feasibility	\$80.04
Local Cultural Council Fund	\$6,989.34
Public Fountain Fund	\$2,686.64
Town Hall Clock Fund	\$75.62
Fisherman's Memorial Fund	\$677.64
Van Arsdale Fund	\$373.53
AIDS Gift Fund	\$2,047.56
Town Scholarship Fund	\$4,017.66
Education Gift Fund	\$15,582.80
Graichen Music Fund	\$1,954.86
Stabilization Fund	\$1,135,661.43
Capital Improvement Stabilization Fund	\$668,665.48
<b>Total:</b>	<b>\$2,137,366.73</b>

### Oustanding Debt as of June 30, 2015

Bond	Date of Issue	Amount
MWPAT Septic-T5-97-1157 #4	10/25/00	\$43,472.00
MWPAT-Sewer -CW-98-19 #5	10/6/99	\$122,471.00
MWPAT-Facility CW-01-31 #8	3/1/02	\$7,360,000.00
MWPAT-Plan CW-01-42 #9	11/6/03	\$45,000.00
MWPAT Septic-T5-97-1157-1 #10	11/15/04	\$90,000.00
MWPAT Septic-T5-97-1157-2 #10	11/15/06	\$102,136.00
MWPAT-Sewer CW 04-18 #11	1/10/05	\$1,331,719.00
MWPAT-Sewer CW 07-01 #13	12/18/07	\$3,894,741.00
MWPAT-Sewer CW 07-01A #14	10/1/08	\$587,749.00
USDA Sewer Bond 05/15/2011	5/15/11	\$2,692,304.00
USDA Sewer Bond 08/15/14	8/15/14	\$1,400,000.00
USDA Water Bond 4/17/2012	4/17/12	\$2,271,315.00
USDA Water Bond 03/28/2014	3/28/14	\$1,168,421.00
General Obligation - 3/15/02	3/15/02	\$950,000.00
General Obligation - 11/1/03	11/1/03	\$855,000.00
General Obligation - 9/15/05	9/15/05	\$1,620,000.00
General Obligation - 11/15/06	11/15/06	\$2,620,000.00
General Obligation - 6/15/09	6/15/09	\$4,955,000.00
General obligation - 1/15/11	1/15/11	\$5,260,000.00
General Obligation - 12/15/12	12/15/12	\$6,845,000.00
General Obligation - 06/15/14	6/15/14	\$5,260,000.00
Outstanding BAN	Short Term Debt	\$2,850,000.00
Outstanding BAN	Short Term Debt	\$1,332,538.00
<b>Total</b>		<b>\$53,656,866.00</b>
<b>Authorized/Unissued Debt</b>		<b>\$2,373,789.00</b>
<b>Total Authorized Debt</b>		<b>\$56,030,655.00</b>

## Employee Earnings

Fiscal Year 2015		
Employee Name	Position	Annual Earnings
ADMINISTRATION		
Gardner, David	Assistant Town Manager/Acting Town Manager	154,509.33
Verde, Elizabeth	Executive Assistant to Town Manager	51,549.94
Jackett, Beau	MIS Director	79,354.94
Johnstone, Douglas	Town Clerk	64,443.90
VanAlstyne, Darlene	Assistant Town Clerk	44,262.10
Timmons, Mary	Secretary to Selectmen (Resigned)	9,635.91
Dougherty, Loretta	Secretary to Selectmen	30,288.48
AIRPORT		
Lisenby, Arthur W	Airport (Seasonal)	4,684.50
COUNCIL ON AGING		
Hottle, Christeny A	Public Health/COA Director	63,108.80
Courville, Cheryl	On-Call Van Driver	4,125.15
Delgizzo, Stephen	Cook/Aide/On-Call Van Driver (Resigned)	4,882.32
Hurst, Maureen	Administrative Assistant	52,644.50
Kennen, Samantha	On-Call Van Driver	8,009.95
Lavenets, Andrea	Outreach Coordinator	43,515.94
Mancino, Carla	On-Call Van Driver	774.21
Medina, Patricia	Van Driver/Aide	39,070.28
Nelson, Michael	On-Call Van Driver	9,501.15
Parris, Vincent	On-Call Van Driver	79.70
Peterman, David	On-Call Van Driver	1,230.25
COMMUNITY DEVELOPMENT		
Larsen, Geoffrey	Building Commissioner	71,304.76
Browne, John	Electrical Inspector	20,663.83
Fay, Sandra	Administrative Assistant	10,590.00
Hamnquist, Leif	Permit Coordinator	44,000.06
Hautanen, Henry	Plumbing Inspector	20,731.41
Hobart, Aaron	Licensing Agent	43,347.98
Howard, Anne	Building Inspector	52,020.02
Jarusiewicz, Michelle	Housing Spec./Grant Admin./Acting Asst. Town Mgr	76,680.75
McPherson, Gloria	Town Planner	66,300.00
Sanson, Marjorie	Administrative Assistant	41,676.42
Ulshoeffer, Elbert	Acting Building Commissioner (Resigned)	21,195.00
DEPARTMENT OF PUBLIC WORKS		
Waldo, Richard	DPW Director	91,800.02
Larsen, Eric	DPW Deputy Director	68,096.00
Prada, Sherry	Operations Director	62,729.94
Petterson, Jane	Administrative Assistant	42,888.56
Sparks, Olin	Head Mechanic	52,944.70

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Employee Name	Position	Annual Earnings
Building & Grounds		
Lemme, Antonio H	Working Foreman	58,177.74
Andrews, Michael J	Custodian	50,720.19
	Revolving Account	10,729.54
	Total Earnings	61,449.73
Attanasio, Peter	Maintenance	40,802.78
Braddock, Kenneth	Attendant (Seasonal)	13,806.03
Carreiro, Joseph	Attendant (Seasonal)	6,885.45
Childers, James	Custodian	42,470.78
Costa, Anika	Custodian	40,132.39
	Revolving Account	6,248.81
	Total Earnings	46,381.20
Cote, Annette	Attendant (Seasonal)	11,043.47
Cowing, Brian	Custodian	53,785.61
Gerardi, Mario	Custodian	39,843.27
Gonsalves, Walter	Laborer (Seasonal)	556.40
Gonzales, Anthony	Laborer (Seasonal)	16,044.04
Hadley, Steven	Laborer (Seasonal)	16,440.40
Jason, Edward	Laborer (Seasonal)	11,649.57
Joseph, Denise	Supervising Attendant	42,201.88
Kalantzis, Anthony J	Maintenance	52,002.17
Macara, Jacques	Laborer (Seasonal)	3,251.70
Machado, Ederlindo	Laborer (Seasonal)	2,900.99
Martin, Stephen	Custodian (Retired)	13,962.53
Nichols, Robert	Laborer (Seasonal)	16,016.20
Pacellini, Vincent	Laborer (Seasonal)	403.39
Peters, Carol	Attendant (Seasonal)	7,396.08
Santos, Cynthia	Attendant (Seasonal)	11,021.87
Santos, Delanie	Attendant (Seasonal)	12,947.00
Silvia, Mary	Attendant (Seasonal)	13,229.28
Walker, Ronnie	Laborer (Seasonal)	12,797.20
Whelan, Richard	Attendant (Seasonal)	7,539.84
White, Deborah	Attendant (Seasonal)	12,767.49
White, Steven D.	Attendant (Seasonal)	15,173.61
Zeitler, Sandra	Maintenance	42,445.18
Highway		
Costa, David	Laborer (Seasonal)	14,413.95
Cox, Jeff	Skilled Laborer	57,897.92
Duarte, Ramao	Working Foreman	66,805.13
Gonsalves, David	Skilled Laborer	51,999.81
Martin, Craig	Skilled Laborer	57,064.78
O;Flaherty, Timothy	Laborer (Seasonal)	3,937.86
Perry, Jeffrey	Skilled Laborer (Resigned)	55,507.26
Prada, Thomas	Skilled Laborer	53,817.95
Roderick, Paul	Skilled Laborer	58,337.79
Santos, Dennis	Skilled Laborer	58,876.59
Sanitation/Transfer Station		
Bronsdon, Scott	Working Foreman	58,572.08
Brazil, Matthew	Skilled Laborer	3,607.20
Cook, Peter	Skilled Laborer	52,682.77
Edwards, Phanarus	Custodian	46,673.73
Hanscom, Christopher	Skilled Laborer	42,701.80

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Employee Name	Position	Annual Earnings
Reis, Arthur Jr.	Laborer (Seasonal)	14,058.70
Richmond, James	Skilled Laborer	54,239.33
Roach, David	Skilled Laborer	54,871.51
Roderick, Christopher	Skilled Laborer	54,592.72
Souza, John III	Skilled Laborer	43,584.21
Water		
Salisbury, Cody	Water Superintendant	76,500.06
Rose, Glen	Working Supervisor	64,135.15
Enos, Stephen	Skilled Laborer	57,297.85
Horner, Frank	Meter Reader/Repairman	53,722.64
Matrango, Bernard	Skilled Laborer	63,823.38
Michaud, Anna	Administrative Assistant	49,945.48
Morin, Donald	Administrative Assistant	45,781.84
Neylon, Margaret	Skilled Laborer	58,274.06
Peters, Adrian	Skilled Laborer	53,844.68
Schmidt, Ryan	Skilled Laborer	44,891.05
FIRE DEPARTMENT		
Trovato, Michael	Fire Chief	45,475.02
Mathews, Joyce	Department Secretary	52,044.50
Ainesworth, Victoria	EMT	608.60
Anderson, Michael	EMT	5,919.60
Brazil, Paul	EMT	6,115.92
Brown, Christianne	EMT	7,454.34
Cataldo-Roda, Julie M	EMT-P	5,076.18
Chute, Michael	EMT	2,609.11
Coelho, Michael Sr.	EMT	5,371.00
Costa, Molloy	EMT	13,662.07
Coulter, Cynthia	EMT	221.26
Douglas, Christine	EMT	9,427.55
Elliott, Eric	EMT-P	4,263.00
Fallas, Edward	EMT	2,119.00
Felton, Alan	EMT	15,313.03
Giannelli, James	EMT-P	10,021.30
Glaser, Sonja	EMT	4,076.34
Gordon, William	EMT	4,076.27
Guallpa, Jennifer	EMT	4,549.29
LaBonte, Troy	EMT	6,533.60
Menangas, Derek	EMT	9,418.20
Notaro, Daniel	EMT-P	5,910.00
Potter, Lisa M.	EMT-P	12,834.30
Rance, Othaine	EMT	21,110.68
Rego, Linda	EMT	2,411.28
Russell, Denise	EMT	7,345.10
Russell, Lorne	EMT	3,627.44
Simkins, Kyle	EMT	2,929.27
Smith, Bryan	EMT	3,270.22
Smith, Jennifer	EMT-P	4,024.53
Smith, Rosemary	EMT	10,010.21
Tarala, Brandy	EMT-P	2,450.00
Toma, Drew	EMT	250.00
Wildman, Laura	EMT	2,715.34
Willis, James	EMT-P	2,026.45



Employee Name	Position	Annual Earnings
Willis, James II	EMT	1,829.03
Ainsworth, Kevin	Volunteer Firefighter	5,604.00
Ainsworth, Victoria	Volunteer Firefighter	450.00
Alexander, Warren	Volunteer Firefighter	2,200.00
Ayala, Jonas	Volunteer Firefighter	1,725.00
Brown, Christianne	Volunteer Firefighter	666.66
Browne, John	Volunteer Firefighter	2,193.58
Bumpus, John	Volunteer Firefighter	266.68
Cataldo-Roda, Julie M	Volunteer Firefighter	800.00
Chute, Michael	Volunteer Firefighter	3,400.00
Coelho, Michael Sr.	Volunteer Firefighter	800.00
Costa, Molloy	Volunteer Firefighter	908.36
Douglas, Christine	Volunteer Firefighter	925.00
Enos, Christopher	Volunteer Firefighter	1,175.00
Enos, Scott	Volunteer Firefighter	3,025.00
Fallas, Edward	Volunteer Firefighter	800.00
Felton, Alan	Volunteer Firefighter	4,197.05
Felton, George	Volunteer Firefighter	3,079.00
Gonsalves, David	Volunteer Firefighter	3,075.00
Hatch, April	Volunteer Firefighter	1,000.00
Hatch, Shannon	Volunteer Firefighter	1,250.00
Horner, Frank	Volunteer Firefighter	1,275.00
Kerr-Hunter, Malcolm	Volunteer Firefighter	1,400.00
Lambrou, Mark	Volunteer Firefighter	1,225.00
Martin, Craig	Volunteer Firefighter	1,125.00
Martin, Roger	Volunteer Firefighter	2,375.00
Martinez, Elias Jr.	Volunteer Firefighter	6,257.10
Mathews, Joyce	Volunteer Firefighter	550.00
Meads, James Jr.	Volunteer Firefighter	850.00
Medeiros, Jesse	Volunteer Firefighter	1,000.00
Menangas, Derek	Volunteer Firefighter	800.00
Menangas, Gerard	Volunteer Firefighter	7,625.00
Menangas, Scott	Volunteer Firefighter	825.00
Motta, Brandon	Volunteer Firefighter	3,087.50
Notaro, Jeffrey	Volunteer Firefighter	2,125.00
O'Byrne, Brendon	Volunteer Firefighter	325.00
Osowski, Carl	Volunteer Firefighter	1,350.00
Perry, Jeff	Volunteer Firefighter	1,875.00
Rance, Othaine	Volunteer Firefighter	2,250.00
Reis, Jada	Volunteer Firefighter	1,925.00
Reis, Laytin	Volunteer Firefighter	1,137.48
Ribas, Luis	Volunteer Firefighter	2,142.50
Richmond, James	Volunteer Firefighter	1,125.00
Roda, Thomas	Volunteer Firefighter	800.00
Roderick, James Jr.	Volunteer Firefighter	10,500.00
Roderick, Paul	Volunteer Firefighter	3,954.00
Russell, Denise	Volunteer Firefighter	5,550.00
Russell, Lee	Volunteer Firefighter	1,725.00
Salmon, Dudley	Volunteer Firefighter	1,025.00
Santos, Noah	Volunteer Firefighter	1,375.00
Santos, Rodrigo	Volunteer Firefighter	2,812.50
Silva, Patrick	Volunteer Firefighter	850.00
Silva, Paul	Volunteer Firefighter	4,058.00
Sinaiko, Jonathan	Volunteer Firefighter	1,575.00

Employee Name	Position	Annual Earnings
Smith, Rosemary	Volunteer Firefighter	1,013.17
Souza, John	Volunteer Firefighter	1,075.00
Stewart, Garth	Volunteer Firefighter	950.00
Swanson, Nancy	Volunteer Firefighter	800.00
Tarala, Brandy	Volunteer Firefighter	8,684.32
Trovato, Michael, Jr.	Volunteer Firefighter	1,000.00
White, David	Volunteer Firefighter	2,829.70
White, Jamie	Volunteer Firefighter	3,062.50
White, Ronald	Volunteer Firefighter	2,200.00
Wright, Dexter	Volunteer Firefighter	2,200.00
Zawaduk, Russell	Volunteer Firefighter	5,925.00
HEALTH DEPARTMENT		
Brandt, Austin	Energy & Conservation Manager	42,644.57
Carlson, Brian	Health & Environmental Affairs Manager (Resigned)	30,346.89
Clark, Morgan	Health & Environmental Affairs Manager	59,050.07
Marin-Alzate, Laura	Health Agent	5,973.94
LIBRARY		
Clark, Matthew	Library Director	64,087.97
Levin, Rebecca	Public and Member Services Coordinator	33,377.30
Cartwright, Ann	Circulation Aide	15,079.02
Cinnater, Nan	Circulation Aide	9,928.44
Hopkins, Khristine	Circulation Aide	656.82
Hyams, Martha	Circulation Aide	2,580.48
Mitchell, Susan	Circulation Aide	9,772.38
Packard, Susan	Circulation Aide	7,847.94
Peters, Eric	Circulation Aide	8,545.70
Ruane, Thomas	Relief Tech Asst	15,325.20
Taylor, Brittany	Circulation Aide	2,170.73
Veninger, Laurie	Circulation Aide	5,226.06
Wells, Mary Alice	Circulation Aide	10,170.04
MANAGEMENT INFORMATION SERVICES		
Keyes, Tyler	MIS Technician	43,347.98
Kimball-Martin, Lynne	MIS Analyst	54,600.00
MUNICIPAL FINANCE		
Hoort, Daniel	Director of Municipal Finance	83,538.00
Bergen, Carol	Real Property Inspector (Seasonal)	4,709.67
Boulos, Constance	Treasurer	54,999.88
Denietolis, James	Collector	57,000.06
Duarte, Cheryl	Dept. Secretary/Asst. Collector (Retired)	11,387.26
Fahle, Scott	Principal Assessor	68,289.00
Faust, Richard	Assistant Assessor	55,107.04
Gavin, Paul	Principal Assessor (Retired)	800.00
Grandel, Laura	Assistant Treasurer/Collector	35,360.94
MacKenzie, Cheryl	Assessor's Admin Asst	49,945.48
Margaret McGloin	Payroll & Benefits Manager	53,999.92
O'Brien, Linda	Treasurer/Accounting Assistant (Retired)	21,485.94
Pantano, Frank	Real Property Inspector (Seasonal)	3,745.35
Robertson, Nick	Principal Accounting Clerk	27,329.92
Stephen, Barry	Collector (Retired)	2,175.00

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Employee Name	Position	Annual Earnings
PARKING DEPARTMENT		
Rosati, Domenic	Parking Administrator	45,274.76
Asher-Best, Douglas	Attendant (Seasonal)	14,893.78
Bash, Daniel	Attendant (Seasonal)	12,264.51
Benatti, Patricia C.	Parking Clerk/Bookkeeper	31,215.54
Bollas, Mary A	Attendant (Seasonal)	15,065.74
Cabral, Ronald	Attendant (Seasonal)	15,161.13
Calahan, Stephen	Attendant (Seasonal)	2,949.28
Centola, Stephen	Attendant (Seasonal)	255.51
Clinton, Renee	Meter Person	19,725.02
Cook, Marguerite	Attendant (Seasonal)	6,337.68
Costa, Cheryl	Attendant (Seasonal)	11,591.48
Gonsalves, Deborah	Meter Person/Assistant Clerk	33,588.38
Gutzler, Joell	Attendant (Seasonal)	13,914.00
Johnson, Avis	Attendant (Seasonal)	14,483.06
Johnson, Peter	Attendant (Seasonal)	5,951.89
Kewachuk, Melanie	Attendant (Seasonal)	2,262.06
Luckhurst, Corinne	Attendant (Seasonal)	477.70
McGhee, Bonnie	Attendant (Seasonal)	5,276.34
Power, John	Asst. Manager/Attendant (Seasonal)	18,672.86
Reetz, Rodney	Attendant (Seasonal)	14,724.45
Riley, Lawrence	Attendant (Seasonal)	12,586.59
Seidel, Robert	Attendant (Seasonal)	11,893.44
Stephens, Marie	Attendant (Seasonal)	16,268.70
Thomas, Diane	Attendant (Seasonal)	11,211.36
PIER CORPORATION / HARBORMASTER		
McKinsey, William R	Pier Manager	57,813.60
Battaglini, Ellen	Administrative Assistant	46,352.51
Ribas, Luis	Assistant Harbormaster	54,478.50
DeGruttola, Daniel	Assistant Harbormaster (Seasonal)	20,552.00
DeMatteis, John	Assistant Harbormaster (Seasonal)	15,552.00
Galipeau, Pauline	Assistant Harbormaster (Seasonal)	22,512.00
Larrabee, Kylee	Assistant Harbormaster (Seasonal)	248.00
Maggio, Daniel	Assistant Harbormaster (Seasonal)	8,308.00
Maxwell, Mariko	Assistant Harbormaster (Seasonal)	1,087.50
Paccione, Rocco	Assistant Harbormaster (Seasonal)	15,512.00
Ross, Stephen	Assistant Harbormaster (Seasonal)	12,568.00
Silva, Richard	Assistant Harbormaster (Seasonal)	15,444.00
Vinther, Gordon	Assistant Harbormaster (Seasonal)	5,070.00
POLICE DEPARTMENT		
Golden, James	Acting Chief of Police	127,049.94
	Holiday	6,731.20
	Revolving	9,725.64
	Total Earnings	143,506.78
Allen, Douglas	Dispatcher	56,545.60
	Overtime	7,565.33
	Total Earnings	64,110.93
Alves, Richard	Police Officer	76,392.74
	Overtime	28,588.43
	Revolving Account	3,190.00
	Total Earnings	108,171.17

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Employee Name	Position	Annual Earnings
Bartholomew, Sarah	Dispatcher	66,855.25
	Overtime	10,365.26
	Longevity	400.00
	Total Earnings	77,620.51
Catanese, Kathryn	Police Officer	61,985.82
	Overtime	8,529.85
	Revolving	3,318.81
	Total Earnings	73,834.48
Cook, Lisa	Dispatcher	62,426.96
	Overtime	1,772.18
	Longevity	400.00
	Total Earnings	64,599.14
Cowing, Ruth Ann	Animal Control Officer	57,977.14
	Overtime	543.53
	Revolving Account	2,110.45
	Longevity	700.00
	Total Earnings	61,331.12
D'Andrea, Joseph	Police Officer	64,242.25
	Overtime	960.54
	Total Earnings	65,202.79
Dow, Tyler	Police Officer	40,682.55
	Overtime	1,239.14
	Revolving Account	5,482.00
	Total Earnings	47,403.69
Enos, Glenn	Sergeant	84,259.63
	Overtime	32,294.69
	Longevity	1,000.00
	Revolving Account	27,044.90
	Total Earnings	144,599.22
Harding, Sarah	Police Officer	23,961.77
	Overtime	459.14
	Revolving Account	2,428.00
	Total Earnings	26,848.91
Hennick, Gregory	Police Officer	80,527.08
	Overtime	20,164.09
	Revolving Account	4,944.38
	Total Earnings	105,635.55
Kacergis, Aaron	Police Officer	57,420.04
	Overtime	9,183.01
	Revolving Account	6,441.40
	Total Earnings	73,044.45
Koumanelis, Thomas	Police Officer	92,226.14
	Overtime	18,262.59
	Longevity	400.00
	Total Earnings	110,888.73
Landry, Christopher	Police Officer	62,348.31
	Overtime	15,541.92
	Revolving Account	5,164.88
	Total Earnings	83,055.11
Lobur, Meredith	Police Officer	77,395.81
	Overtime	19,748.06
	Revolving Account	1,027.52
	Total Earnings	98,171.39

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Employee Name	Position	Annual Earnings
Lopes, Carrie	Sergeant	94,423.68
	Overtime	14,867.31
	Revolving Account	3,702.75
	Longevity	1,600.00
	Total Earnings	114,593.74
Metcalf, Alyssa	Dispatcher	55,971.26
	Overtime	5,774.13
	Longevity	400.00
	Total Earnings	62,145.39
Michael, Rachel	Dispatcher	60,363.26
	Overtime	12,974.27
	Longevity	400.00
	Total Earnings	73,737.53
Nolette, Jennifer	Dispatcher	59,667.79
	Overtime	3,969.39
	Revolving Account	2,180.63
	Total Earnings	65,817.81
Palheiro, Robert (Retired)	Police Officer	82,506.05
	Overtime	1,478.08
	Longevity	1,600.00
	Total Earnings	85,584.13
Perry, Paige	Secretary to Police Chief	51,509.12
Peters, Rachel	Police Officer	71,766.71
	Overtime	20,641.35
	Revolving Account	9,206.02
	Longevity	1,900.00
	Total Earnings	103,514.08
Ribas, Andreia	Dispatcher	43,428.15
	Overtime	5,295.38
	Total Earnings	48,723.53
Spoor, Kevan	Police Officer	76,380.73
	Overtime	24,180.48
	Revolving Account	8,771.53
	Total Earnings	109,332.74
Steele, Thomas	Police Officer (Retired)	15,455.15
Sullivan, Jason	Police Officer	64,914.83
	Overtime	14,795.55
	Revolving Account	16,524.36
	Total Earnings	96,234.74
Cabral, Shirley	Matron	9,221.04
	Overtime	319.55
	Revolving	639.09
	Total Earnings	10,179.68
Ahlman, Jessica	Summer Police Officer	10,834.67
	Revolving Account	1,892.00
	Total Earnings	12,726.67
Farrell, Joshua	Summer Police Officer	8,811.58
	Revolving Account	1,040.00
	Total Earnings	9,851.58
Godfrey, Katherine	Summer Police Officer	10,225.91
	Revolving Account	176.00
	Total Earnings	10,401.91
Goldstein, Zack	Summer Police Officer	8,216.65

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Employee Name	Position	Annual Earnings
	Revolving Account	3,604.00
	Total Earnings	11,820.65
Keyes, Brian	Summer Police Officer	11,541.91
	Revolving Account	9,404.00
	Total Earnings	20,945.91
King, Timohy	Summer Police Officer	2,712.54
	Revolving Account	550.00
	Total Earnings	3,262.54
Koskey, Jarrod	Summer Police Officer	5,510.21
	Revolving Account	528.00
	Total Earnings	6,038.21
Saliba, Simon	Summer Police Officer	7,398.73
	Revolving Account	7,326.00
	Total Earnings	14,724.73
Samuels, Kas-wayne	Summer Police Officer	12,559.26
	Revolving Account	836.00
	Total Earnings	13,395.26
Simon, Matthew	Summer Police Officer	9,265.68
	Revolving Account	1,748.00
	Total Earnings	11,013.68
Beloin, Shannon	Seasonal Police Officer	2,254.50
Hughes, James	Seasonal Police Officer	4,772.74
Nugent, Caitlin	Seasonal Police Officer	6,345.27
Reddy, Dennis	Seasonal Police Officer	2,254.50
Robinson, Cody	Seasonal Police Officer	2,469.44
Stewart, Nicholas	Seasonal Police Officer	2,164.32
Willis, Jefferson	Seasonal Police Officer	2,200.74
Johnson, Chester	On-call Dispatcher	11,066.52
Russell, Denise	On-call Dispatcher	867.90
RECREATION		
Motta, Brandon	Recreation Director	48,959.56
Lammie, Angelina	Assistant Recreation Director	40,460.94
Avallone-Owsowski, Jasmine	Summer Recreation Leader	4,056.75
Delcourt, Keith	Summer Recreation Leader	3,990.75
Durkee, Nicholas	Summer Recreation Leader	3,639.89
Kaeselau, Dylan	Summer Recreation Leader	4,164.19
Kiefer, Mackenzie	Summer Recreation Leader	4,021.51
Lomba, Samantha	Summer Recreation Leader	11,580.77
Nelson, Dylan	Summer Recreation Leader	4,718.10
Roderick, Chelsea	Summer Recreation Leader	11,299.17
Trovato, Kelsey	Summer Recreation Leader	10,796.83
SHELLFISH		
Jackett, Anthony	Shellfish Constable (Resigned)	26,990.21
Wisbauer, Stephen	Shellfish Constable	12,328.88
TOURISM		
Fuccillo, Anthony	Tourism Director	55,079.96
Luca, Radu	Assistant Tourism Director	40,290.12



## Public Safety

### Bicycle Committee

The past year has been quite dynamic for us. In some ways, that has been especially good for the environment, and in others, the sheer volume of bicycles has raised some issues. One might say we are a victim of our own success. For a myriad of reasons, bicycling is here to stay and we will need to adjust our perspective to integrate bicycle use into our transportation vision.

On the regional level, we have participated in the Outer Cape Bicycle Pedestrian Master Plan (OCBPMP) Task Force that has been meeting for many years now to complete the Rail Trail from Lecount Hollow in Wellfleet to MacMillan Pier in Provincetown. The process is complicated because portions of the rail bed through Wellfleet and Truro have been turned over to private ownership. In Provincetown, we have a significant portion intact but must still decide how we will connect at either end at the Truro line and to MacMillan Pier. The current goal is to complete the plan by December 2016.

A Master Plan for bike routes within Provincetown is also under consideration. This plan hopes to offer an overview of the needed improvements for both cyclist and pedestrian safety. Components will include signage, climbing lanes and bicycle parking areas. Essential to its success will be a large consideration for proper education of the cycling public—both local and tourist.

This past year our committee has conducted an extensive traffic study of Commercial and Bradford Street to create a data base for future action. Street by street, we have identified both assets and liabilities for effective design. We have worked with Provincetown 365 to identify bike parking areas for development; we have conducted educational tables for the Year Rounders, World Fest, and school children education via our Police Department liaison. We have also sponsored an evaluation of the Rail Trail potential route with MassBike and East Coast Greenway, both of which have provided us with an important perspective beyond what we see on a local level.

We are not standing still by any means, and the coming year will begin to show progress based on the solid groundwork we have already laid. Our meetings are always open and we welcome community input.

**Roger Chauvette**, *Chair*

## Department of Community Development

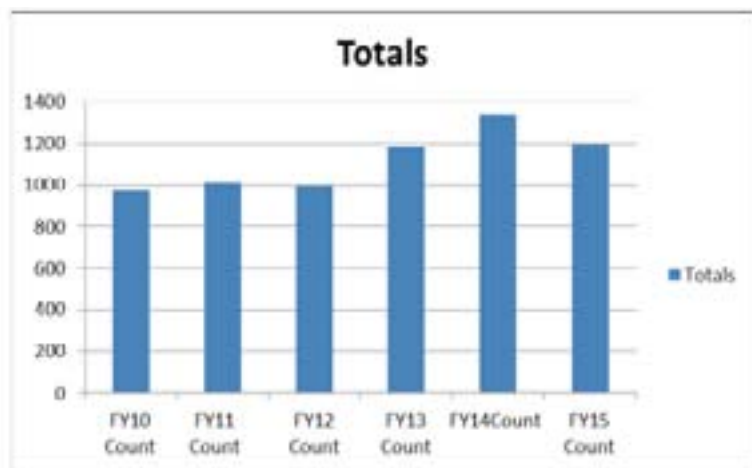
The mission of the Building Department is to protect the lives and safety of the residents and visitors of the Town. This is accomplished through inspections, enforcement, and compliance with local ordinances, by-laws, and 780 CMR Massachusetts State Building Code. We protect our residents and visitors by protecting the buildings we use. The Provincetown Building Department is one of the four departments that make up the Department of Community Development. The Department consists of a full-time Building Commissioner and Building Inspector, part-time electrical and plumbing inspectors (with designated alternates), and one full-time and one part-time Administrative Assistant. We are fortunate to have extra help from senior volunteers throughout the year. The primary duty of the building officials is to perform both residential and nonresidential plan reviews and field inspections to ensure compliance with all Commonwealth of Massachusetts adopted building codes, including the following: 2009 International Building Code; 2009 International Residential Code; 2009 International Existing Building Code; 2009 International Mechanical Code; 248 CMR Mass. Fuel Gas and Plumbing Code; 2009 Energy Conservation Code; 527 CMR Accessible Code; 527 CMR 12: Mass. Electrical Code; and 2009 Massachusetts Amendments. These codes are slated to be updated this year. Along with inspections attendant with building permits, the building official team inspects all licensed businesses within the Town as well as all places of assembly including buildings owned by the Town as required by the State.

Building Department activities include issuing permits for the following: New homes; Additions and alterations; Detached garages; Kitchen and bath remodels; Attic and basement alterations; Decks and elevated patios; Non-residential buildings; Gas line installs; Generators; L.P. tanks; Furnace/boiler replacements; Chimney liners; HVAC systems, new and replacement; Electrical installations; Plumbing installations; Demo permits; Signs; Tents; Sprinkler systems for residential buildings and nonresidential buildings; Roofing; Sheds; Window replacements; Energy modifications; and Swimming pools.

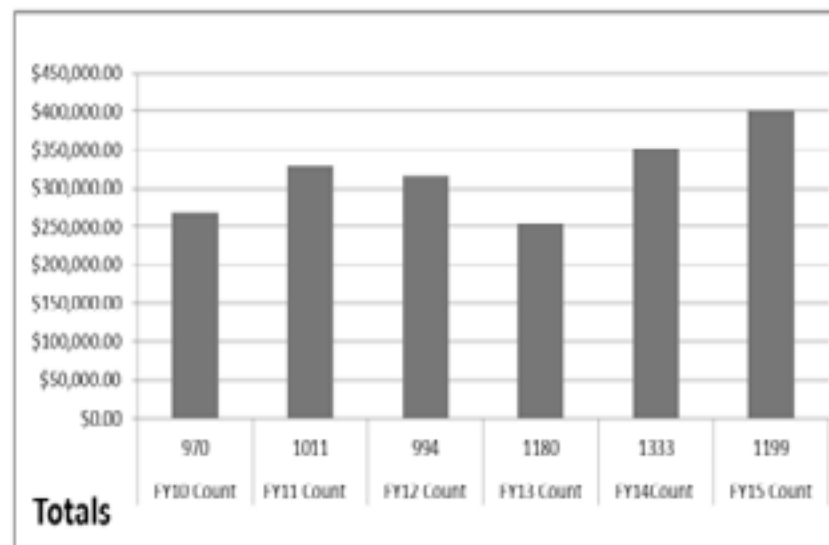
The Office Administrator along with the part time Administrative Assistant, process & maintain files for all permits & plans. Their duties include: Issuing electrical and plumbing permits; Assisting the public in title searches; Locating surveys for properties; Accepting electrical and plumbing inspection requests; Answering questions about the permit process; Transferring plans to digital format; Gathering data for reporting; Depositing all receipts; Maintaining accounts payable and payroll for the department; and ordering supplies and keeping equipment up to date and serviced.

Fees collected by the department go into the general fund. Our current fee schedule was adopted in 2005. A goal for 2016 is to review the fee schedule for relevance to the cost of operating the department. A cursory review indicates most fees will remain stagnant; however, the fees associated with plumbing, electrical, gas and mechanical permits are potentially going to increase. Building permits are subject to project valuations, whereas plumbing, electrical, gas and mechanical are based on number of fixtures and are the concentrated areas of review.

The following graphs illustrate the number of permits issued and fees collected in the past five years.



Count:	FY10	FY11	FY12	FY13	FY14	FY15
Building	295	327	324	385	446	473
Siding	26	15	15			
Roofing	76	50	70			
Demo	5	4	2	2	0	0
Mechanical				6	19	15
Cert Occup.				33	36	15
Signs				32	34	26
Tents				31	43	47
Plumbing	134	158	138	156	166	174
Gas	243	218	186	260	256	195
Electrical	191	239	259	275	333	254
Count:	FY10	FY11	FY12	FY13	FY14	FY15
Totals	970	1011	994	1180	1333	1199



	FY 10 \$	FY11 \$	FY12 \$	FY 13 \$	FY14 \$	FY15 \$
Building	\$189,643.78	\$241,110.53	\$235,490.62	\$162,537.55	\$250,654.20	\$306,162.24
Siding	\$2,600.00	\$1,500.00	\$1,400.00			
Roofing	\$7,943.70	\$5,282.50	\$7,916.17			
Demo	\$950.00	\$400.00	\$250.00	\$200.00	\$0.00	\$0.00
Mechanical				\$600.00	\$1,900.00	\$1,500.00
Cert Occup				\$2,475.00	\$2,700.00	\$1,125.00
Signs				\$1,600.00	\$1,700.00	\$1,300.00
Tents				\$3,100.00	\$4,300.00	\$4,700.00
Plumbing	\$22,025.00	\$32,055.00	\$26,972.10	\$31,420.00	\$33,500.00	\$34,210.00
Gas	\$25,650.22	\$22,051.26	\$18,808.20	\$24,570.54	\$23,121.30	\$25,754.36
Electrical	\$18,575.00	\$25,390.00	\$25,590.00	\$28,550.00	\$33,625.00	\$26,700.00
Totals	\$267,387.70	\$327,789.29	\$316,427.09	\$255,053.09	\$351,500.50	\$401,451.60
Count:	FY10	FY11	FY12	FY13	FY14	FY15
	970	1011	994	1180	1333	1199
Totals	\$267,387.70	\$327,789.29	\$316,427.09	\$255,053.09	\$351,500.50	\$401,451.60

2015 indicates permit issuance lower than in 2014, but this difference does not correlate to decreased inspections. There was an increase in multi-unit projects issued as a single permit, yet the number and length of inspection time have tripled. We are anticipating the adoption of the 9th Edition of the State Building Code in the summer of 2016. Something new is that, with this edition, there will be no concurrency period with overlapping code editions. Continuing education remains critical to maintaining the highest level of code-based knowledge and the proper application of changes to that code. Our goal is compliance over enforcement, education over fines.

Staffing remains in flux. In November we bid farewell to Building Commissioner Geoff Larsen after only 15 months. We thank him for his guidance through

some challenging issues that we faced during his service. The goal in 2016 is to secure a new Commissioner and return to a full complement of staffing. Provincetown deserves that. I personally would like to thank all in the Department of Community Development for their support of the Building Department. We are all in this together and cannot function without cooperation and communication.

**Anne Howard**, *Acting Building Commissioner*

## Board of Fire Engineers

Provincetown Fire / Rescue & Emergency Services proudly serve and protect the residents and countless visitors to the Town of Provincetown annually. We are responsible for all phases of Fire Prevention, Fire Protection and EMS Services. This year the Provincetown Fire Department answered approximately 169 fire related calls. Once again, we consider ourselves very fortunate that all calls were answered safely. The Rescue Squad and the Lower Cape Ambulance crews continue to be extremely busy with all types of calls and hospital runs. Every year many more different types of affairs continue to happen in Provincetown all year round. These events have proven to be very successful and we are all pleased with the results, however, a longer season and more visitors do put more of a demand on this department. With the addition of Seashore Point to our community we find that this too puts more of a demand on our EMS service. This department answers as many calls as most full time departments and we have the farthest run to a hospital than any other town in the Commonwealth. Many years ago we teamed up with The Lower Cape Ambulance Association to make our ambulance runs to the hospital and to answer rescue calls for this department. The demand on our volunteers for this type of service became too much to handle. Our arrangement with Lower Cape Ambulance Association provides excellent advanced life support care to our citizens for a fraction of the cost of any other option available. This arrangement works well and helps allow us the ability to maintain our completely volunteer fire department. If it were not for the well-balanced mix between these two organizations we would be forced into a full time fire department. A full time fire department would cost a lot more and we would not have as many personnel on call when we need them. We continue to put one Paramedic and one EMT on duty twenty-four hours a day in the Shank Painter Station from Memorial Day through Columbus Day weekend, which is approximately 150 days. This coverage helps to take the load off of The Lower Cape Ambulance Association in our busiest time of the season. We have asked to extend the Rescue standby coverage for 2016 by a week before Memorial Day and through Halloween. This will give us 170 days of coverage which is needed during this busy time of the year.

In December of 2007 we added a third Ambulance to our Rescue Squad. This third ambulance has helped to reduce our need to call for a mutual aid ambulance and it is nice to have a third ambulance handy when one or more of the

ambulances are out of town or out of service. This year our ambulance 198 will be replaced with a new ambulance. We are scheduled to take delivery of this new ambulance in May. This new ambulance will be equipped with a new type power lift and power stretcher. This new equipment will reduce back injuries to our personnel and make the job of loading a patient into the back of an ambulance much easier. Barnstable County has a well organizes mutual aid system. However, there are times when the closest mutual aid ambulance available may be coming from Orleans. We really have to have the personnel and equipment to be self-sufficient as it just takes too long to get help to Provincetown. While the EMS side of this department is extremely busy the Fire Department side of this department is always being called out for various types of incidents so overall this is an extremely busy department.

We are thankful for the state of the art equipment that we now have to work with. We have a fleet of custom built Ferrara Fire Apparatus that have worked out extremely well for our narrow streets. We are very grateful to the community for their continued support. We put into effect in July a pilot program to pay the members 25.00 for each fire call. We created a new line item funded with 30,000.00 dollars to get started. The program is working out well and I will need a year working with it to determine how much will be needed to adequately fund this program. I have been able to estimate just with the few months that we have had this program in effect that it will take approximately 48,000.00 to fund it. I am asking to increase the line item it to 35,000.00 this year. We have to look to the future and ease into a realistic fire department budget. This will be a small compensation for the members that show up to every call. This will help to keep the volunteers interested and give them a little to make up for the money that they lose when they leave their jobs to respond to a fire call. This will also allow us to build up the fire department budget slowly so if we have to hire a few full time firefighters in the future that it will not be such a large increase to the budget. However, what we are now asking for will not even begin to pay the salary of one full time firefighter. We are trying to keep the volunteer fire department going for as long as possible. This program has already increased the amount of personnel that respond to a call. We are now paying our members \$50.00 for each fire drill that they attend. The department requires a monthly drill members are required to make 75 percent of all drills. The monthly drills are on Sunday mornings and usually last for four hours or more. The 50.00 is a little something and another small measure to keep attendance upkeep them interested and show our appreciation for all that they do.

We have combined the State required Fire, Oil and Gas Inspections with the duties of the wiring and plumbing inspectors duties as another measure to save money and save us from hiring a full time firefighter to perform those inspections. John Brown our wiring inspector does the fire and oil burner inspections and Hank Hautanen our plumbing inspector does our LP gas tank inspections.

The Building Commissioners budget is now funded to compensate these men for their time. We should collect enough for each inspection to cover what they will be paid. These inspectors and the wiring and plumbing inspectors before them have been doing this job for many years with no extra compensation. We are now funded to compensate these inspectors for their time. This is just another area that the Chief and the Board of Fire Engineers have worked with other departments within the town to save the town a lot of money.

Our goal has always been to operate as a volunteer department for as long as possible. This not only saves the town a lot of money, but it provides a large number of personnel to any type of incident when needed. If we had a full time department, you would get two or three firefighters on duty for that shift and most times that would not be enough personnel to handle the incident. To date our system works well. However, we have and continue to lose many members of this department due to lack of affordable housing in our town. Many of our dedicated members have moved from our community because of the lack of affordable homes or affordable year-round apartments. It would be a great help to this department if there were a way to provide affordable housing for our members. The membership of this department has historically been made up of fishermen, carpenters, plumbers, electricians, and the folks from our local appliance company, Gas Company, oil company, insurance agency, basically the tradesmen and women of our community. When we answered any type of call we have an expert on the scene for any type of incident that we could possibly be called out to handle. That is what made this department so great. I can't think of any other department that could turn out to an incident with this many people with that kind of talent. Some of us are second; third and fourth generation firefighters and we would like to see this proud tradition continue for another one hundred years. I will be starting my 25th year as Fire Chief and it is an honor to be the Chief of this department and these amazing firefighters. They do a fantastic job at every incident that they are called upon to deal with. We are very fortunate to have every one of them. We need to find a way to keep these people here for all of the services that they provide to our community. With the loss of our High School it is going to be more difficult to keep this tradition going. Without the High School and families living here I am afraid that we will lose the very people that have for so many years kept this department going and have provided many other services to this community. This is a very dangerous business and in the past all we ever asked for is the proper equipment to protect us so we can get the job done to better serve the citizens of Provincetown. We have to meet the same training requirements as full time departments. We are now being paid by the hour for taking these Commonwealth of Massachusetts mandatory classes. We would like to thank the community for getting this funding in place.

This year we regret to report that we lost retired District Rescue Squad Dis-

trict Chief Marilyn Monks. Marilyn was a paramedic with the rescue squad and served on the Board of Fire Engineers as the District Rescue Chief. Marilyn retired in March of 2006 from the position of District Chief but kept active as a rescue member for a many years. We also lost District Chief Ronald White. Ronnie was the Towns first paramedic and rose through the ranks serving as Rescue Captain, Captain of Engine one and District Chief. He remained active as a District Chief right to the last day of his life. Ronnie is greatly missed by all of us. He has left behind to carry on the family tradition his son David, who serves as Lieutenant of Engine One, his grandson Jamie who is a firefighter on Ladder Two, and his grandson Justin who is a firefighter Paramedic with the Harwich fire department.

The Firemen's Association is continually thinking of ways to raise money. These funds are used to make improvements around the station, purchase equipment, maintain the Franklin J. Oliver Scholarship Fund and for many other projects. They purchased our thermal imaging camera and receiver monitor for \$12,000.00. Thermal imaging makes it a lot safer for fire fighters during interior fire attack and makes the chances of finding someone trapped in a fire and smoke filled building much greater.

Our 1936 American LaFrance Fire Engine is back on the road; however, we are still working on a few minor mechanical issues. This piece of fire apparatus is part of our firefighting history and a lot of time and effort have gone into this project. This is the oldest motorized piece of fire apparatus that we have managed to retain. With the help of Kevin Ainsworth we are getting all of the minor issues with this truck resolved. Deputy Chief Roderick continues to work very hard on all grants for equipment that come available. In the past he won a grant for \$125,000.00 to up- grade our self-contained breathing apparatus and another to replace our air compressor. This allowed us to replace our old air compressor that was purchased by The Provincetown Fireman's Association in 1994 and was in need of replacement. He has saved the town thousands of dollars by being successful with these grant applications. He is currently working on a grant to replace all of our Fire Department radios. The radio frequency will be changed to a digital system of distribution within the next few years. This means that all of the radios will have to be replaced. The Provincetown Fireman's Association and Rescue Squad Association continue to find ways to raise money to help with the purchase of equipment. This takes a lot of time and effort by our members. Once again we truly appreciate the community coming together and supporting us so we can make all of this work. It takes a lot of effort on the part of the members but without the support of the community it would not be successful.

We continue to plan for the future and are always looking for better ways to serve the citizens of Provincetown. I would like to thank everyone for their gen-



erous donations to the Firemen's Association and the Rescue Squad Association. Your donations make it possible for these organizations to purchase much needed equipment for our department. I would like to thank the dedicated Fire and Rescue members for always being there, they are truly the best. I would like to thank David Gardner for his help and support and our new Town Manager David Panagore. Dan Hoort for always helping me with our budget issues. We would also like to thank our Fire Department Secretary Joyce Mathews, Chief Jim Golden, the Board of Selectmen, and all other Town departments and the citizens of Provincetown for their continued cooperation and support.

**Michael S. Trovato**, *Fire Chief*

### **Provincetown Fire Department 2015**

#### **Board of Fire Engineers**

Michael S. Trovato	Fire Chief
James J. Roderick Jr.	Deputy Chief A
Gerard Menangas	Deputy Chief B
Russell V. Zawaduk	District Chief #1 & #3
Joyce Mathews	Administrative Assistant

#### **Engine Company #1**

Paul Silva, Captain #1 & #3  
David White, Lieutenant  
Luis Ribas, Steward  
Mark Lambrou  
Malcolm Kerr Hunter  
Noah Santos  
Layton Reis  
Scott Menangas  
Dexter Wright  
Michael J. Trovato  
Jada Reis  
Jesse Medeiros  
Zachary Salvador

#### **Ladder Company #2**

E.J. Martinez, Captain  
George Felton, Lieutenant  
Paul Roderick, Steward Ladder 2  
Tom Roda, EMT-P  
John Browne  
Jamie White  
Brandon Motta  
Lee Russell  
Kevin Ainsworth, EMT  
Carl Osowski  
Jonas Ayala

#### **Engine Company #3**

Craig Martin  
James Meads Jr.  
Scott Enos, Lt./Steward  
James Richmond  
Frank Horner  
Richard Carrier A. II  
Drew Toma  
Devyn Enos

#### **Engine Company #4**

Jeffrey Perry, EMT, Captain  
David Gonsalves, Lt. & Steward  
Rodrigo Santos, EMT  
Christy Douglas, EMT  
John F. Souza III

#### **Engine Company #5**

Roger Martin, Captain  
Jeffrey Notaro, Lieutenant  
Michael Chute, EMT/Steward  
Chris Enos  
Jonathan Sinaiko  
Garth Stewart  
Shannon Hatch  
April Hatch  
Brendon O Byrne  
Dudley Salmon

### **2015 Fire Report of Calls**

<b>Fires</b>		LP Gas Leak	5
Structure fire	7	Fuel burner/boiler malfunction	1
Deck fire	2	Unauthorized burning	1
Chimney/Flue/Fireplace fire	3	Hazardous condition	1
Dryer fire	1		
Cooking Incident	9	<b>Service Calls</b>	
Brush/Grass fire	4	Water problem or Steam leak	6
Fence fire	1	Public Assistance - Defective Elevator	2
Mobile property fire	3		
Outside gas grill fire	1	<b>Good Intent Calls</b>	
Outside rubbish/trash fire	3	Dispatched & Cancelled en route	11
		Smoke/Odor of Smoke Scare	8
<b>Rescue/EMS Incidents</b>		Citizen Complaint	1
Motor Vehicle Accident with injuries	5		
Motor Vehicle Accident with no injuries	7	<b>False Alarm &amp; False Calls</b>	
EMS Incidents	2	Smoke/CO/ Heat Detector Malfunct.	12
		Alarm System activation Malfunction	40
<b>Hazardous Conditions (no fire)</b>		Unintentional transmission of Alarm	15
Gasoline or other flammable liquid spill	4	Malicious false alarm	2
Carbon Monoxide Incident	3	Sprinkler activation due to Malfunct.	2
Arcing, shorted electrical equipment	4		
Power Line Down	3	<b>Total Calls</b>	<b>169</b>

### **Harbor Committee**

The Harbor Committee, working in conjunction with the Conservation Commission and the Center for Coastal Studies, successfully concluded a three-year monitoring study of the use of the beach rake funded by the Harbor Access Fund. Minimal environmental effects of raking were recorded by the study when used in the highly trafficked town center area. Beach raking will continue on the town beaches under a maintenance order of conditions agreed to by the Harbor Committee and the Conservation Commission. The Harbormaster's Office completed installation of a mooring software program which allows for quicker identification of owner, boat, and mooring location. The Committee has been working on incremental changes to the harbor regulations to address competing uses of the beaches and winter storage for beached boats and kayaks. The Board of Selectmen also asked the committee to recommend an increase in mooring fees and more stringent requirements for houseboats. Deliberations continue into 2016. After much research and discussion, a prototype kayak rack was designed, built and installed to help open up public beach access at the West End Parking Lot beach. Cinder blocks formerly used as tie-down anchors were removed from the beach as well. The rack was well received and used throughout the season. Additional racks will be built and installed in 2016 with funding assistance through the Harbor Access Gift Fund. Along with the Pier Corp., the Harbor Committee continued to work to resolve the problem of damage to the



floating docks on the east side of the MacMillan Pier, and plans to install an acceptable, efficient wave attenuation system. Pending FEMA and regulatory approval dredging for the wave attenuator will commence in 2016. The coastal resiliency grant through the Coastal Zone Management office was fulfilled through the planning stage. The next phase of the beach management plan will determine allocation of resources, working with several Town planning boards.

Future and continued goals include: increase the number of kayak/dinghy racks; update the Chapter 91 database as well as update plans and deeds for public landings, cart paths, and traditional beach access points; make available increased access for beach goers including increased handicapped usage; work with the Coastal Resilience Program on an ongoing program for beach nourishment and maintenance of the beach groins and the beach; locate a site for a new boat launching ramp with a parking area for transient boat trailer parking; improve signage for navigational hazards. The Harbor Committee acknowledges and thanks Christopher Brooke for his service to the Committee.

**F. John Santos, Chair**

### **Harbormaster/MacMillan Pier Manager**

While the Provincetown Public Pier Corporation agreements with the Town separate the operation of the Pier and the Harbor for contractual purposes, these two places; Provincetown Harbor and MacMillan Pier, are inseparable when referring to the incredible and busy marine environment surrounding our Town. Boston Ferry arrivals alone account for as many as 5000 passengers embarking on weekends during the summer, with all the attendant taxis and private vehicles to pick them up and drop them off, along with their pets and luggage. Add to that the pedestrians waiting to board the numerous whale watch boats and the excursion boat passengers loading and unloading and the myriad commercial fishers working their businesses on the dock. And, on top of that, add the hundreds of boats in the Harbor and the many special events that take place on the Pier and in the water and it makes for a kind of choreographed summer season dance that continues to amaze me. Our crew deserves much credit for making the Pier run smoothly and keeping people safe.

This year, our operations personnel have been especially busy working on repairs caused by storm damage last winter. In addition to that work load, they still managed to get some capital maintenance done. Several boats and floats ended up on the breakwater and beaches during last winter's storms, as, regrettably, did our own crane barge. Without that vital piece of equipment, our ability to recover from these weather events was severely limited. We appreciate the public and National Seashore officers who assisted during that time. But winter ultimately fades and hope springs eternal as they say. Even though we had to contend with the usual boat-related problems, such as missing, disabled, drift-

ing and unpermitted vessels, bilge alarms sounding off and other miscellaneous issues and with people needing rescue in the water, public intoxication and the occasional business argument, we continue to have success performing rescues and mediating various competing interests and keeping the peace on the Pier. Our relationship with Provincetown Police Department has improved immensely this past year and we are now dependable partners in maintaining public safety on the Pier. Our video camera system has given us surveillance capability and has resulted in an increase in the reporting of both petty crime and more serious criminal incidents on the Pier. Being able to rely on video evidence has led to several arrests and has deterred crime, in addition to allowing the documentation of accidents and incidents wherein litigation has been avoided. We have also worked with the Department of Community Development to address shore-side issues with property owners and the Department of Public Works has, as always, assisted and supported our efforts.

Our work with other Town Boards has resulted in new coastal resiliency initiatives such as an upcoming beach nourishment project and ongoing orders of conditions for beach raking and for Pier redevelopment. We have participated in the Hazard Mitigation Plan and look forward to revising and updating the Local Comprehensive Plan. These are not just studies to set on shelves. Along with the Harbor Plan, they form a framework to help prioritize our work. We continue to look for balance amongst the many uses, traditional and otherwise, that our public beaches support. We have been working with Harbor Committee, the Board of Selectmen and the public to tackle these issues. We hope an incremental approach, while slower, will allow everyone a voice in the process and time to adjust to any changes.

We spend a fair part of our time working on environmental issues as well. Some of these are grant driven projects. Others are cooperative work with outside groups. We have worked with scientists to address the issues of hydraulic dredging at Herring Cove, which will be a long process, but in the long term will help us to better understand, not just the commercial fishing aspects, but a wide range of issues and questions regarding that unique environment. We also assisted the White Shark Conservancy with a tag recording buoy at Herring Cove. We can't say anything definitive based upon the data from one season, but what is clear is that these animals were around last summer, albeit without much notice. Just like so many of our summer visitors, they came for the seafood. As long as we use common sense and not give in to fear in our behavior towards sharks, i.e. don't swim at sunrise/sunset, don't swim with seals (just a bad idea, period) and be aware of your surroundings, we should be able to appreciate these predators from a distance. We are working with our public safety partners to improve communications, promote educational awareness and increase our ability to respond to reports. Sometimes the job is heartwarming, as with a stranding of a blue shark that we and several good Samaritans were able to maneuver back

out to sea and some are heart wrenching, as when a True's Beaked whale that beached itself could not be saved. The International Fund for Animal Wildlife took the whale back to a lab to undertake work that will increase our understanding of this very rare deep water, pelagic animal. The passing of such a majestic animal was difficult to attend.

I think we all know that the Pier has commercial fishers and that Provincetown is, notwithstanding those who say that it is no longer, a commercial fishing village. It certainly seems to be, as artists paint the local boats while visitors watch catch being unloaded and families fish for squid or mackerel on the pier and tell stories of fathers, grandfathers and others that made this place what it is today. I want to comment on our resident fleet. They are still here and their businesses are still viable despite the ever-changing state and federal catch restrictions, because they and their boats have adapted to catch the various species available in these waters depending upon the time of year and prevailing regulations. The predominant species caught by the commercial fleet are lobster and sea scallops, supplemented by mackerel, whiting, bass, haddock, tuna, Jonah crabs (a hard shell but incredibly tasty), dogfish, skate, squid and whatever else happens to swim by Cape Cod Bay. Our shellfisheries and aquaculture technologies are coming into their own as well. In addition to clams, we are seeing mussels and oysters making a difference in the commercial markets. While we may never see the dozens of draggers of days gone by, this fleet has managed to survive. I now see younger men, and women, getting into the business, putting in time as crew and then purchasing their own boats. Commercial fishing is still a major employment sector of the economy. We have well over 100 jobs on this Pier, which do not include transient or H2B visa jobs, worked by people who struggle, live and work on the Outer Cape because this is their home and livelihood. Sometimes we might be caught up in discussions about looking for new economic opportunities and sustaining an emerging 'blue economy', but let's not overlook the thriving micro-economy that operates successfully, despite significant odds, right in front of us. On behalf of Luis, Ellen, Pauline, John, Dick, Steve, the two Dan(s), Christine, Kylee and Mariko, thank you for the opportunity to serve you and this special place.

**Rex McKinsey**, *Harbormaster & MacMillan Pier Manager*

## Board of Health

The Board of Health and the Health Department initiated many changes and achieved significant progress in protecting the environmental and public health in Provincetown in 2015. Here's a synopsis of the year:

### Regulatory:

- The Board of Health updated and clarified eight of its regulations to facilitate clarity, efficiency, and compliance. Some of the changes include:

- Established a process to review plans for new, upgrading, and transferring businesses, to make it easier for them to comply with Federal, State, and Local regulations.
- Streamlined the process of applying for a rental certificate with the goal of greatly increasing compliance with rental regulations.
- Updated Transfer Station policies and fees to better accommodate public needs by accepting mattresses, allowing larger curbside recycling, etc.
- The Health Department issued 647 licenses/permits in FY2015 and conducted 327 food establishment inspections, 108 accommodation inspections, and 34 pool and hot tub inspections.
- In FY2015, the Health Department received \$115,735 in fees and fines, an increase of \$13,075 from FY2014.

### Sewer:

- The Health Department convened a joint regulatory board meeting and public hearing on grease management with the Board of Health, the Licensing Board, and the Water and Sewer Board. Staff left the meeting with many suggestions to better regulate the discharge of fats, oils, and grease into the municipal sewer system. Many regulatory and procedural changes have been implemented and the Boards look forward to finding out whether those changes have led to a decline in grease at the treatment plant.
- The Board of Health has been charged with allocating a portion of the remaining gallons on the municipal sewer system. To that end it has grappled with defining a "public health failure" to allocate those gallons. Meanwhile, the Board advocates strongly for expansion of the municipal sewer system to allow for more properties to connect. The Board feels that that municipal sewer system is vital to stimulating economic growth as well as protecting public and environmental health in this fragile ecosystem.

### Emergency Preparedness:

- The Provincetown-Truro Shelter was opened for the first time since Town offices moved into the Veterans Memorial Community Center during the winter storm on January 27, 2015. Shelter attendees were very pleased with the level of service and accommodation at the emergency shelter. Over 50 people visited the shelter, and some attendees chose to spend the night even after power was restored in their homes.
- The Local Emergency Planning Committee established a partnership with local citizen volunteers to provide commissary services at the emergency shelter.
- The Local Emergency Planning Committee was able to significantly increase its inventory of shelter equipment and supplies thanks to the budgets provided by the Towns of Provincetown and Truro and State and Federal grants. Truro purchased a new storage trailer that is stored at the Veterans Memorial Community Center; the existing storage trailer sprang a leak and could not fit all equipment and supplies.

Other notable milestones in public and environmental health in Provincetown in 2015:

- The Town approved a General Bylaw to ban smoking on public beaches at the Special Town Meeting held in October 2015.
- There were only two, week-long beach closures during the beach monitoring season of 2015. Both closures occurred on the same day, during a rain event in early June, outside of the area of porous paving (Snail Road and Breakwater Motel beach areas, June 15, 2015).
- The Board of Health has noticed a substantial decline in the number of beach closures in the areas that have been porous-paved.
- The Board of Health, Health Department, Outer Cape Health Services, and the AIDS Support Group of Cape Cod/Unit 10 teamed up in the fall of 2015 to rapidly respond to a cluster of shigellosis cases that were linked to Provincetown. The outreach, education, and testing efforts may have had a positive effect, as no further cases have been reported.

#### **Notable changes:**

- The Health Department took over public health duties for the Town as of FY2016 from the Human Services Department. A needs assessment was conducted to understand the public health needs of the Town, and a summit of local health and human services providers, Town staff, and policymakers was convened to discuss solutions to public health needs, including ways the Health Department can help fill gaps.
- The Board of Health and Health Department welcomed a new Health Agent, Laura Marin, in March of 2015. Laura has done an incredible job with establishing the plan review process, developing communication materials for the Health Department, conducting inspections and enforcement.
- The Health Department has participated in the adoption of the online permitting software with the rest of the Community Development office, which has the potential to make permitting and licensing significantly easier and more streamlined for applicants and staff in the future.

The Board of Health Chair and Health Department staff would like to thank the Board for their outstanding service and commitment to our community. Special thanks to Vice Chair Steve Katsurinis, Clerk Betty Williams, Dr. Janet Whelan, Elise Cozzi, and alternate Joseph Freitas and former member Ken Jansen who served the Board faithfully for many years. The Board would also like to thank the Health Department staff, Morgan Clark and Laura Marin, for their professionalism, hard work and diligence and who, without them, the Board would be unable to fulfill its duties.

**Mark Phillips**, *Board of Health Chair*

**Morgan Clark**, *Department of Health Director*

## **Growth Management Report**

The 2015 Annual Growth Management Report to the Board of Selectmen is prepared pursuant to Section 6600(3) of the Provincetown Zoning By-Law. The complete report and its exhibits are on file in the office of the Town Clerk. The annual report evaluates the effects of growth on our resources including but not limited to potable water supply, solid waste disposal and wastewater disposal, as well as an update on the Town's affordable housing needs assessment and demand for Economic Development. The Board of Selectmen holds a public hearing on the report to make a finding that the Town is in compliance with its DEP water withdrawal permit and set the rate of growth for the upcoming year.

**Finding - Water - Average Daily Water Withdrawal:** Whereas DEP's permitted average daily withdrawal is 850,000 Gallons Per Day (GPD) (with noncompliance at 950,000 GPD) water withdrawal will be recorded at 705,596 GPD, a figure below the permitted maximum withdrawal limit. However, this is a nine percent (9%) increase over the prior year. Approximately five percent (5%) of water pumped is lost in the treatment process at the Knowles Crossing Treatment Plant via membrane filter backwashing, a necessary component in order to maintain filter integrity. This facility treats water from both the Paul Daley Wellfield and the Knowles Crossing Wellfield. The total finished (treated) water pumped to the distribution system from all sources is recorded at 244,700,471 gallons, which equates to a loss of 12,842,110 in processes. The North Union Field well site, placed in service during 2013, continues to provide approximately 45% of overall water to the system. December 2015 is substantially higher than the prior year due in part to re-filling the Mt. Gilboa water tank after a routine maintenance project, which accounts for approximately 2,900,000 gallons of the 15,686,730 gallons pumped. The year 2015 marked the first full calendar year of operation for the Knowles Crossing Water Treatment Plant. Both the Knowles Crossing Wellfield and the Paul Daley Wellfield are treated at this facility, primarily for Iron and Manganese removal. The treatment facility operated flawlessly during the peak summer demand period and, as seen in recent laboratory reports, continues to remove all detectable levels of Iron and Manganese in the source water. Provincetown Water Department continues an effort to reduce water losses, or Unaccounted-for-Water, in the system through leak detection efforts. The fourth quarter of 2015 experienced a greater amount of apparent losses compared to 2014, and the Water Department has been actively performing leak surveying in conjunction with assistance from Mass Rural Water Association.

**Finding - Solid Waste Disposal :** While we have a license that allows us to handle to a maximum of 5,000 tons annually (at the Transfer Station), we have yet to exceed that threshold. The institution of new recycling strategies, as

brought forward by staff and the Recycling & Renewable Energies Committee, has resulted in a noticeable decrease in waste tonnage and a moderate increase in recycling. For 2015, we saw a moderate increase of 212 tons in solid waste as compared to 2014. However, we also witnessed an increase of nearly 175 tons in recycling. We improved our town wide recycle rate from 31 percent to nearly 33 percent which we hope to continue to improve upon in 2016. This increase in recycling can be attributed to the new curbside collection practices where residents are able to purchase stickers that can be affixed to larger barrels to accommodate more recyclables. This has become the preferred option over the “blue bins” traditionally used in the past.

**Finding – Wastewater System Flow at the Plant:** The modifications to expand the capacity of the Wastewater Treatment System to serve the Phase 3 and 4 areas are now complete. The studies that have been conducted for MassDEP include: (i) confirmation that actual flows observed at the Plant during the peak July 4th and Carnival time periods are only 60% of the approved Title 5 design flows, (ii) demonstration that the existing effluent disposal beds can handle a dosage rate that would allow a maximum daily flow (MDF) of 750,000 GPD, and (III) engineering designs for process modifications and construction of an equalization tank to allow the permitted MDF for the Plant to be increased to 750,000 GPD. The system operating improvements include: (i) redirecting flow from the vacuum sewer to gravity sewer extensions and improvements to vacuum structures and the Central Vacuum Station, (ii) installation of additional system monitoring and control equipment, and (iii) Plant process modifications and construction of the equalization tank. The Plant process modifications were completed during 2015 and MassDEP approved the amended Ground Water Discharge Permit on July 28th, 2015. At the new permitted MDF limit of 750,000 GPD, the Plant and disposal beds will be able to handle a Title 5 design flow of approximately 1,120,000 GPD while maintaining the required 10% reserve for Plant operations during large flow events. This increased system capacity will allow the Town to serve an estimated 1,135 properties, three times as many properties as originally anticipated 15 years ago and approximately one-half of all the properties in town. Although the DPW and AECOM have been able to meet the needs of many of the property and business owners who have been interested in additional flows and connections or sewer extensions to serve other parts of town, there are limits to the system capacity that can be made available to meet future demands, particularly given the constraints of the Plant site. Therefore, the Title 5 flow capacity of the Plant that can be made available for future use is now estimated to be only about 79,000 GPD and, therefore, the Town will need to continue to carefully manage this limited resource through both Growth Management and other Town board approvals that may be required before increased flows to the municipal sewer system can be permitted.

**Finding – 2014 Tracking Building Permits – per category:** The following repre-

sents the amount of gallons issued by growth management permits in each of the four General Use Categories (Description of General Use Categories available in Attachment A) as of December 31, 2015:

	Gallons Used	Remaining Balance
Category 1a	3630	9876
Category 1b	1100	6793
Category 1c	0	4671
Category 2	0	6600
Category 3a	330	0
Category 3	2420	118
Category 4	1275	0
Category 4a	478	9702

**Finding – Affordable Housing Needs Assessment Annual Update:** 2015 witnessed significant progress in providing additional affordable year-round rental units that are expected to come on line in 2016. Three affordable rentals at the Grace Gouveia building at 26 Alden Street are expected to be available in January and 23 new rentals are expected at Stable Path by June 2016. While the Town continues to strive to increase affordable rental units -- that is, the traditional spectrum of up to 80% Area Median Income -- it has become apparent that there is a great need across a broad range of incomes. Year round rentals are simply not available at any income level. This led to Town Meeting approving a request for special legislation, along with a one-million allocation, to create a year-round rental trust that would include market rate units, which is still before the legislature. In late 2013 and early 2014, the Town of Provincetown engaged a consultant, John Ryan of Development Cycles, to guide residents through a series of meetings and a Housing Summit, to create a Housing Action Plan and an updated Housing Needs Assessment which were both completed in March 2014. Mr. Ryan had completed the initial housing needs assessment and housing summit in 2006/2007. The Community Housing Council and the Town continue to strive to implement the strategies outlined in that plan and to think outside the box to develop additional ones to create and maintain homes. Pursuant to Zoning Bylaw Section 6600 (1), The CHC provides the following recommendation: The need to have a full range of affordability options in housing is a key component of any vibrant and diverse community. However fully achieving this is a very challenging undertaking that requires a long-term and ongoing commitment by that community. In Provincetown, our unique geographical location and the seasonal nature of our economy combined with an expensive housing market present us with significant challenges in housing. The Community Housing Council stands ready to work with anyone to move development forward for safe, decent, and affordable housing. Based on the analysis of existing inventories within Growth Management for affordable housing and the anticipated demand from existing projects in the pipeline, the Community

Housing Council recommended the full allotment of affordable housing gallons (1650 GPD) for affordable housing.

**Finding – Economic Development Assessment Annual Update:** In 2015, Commercial and Economic Development allocations were made equal to 1753 GPD, compared to 2810 GPD in 2014, 840 GPD in 2013, 3,102 gpd in 2012 and 4,199 gpd in 2011. This amount is below the 2500 GPD per year we planned for in within the remaining capacity at the wastewater treatment plant for the next five years. There are no pending or anticipated applications at the time of this report.

**Recommendation:** Based on the provisions of the Growth Management Zoning By-Law Article 6 staff recommends the following maximum allocations to each category for calendar year 2016 as follows:

Category	1a	up to 550 gallons
Category	1b	up to 550 gallons
Category	1c	up to 550 gallon
Category	2	up to 1,100 gallon
Category	3	up to 1,870 gallons
Category	4	up to 1,250 gallons
Category	4a	2,500 gallons

## Licensing Board

In 2015 the Provincetown Licensing Board continued its mission assure compliance with the Licensing Board Rules and Regulations and to assist businesses through the licensing process. The Board continued to work closely with the Police Department and the Health Department on compliance issues. The Licensing Board and Licensing Department continued in their education and enforcement efforts in order to increase compliance with licensees. The Licensing Agent, in conjunction with the MIS Department, continued work on the new Accela licensing software system, creating applications for all license types as well as for the licenses processed by the Licensing Agent for the Health Department. This process took 1-2 days per week during the calendar year. The Licensing Department and the Board also sponsored a very well attended Training for Intervention Procedures (TIPS) for alcohol servers management. In addition to TIPS training, the Board and Police Department sponsored the second annual Security Training aimed at educating bar and restaurant staff and managers. The Licensing Department continued to increase and improve communication with licensees through the use of Constant Contact and continued the use of the newsletter with information regarding licensing issues as well as other Department of Community Development information. Current Board Regular members are Frank Thompson, Chair; Kristin C. Hatch, Michelle Foley, and Barrett Alley. Zachary Luster and Regina Binder are currently serving as alternates and there is one full-time vacancy. The Board

held 25 meetings in 2015 (including 2 non-meeting day work sessions and one joint meeting with the Board of Health) and, with the assistance of the Licensing Agent, processed over 550 licenses. Revenue to the Town through the licensing process totaled approximately \$310,547.

### Licenses Approved by the Licensing Board

Alcohol – 79 Licenses	Art Gallery – 55 Licenses
Common Carrier – 6 Licenses	Common Victualer – 60 Licenses
Fortune Teller – 6 Licenses	Inn Holder – 10 Licenses
Outdoor Artist – 6 Licenses	Parking Lot – 14 Licenses
Special Entertainment – 21 Licenses	Special Liquor – 27 Licenses
Stables – 1 Licenses	Taxi /Livery – 15 Licenses
Transfers/Amendments – 6 Licenses	Auto Sales – 1 Licenses
Entertainment – 70 Licenses	Lodging – 65 Licenses
Pedicab – 8 Licenses	Special Parking Lot – 2 Licenses
Peddler – 1 Licenses	

### Licenses Processed Through the Department Which Do Not Require Board Approval

Camps Cabins and Motels – 26 Licenses
Food Service Permits – 289 Permits
Renters Certification – 218
Taxi Operators – 42 Licenses
Pedicab Operator – 22 Licenses
Corporation Retail or Year Round Retail – 230 Certificates

### Code Compliance Incidents

Letters of Violations sent by Licensing Agent - 6
Tickets Issued by Licensing Agent – 6
Show Cause Hearings/Discussions with Board - 0
Noise Complaints – 77
Bar Checks – 256
Warning Letters of Violation by Licensing Agent - 17

Our goals for 2016 will be to continue to provide excellent customer service to licensees and the public and fulfill the statutory duties and responsibilities of the board; to review, add and revise, as appropriate the Rules and Regulations of the Board; to endeavor to communicate and educate licensees as to Rules and Regulation that apply to their businesses; to provide access to continuing education programming opportunities for Board members; and to fill any vacant seats on the Board. We will continue to investigate allegations of licensee negligence, incompetence and unlicensed practice; impose fair and appropriate sanctions, based upon consistent findings of facts, practices, or omissions that



are not in compliance with the statutes and rules regulating businesses working with enforcement agents. We will strive to better coordinate licensing related matters with licensees, other town boards and the town administration. We will continue to look for ways that the Board and Licensing Department can assist the licensees through educational (TIPS, Security, etc.), and will begin the process of promoting the use of the new Accela on-line licensing software system through literature, email marketing, and information/education sessions for licensees.

**Frank Thompson, Chair**

## Parking Department

The Provincetown Parking Department manages the parking system in Provincetown by coordinating a number of functions including on and off street parking facilities, parking meters and kiosks, parking permits, regulations and enforcement. Provincetown has two manned parking lots with a staff of 14 full time seasonal employees working from 8am to 12midnight 7 days a week. The Municipal Parking Lot handles an average of 8,000 vehicles a week and the Grace Hall Parking Lot an average of 6,000 vehicles per week from the beginning of April to the end of October. The upgrades to these parking lots provide our visitors with payment options of credit card or cash.

The Town also has 8 solar powered wireless kiosks covering 219 spaces. The kiosks had 39,745 cash transactions totaling \$139,880 and 21,382 credit card transactions totaling \$116,914. There are 162 mechanical meters with income of \$38,983. The parking office sold 4,824 parking permits in 2015 totaling \$453,333 and processed 3,700 parking violations collecting \$140,612 in fines. The department also processed 435 appeals. The office has one full time clerk. Enforcement has 3 full time employees from the beginning of April to the end of October and work from 8am to 12 midnight 7 days a week. They provide coverage throughout the town for a variety of parking violations and respond to parking complaints received by dispatch.

**Domenic Rosati, Parking Administrator**

## Police Department

I want to thank you all for a challenging and rewarding first year as your Chief of Police. The members of the Provincetown Police Department are committed to providing the best possible policing services to those who live, work and visit our community and recognize that successful policing cannot be done without your support. On behalf of the Provincetown Police Department, I would like to recognize the efforts of our government leaders, residents, and business partners for their continuous support and understanding of our critical work and responsibilities. It is the mission of the Provincetown Police Department to

preserve the public peace, prevent crime, detect and arrest violators of the law, protect life and property, enforce the laws of the State of Massachusetts as well as the by-laws and regulations of the Town of Provincetown. The Provincetown Police Department strives to provide the highest quality police services in the most effective and efficient manner possible. We are able to accomplish this task by utilizing a diverse group of employees who are highly motivated, well trained and committed to the highest ideals of the law enforcement profession. Our expressed intent is to use every available opportunity we can to contact citizens, visitors and community leaders in an effort to solicit their assistance in the continuation of quality police service. Officers of the Provincetown Police Department are dedicated to maintaining a high level of public confidence by ensuring that each member displays honesty, integrity, and sound judgment in their contacts with our citizens, always recognizing their duty to protect and serve the members of our community. In addition, they respect the notion that law enforcement can be resolute yet compassionate – that the dignity of people can and should be preserved in the delivery of our services to the greatest extent that circumstances allow. We also acknowledge that policing policies must be conceived in collaboration with the public subject to those policies. We endeavor to live this paradigm of partnership.

**Statistics:** It is my pleasure to present the 2015 Annual Report of the Provincetown Police Department. It is my intent that this report will provide the community with insight into the Department's successes in meeting the needs of the community and how it will continue to provide quality services in the forthcoming year. The total number of detainees saw an increase in 2015 with 172 arrests and 153 people held for being incapacitated by alcohol. This was a total of 325 people processed in our booking room or held in our jail cells.

<b>Calls for Service</b>	<b>2015</b>	<b>Calls for Service (con't)</b>	<b>2015</b>
911 General	226	Juvenile Offense	2
Aircraft	107	Keep the Peace	15
Alarm - Fire	117	Larceny/Forgery/Fraud	144
Alarm - General	350	Landlord/Tenant	34
Animal Call	729	Licensing Inspection	8
Assault	33	Lost/Found Property	972
Assist Citizen	403	Medical Emergency	555
Assist Agency / Mutual Aid	296	Missing Person	50
Bar Check	257	MV Accident	180
B&E Burglary	16	MV Breaking & Entering	2
Bike Accident	16	MV Complaint	388
Bike General	58	MV Disabled	154
Bike - Stolen	52	MV Hit & Run	65
Building / Property Check	6783	MV Observance/Assignment	1842
Boat / Harbormaster	30	MV Stop	1344

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By-Law Violation	54	MV Vandalism 12
Child Endangerment	4	Noise Complaint 226
Complaint	442	Officer Injured 4
Complaint-Street Performers	67	Parade 18
Complaint-Taxis	9	Park, Walk & Talk 864
Crowds / Overcrowding	4	Parking Complaint/General 24
Disorderly	66	Phone Calls - Annoying 8
Disturbance	159	Property Damage 35
Domestic Disturbance/Assault	75	Rape 5
Drugs/Alcohol Mental Health	23	Robbery 1
Escort/Transport	22	Serve Restraining Order 52
Fire, Brush	6	Serve Summons 77
Fire, CO Alarm	3	Serve Warrant 30
Fire, Vehicle	2	Service Call 622
Fire, Structure	11	Sex Offender Registration 9
Fire, Other	31	Shoplifting 25
Fire, System Test	60	Stolen MV 3
Fire Vehicle In/Out Service	36	Station Coverage 171
Firearms/Weapons	13	Sudden Death 1
Follow Up	283	Suspicious Activity 146
Foot Patrol	324	Threats 34
General Info	79	Traffic Control 82
Harassment	89	Trespass 53
Hazards	162	Vandalism 17
Info Services - Lobby	273	Wires Down 49
Incapacitated Person	209	
<b>Total Calls for Service:</b>		<b>20,527</b>

In this past year, it is my belief that your police officers are more focused, more proactive and more outgoing. They continue to collaborate with our community, its citizens, businesses and visitors. Some quick examples of their community commitment include:

- One Citizen Police Academy was held and another has been scheduled.
- Three officers are serving as basketball coaches for school children.
- Bi-annual preparing and serving luncheons to our seniors.
- Continue carrying NARCAN in all our cars in an attempt to off-set opiate overdoses.
- Representing the police department at the Provincetown Business Guild meetings.
- Assisted with the regional efforts of the volunteer gun buyback program.
- Helping serve food at the Provincetown Soup Kitchen.
- Managing local pet food pantry donations.
- Sheparded the Special Olympics Torch as it begins its journey across Cape Cod.

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<ul style="list-style-type: none"> <li>• Participated in the Run to the Top of the Monument cancer relief fundraiser.</li> <li>• Escorted the Wounded Warrior Soldiers Ride to its designated finish line.</li> <li>• Partnered into a comprehensive mutual aid agreement with the Towns of Truro, Wellfleet &amp; Eastham to share essential elements of police service.</li> <li>• Stocked and then staged the yearly Pumpkin Patch in front of the police facility.</li> <li>• Was victorious over the Fire Department in the charity fundraiser Battle of the Badges.</li> <li>• Bi-annually accompanied middle-school students to the regional Shop with a Cop event.</li> <li>• Delivered 1,398 unwrapped toys to the annual Marine Corps - Toys for Tots program.</li> </ul>		

**Provincetown Public Schools:** We currently partner to provide an on-call school resource officer who supports the school when needed. We also coordinate with other emergency responders to ensure procedures for fire, medical, district emergency and all other drills are current and reflect the best practices for student safety. Your police officers are regularly present at the opening and closing procedures at our school. They also routinely respond when needed to conference with staff, teachers and parents or just to have lunch with the kids.

**Senior Outreach:** We currently partner to provide a dedicated police officer to act as a liaison to support the Council on Aging when needed. This is a complex partnership as financial scams targeting seniors have become so prevalent that they're now considered "the crime of the 21st century." It's not just wealthy seniors who are targeted. Low-income older adults are also at risk of financial abuse and it's not always strangers who perpetrate these crimes. Over 90% of all reported elder abuse is committed by an older person's own family members, most often their adult children, followed by grandchildren, nieces, nephews, and others. We continue our long-standing reassurance program, where seniors agree to phone the police station each day. If we do not speak with them we will call or send a police officer to check on them, if needed.

**Honor Guard:** The Honor Guard is comprised of specially trained and uniformed officers and their goal is to proudly represent the Town of Provincetown during ceremonial events and services for fallen officers and members of the armed services. They are outfitted with special dress uniforms, flags, and ceremonial rifles and are a fixture at countless parades and ceremonies around town, including last year's Annual and Special Town Meetings. On Saturday, June 06, 2015 the Provincetown Police Department's Honor Guard presented the colors for the playing of the national anthem before the Boston Red Sox 4-2 win over the Oakland Athletics at Fenway Park in Boston. Team members carried the American flag, the Commonwealth of Massachusetts flag and the Town of Provincetown flag.

**Regional Police Detectives:** The Provincetown Police Department has committed its detectives to deal with the illegal drug problems facing the town. We do this in part, by taking a regional approach to staffing as issues associated with the illegal sale and use of narcotics on Cape Cod affects all towns and has no borders. Having these hard working men and women in place is critical as the technical expertise needed for successful investigation and prosecution for these crimes is essential. This working group includes selected police officers from Provincetown, Truro, Wellfleet and Eastham working with Federal, State and County agencies. Since illicit drug organizations are so transient, these detectives work collectively within a model designed to infiltrate, disrupt and dismantle this criminal activity shedding such a negative light on our area. This regional effort provides the best efficiencies for all involved. The Provincetown Police Department also has a partnership with the Cape Cod Drug Task Force.

**Public Outreach:** The Police Department actively uses social media to reach many of our residents as well as nonresidents that like to know what is happening in Provincetown. I am pleased to say that we are having great success with this and have received many positive comments over the last couple years. We make every attempt to update the public as events occur. This eliminates many telephone calls to the Police Department Dispatch Center and reduces any speculation or rumors. Some of our social media followers have helped not just the Provincetown Police, but other police agencies identify suspects in their investigations.

**Opioid Crisis:** Provincetown has not been immune to the heroin epidemic. We have experienced our share of deaths and overdoses. Narcan has helped and will continue to be a factor in saving lives. The men and women of the Provincetown Police Department encourage those suffering the painful grip of addiction to come to us for assistance prior to the police having contact with them through an arrest or other means. When anyone walks into our station or approaches one of our officers on the street to ask for help in finding treatment, we will assist them in the process no questions asked. We can encourage those suffering from addiction to seek out help, rather than allowing our children, parents, friends and other loved ones to continue to live in the shadows. All of the news articles about substance abuse issues in our region have proven that it's time to eliminate the negative attitudes associated with addiction, educate people about substance abuse disorders and celebrate those who choose recovery. Individuals struggling with the grueling battle of addiction need guidance and encouragement from those who have travelled the same dark and twisted roads. There are a few methods we use in finding a treatment facility:

1. The Department of Public Health's Bureau of Substance Abuse Services has an online tool for locating drug treatment programs at [www.helpline-online.com](http://www.helpline-online.com) or you can call them at 800-327-5050.
2. Gosnold of Cape Cod can be reached at 800-444-1554 and will help in getting

substance abuse treatment using their Cape-based outreach plan.

For the rest of us, we should make an effort to learn about addiction and celebrate the gains made by those in recovery just as we would support people who have managed other health conditions. It is important to recognize and understand that treatment works and recovery is possible.

**Parades, Races and Celebrations:** The Provincetown Police Department assists dozens of special events each year with a variety of services including traffic safety, crowd control and special event services. Your officers are assigned to these events ensuring the public's safety while assisting with charity walks, manning the route of a road or bike race, concerts, picnics, parades and sporting events. We receive countless requests year-round for help with charitable events. With your commitment to safety and community relations, many of these positions are funded by the police department and we are proud to help. The larger events held in town require the creation of event plans drawn up and passed out to officers, who execute such duties as closing roads and detouring traffic. Event plans are constantly evolving and are evaluated during each event to ensure their effectiveness. All of the 2015 events were successful. This included a campaign visit by Democratic Presidential candidate and former Secretary of State Hillary Rodham Clinton in July.

**Staffing:** This year we had the transition from full-time to part time/on-call for Telecommunicator Alyssa Metcalfe and the retirement of our senior most Police Officer Robert "Bobby" Palheiro. We made significant strides forward with the addition of Police Officers Tyler Dow, Sarah Harding and Telecommunicator Jacqueline Sprague. By the time you read this Police Officer Simon Saliba will have graduated from the basic course of training at the regional police academy and begins his service with the department in field training starting in March. Having worked side-by-side with these incredibly dedicated men and women for the past year, I know that they are a group to be proud of.

**Community-Oriented Policing:** During the past year, we continued the outreach initiative known as "Coffee-With-A-Cop". One of the big issues police must continually deal with is communication. We understand that we often arrive in the lives of some individuals when least expected and in many cases, in situations where we are not wanted. Understanding this and despite some periodic criticism, we do our best to protect human life and serve the citizens of our great community every day. By the time you read this, we will have re-doubled our commitment to Community-Oriented Policing by having all members of the police department re-trained in the philosophy. Community policing is an agent of empowerment, creating a sense of joint responsibility and a joint capacity for addressing issues of concern to the community and your police personnel. This will require facilitated training about community policing so everyone has a constructive role. We



will also host additional community forums and training sessions to develop a community-oriented policing service that uses a synergistic approach to meeting the safety and visitor service needs of the community we serve. Our goal is to be more accessible to and accepted by our community, while providing more efficient and effective services. Community policing is a partnership whose objective is, in part, to determine community needs, policing priorities and to promote police accountability and effectiveness. Consultation with the community through community police forums is of critical importance. But community policing forums are not the only means of consultation; other channels may also be developed and should include the participation of all stakeholders.

In early December, I watched as the horrific crimes unfolded and the tremendous police response that followed in San Bernardino, California. I was transported back in time two years prior to the Boston Marathon bombing and the tense hours in Watertown that followed days later. A situation that was so large in scope that police officers from Cape Cod towns were called to work the scene. It also reminded me how difficult it is to be a front line police officer today. As a law enforcement professional, I find this both promising and challenging. It is good because the standards have never been higher in our profession and the public's awareness of our work and duties are on the rise, bad, because a relatively small list of police misconduct cases has painted every police officer in the country as a potentially violent predator when this is simply not the case. Police officers everywhere are feeling the effects of what has occurred nationally -- abuse of power, corruption, misconduct, and even in some cases homicide. There is no doubting the horrific actions committed by a small group of people wearing badges, but we have all been painted with a wide brush by their deeds. The truth is that in the cases of nearly all police officers in this country, and certainly in Provincetown, it is an unfair and inaccurate stigma. Your police officers in Provincetown are highly trained and work under a strict oath of office that they take very seriously. They willingly embrace the concept that citizens, regardless of race, gender, gender identity, nationality, or economic status, should be treated with empathy, dignity and respect, even when they are suspected of committing a crime. The dynamics of our society have made us realize that arrest and detention is not the one and only answer for society's ills. Don't get me wrong, because there are those incidents in which arrest and detention are the only answers, but in other instances, we need to listen, seek out appropriate resources for those in trouble and point them in the right direction when possible. Outreach and understanding are now a greater part of our profession, as opposed to the old days of strictly being a law enforcing profession. The balance of which can oftentimes be very difficult. As we move forward, history will show if this approach has proven to be a turn for the better. I can assure you that you will continue to have a police department you can be proud to call your own.

In partnership with the community,

**James F. Golden, Chief of Police**

## Provincetown Public Pier Corporation

The Provincetown Public Pier Corporation (PPPC) is pleased to submit its Annual Report to the Town of Provincetown and its citizens. A temporary extension of the previous five-year Marine Services Agreement (MSA) with the Town has been replaced with a Memorandum of Understanding (MOU) and a new annual MSA. Using the current twenty-year Lease with the Town as a basis, the MOU outlines a joint meeting schedule with the Board of Selectmen and Finance Committee in an effort to improve communications amongst the parties. They are slated to align with the Town's budget cycle in order to ensure that regular progress reports and discussions of concerns are held. The MOU also briefly outlines the governance and financial structure between the Town and PPPC. It clarifies the responsibilities and rights of both parties and holds each to certain performance standards. The agreement allows the Town's involvement in maintenance planning and budgeting by including the Department of Public Works Director in the annual analysis of engineer's reports and any subsequent activities resulting from that process. The financial aspects of the agreement, consistent with the Lease, only require a change in how its terms are understood and implemented. The annual MSA provides clarifications in reporting and supervisory roles. It requires regular reporting and coordination between the Town and the PPPC in aligning their goals and objectives. An analysis performed by the Harbormaster's Office this year quantifies the time spent by staff on harbormaster, or public safety, operational aspects versus business management and Pier maintenance issues. That analysis reveals that over 10,000 staff hours were devoted to public safety and harbor issues over the season. This data supports the assertion that the operation of the Marine Department in tandem with the Pier saves the Town money.

In previous budgets, maintenance line items have been underfunded as other essential expenditures, such as rent paid to the Town, payroll, utilities and insurance, have repeatedly depleted annual revenues. The operation of the Pier cannot be sustained if maintenance continues to be deferred. Since the Lease was signed in 2005, the PPPC has charged less than market rate dockage fees to the local commercial fishing fleet. An element of the Lease allows the Selectmen to approve a subsidy for the fishing fleet and deduct the amount of that subsidy from the rent collected from the PPPC. This option was developed by the Town in collaboration with a local commercial fisher's organization during negotiations prior to the formation of the PPPC Board of Directors. The MOU attempts to realign the subsidy discussion with the budget process. The PPPC has documented the significant difference between market dockage rates and MacMillan Pier dockage rates. The PPPC is currently in the process of holding discussions with the Selectmen to determine if the Town will act on the subsidy clause in the MOU and adjust the rent payment in order to compensate for the PPPC's continued support of commercial dockage fees. If no relief is granted,

the PPPC has determined that additional revenue will be needed to fully fund routine maintenance in order to preserve and continue to operate a safe and economically viable pier for the Town, one of the basic principles of its mission statement. The PPPC is pleased to report that its audits and reconciliations with the Town are now aligned and balanced. This was no small task given the years of financial transactions that needed to be verified and adjusted. Our thanks to Finance Director Dan Hoort, Treasurer Connie Boulos and our staff for their diligence in resolving the issues in order to ensure that QuickBooks and MUNIS, two disparate business and municipal accounting software packages, were, and continue to be, accurate.

The project to replace the damaged floating docks and the installation of a wave attenuation system is moving through the permitting process. The PPPC hopes to begin the bidding process this summer and start construction next fall. Extensive repairs to docks, floats and the crane barge caused by last winter's storms had to be undertaken. We have also completed a rehabilitation of the awning structures leading to the transportation terminal. The project included disassembling the structure to address rust problems and a complete re-coating of all steel parts plus the utilization of stainless steel fasteners in its reconstruction. We are continuing to replace the lighting on the Pier with more efficient LED bulbs, which are more expensive upfront, but will save money because of their longer lifespan. This preventative maintenance is how the PPPC would like to handle all such issues on the Pier. The PPPC is working with the Department of Public Works to start using composite piles instead of traditional untreated oak piles to replace the 400 fender piles protecting the perimeter of the Pier. While the initial cost for these piles will be higher, their extended life cycle will result in significant savings. Where oak can be expected to last 6 to 8 years on this Pier, the composite piles are expected to last 20 to 30 years.

We continue to attract specialty vessels and host events during the summer months. This past year, in addition to our resident fleet, we had port calls from the Schooner Mystic, the Lynx, the Kalmar Nyckel and the Oliver Hazard Perry, in the course of its inaugural voyage. We handle large crowds for the Boston ferries, the Pan-Mass Challenge, the Lambda Car Club, the K-9 Relief Fund, Multiple Sclerosis rides and the local Swim for Life event. The Wounded Warriors ride has been an annual event recently and is one of the more inspirational events in which we are involved. Inspiration of a different kind was to assist the "unveiling" of the new Norma Holt exhibit, "They Too Faced the Sea", displayed on Fishermen's Wharf and held at the Pier pavilion. Jennifer Cabral initiated the crowd-funding process and the reprinting of new photographs from the negatives. She was instrumental in the organization of the event and invited family members of the photographed women. She even uncovered a recording of Norma Holt interviewing one of them. It was a remarkable and poignant Provincetown event.

In closing, I would like to thank the other volunteer Directors; Vice-Chair Ginny Binder, Treasurer Scott Fraser, Carlos Verde and Herbie Hintze. As with many other Town Board members, you may see them volunteer in other capacities. I would also like to thank the staff of the Harbormaster's Office, specifically Harbormaster Rex McKinsey, Luis Ribas and Ellen Battaglini, for all of their hard work.

**Kerry Adams, Chair**

## Public Health & Human Services

The Department of Public Health's primary function is to promote health and wellness for Provincetown residents. To this goal, a number of services have been offered through a town contract with the Visiting Nurse Association of Cape Cod (VNA). The Director of Public Health and Human Services has supervised the administration and utilization of these services which include: home-based nursing services, Ask-a-Nurse office hours, blood pressure clinics, diabetes screening and education, flu clinics, annual health fair and wellness/prevention programs. The Department has also been the storage and distribution site for vaccines and potassium iodide (KI) through the Massachusetts Department of Public Health.

Beginning in July, 2016, as part of a streamlining and re-alignment of functions, the majority of the tasks of the Department of Public Health will be transferred to the Department of Health & Environment. The Director of the Department of Human Services will continue to manage the home-based services and nursing office hours through the VNA contract while the Department of Public Health will be dissolved.

The Department of Human Services oversees the Town's Human Services grant program and the administration of the John Henry Trust Fund (JHTF). As liaison and adviser to the Human Services Committee, the Director supports the mission of the Committee by scheduling and attending Committee meetings, reviewing required agency reports and supervising the invoice and RFP processes. For Fiscal Year 2016, the Human Services Committee reviewed and approved funding for 14 agency applicants and the Committee is to be commended for their diligent consideration of the grant process. The Director also administers the JHTF program, which provides financial assistance to local families with children from birth to 18 years of age. In the past year, 25 families received assistance. Charlotte Fyfe, Cape Cod Children's Place, continues to competently manage JHTF requests and offer other support services to local families.

In addition to the grant program, the Director organizes round table forums with local Health and Human Services providers to identify needs and promote communication. The Director also oversees a social services assistance position

staffed by Gosnold on Cape Cod which provides weekly free, confidential appointments focusing on assistance applications. In addition, the Director manages Veterans Memorial Community Center office space occupied by Human Services providers including the Veterans Agent, VNA, Gosnold on Cape Cod, Cape Cod Children's Place and Independence House. Maureen Hurst, Public Health and Human Services Administrative Assistant, is to be acknowledged for her invaluable support and administrative services to both Departments.

**Chris Hottle**, *Director*

## Rescue Squad

There were over 1,034 Rescue Calls in Provincetown in 2015. These calls were handled by the Provincetown Rescue Squad and Lower Cape Ambulance Personnel. Lower Cape Ambulance staffs the department with personnel year round and the Provincetown Rescue Squad provides additional staffing during the summer months (and shoulder seasons), as well as supplemental coverage and call assistance during the winter months. There were some fantastic changes this year, including the addition of a new mechanical CPR machine (The Lucas). The mechanical CPR machine is a state of the art piece of equipment that will perform CPR accurately without tiring. It can be used continuously on stairs and during other potentially cumbersome or dangerous extrications, where human chest compressions would be impossible. The CPR Machine will also help free up personnel and first responders from the task of chest compressions, and allow them to be doing other important tasks on these high priority calls. With our long transport to hospital times, this machine will be helpful to our organization and will also benefit the patient by helping to give them the best chance for a positive outcome.

We gained new members this year: Barbara Prato, Julius Smith, Nicholas Stewart, Drew Toma, Heather Baker, Kellianne Pannoni and Nick Pelkey. As part of new training mandates, these new Rescue Squad members are required to go through an even longer in-house and Cape and Islands EMS approved orientation, which includes a mentoring program requiring them to observe 10 transports to Cape Cod Hospital. The process is not easy for our new members, but they are better prepared for the duties of the job. It's exciting to have new membership, as more often than not, we lose great people because they move out of town. This year was no exception to that, as our Training Officer moved to the West Coast and another EMT found a full time job up cape, where he recently moved. Stepping up and taking over in the role of Training Officer was Rescue Lieutenant, Othaine Rance. Losing members due to housing and a desire to better their careers, seems inevitable, and while we hate to see anyone leave, we are happy to wish them well and congratulate them on their new life path. Ronald White, who joined the Provincetown Fire Department in 1956 and was an active member, died in

March 2015 and the Rescue Squad is greatly saddened by his death. During his career with the Fire Department, he was the Rescue Captain for 18 years. He was a mentor to many on the department, on the Rescue Squad and in town mostly because he had a heart of gold and a desire to do right. Family came first with Ronnie, and for him, that family extended to the Fire Department. We will forever be grateful for the hard work, laughter, volunteerism, spirit and generosity that he demonstrated not just to us, but to everyone he encountered and we are indebted to his family for allowing him to spend so much time at the Fire Department making us better people.

As always, the Rescue Squad would like to thank Fire Chief Michael Trovato, the Deputy Chiefs, Board of Fire Engineers, Joyce Mathews and the rest of the Fire Company personnel for their leadership, support, help and partnership. Thank you to the Police Department (Officers and Dispatchers) for your patience with us, getting us where we need to go and keeping us safe on calls. Thanks to those of you who made donations this past year, especially the Swim for Life. Thanks to the following organizations for their continued teamwork with us: Lower Cape Ambulance, The National Park Service, Provincetown Harbor Masters Office, Council on Aging, Flyers Boat Yard, United States Coast Guard and Outer Cape Health. And lastly, thank you fellow citizens and visitors of Provincetown, for your keen eye, kind hearts towards your fellow humans, wearing your seatbelts and helmets, checking in on your neighbors and for generally being good people. Stay Safe!

**Denise Russell**, *Provincetown Rescue Captain*

## EMS Members - Rescue Squad

Denise Parks, EMT/Captain	Jennifer Gualpa, EMT
Othaine Rance, EMT-P/Lieutenant	Molly Costa, EMT
Alan Felton, EMT-P/Steward	Rosemary Smith, EMT
Brandy Tarala, EMT-P (Resigned)	Nicholas Stewart, EMT
Michael Coelho, EMT	Barbara Prado, EMT
Ed Fallas, EMT	Julius Smith, EMT
Julie Cataldo, EMT-P	Kellianne Pannoni, EMT
Christianna Brown, EMT	Heather Baker, EMT

2015 Rescue Calls	Total	2015 Rescue Calls	Total
Abdominal Aortic Aneurysm	0	Cardiac Arrest	3
Abdominal Pain/Problems	55	Cardiac Rhythm Disturbance	17
Airway Obstruction	5	Chest Pain/Discomfort	48
Allergic Reaction	14	CHF (congestive heart failure)	7
Altered Loc	33	COPD	5
Asthma	6	Dehydration	11
Back Pain (non traumatic)	15	Diabetic Hyperglycemia	7
Behavioral/Psychiatric Disorder	50	Diabetic Symptoms (hypoglycemia)	10
Bowel Obstruction	1	Dizziness	27
Cancer	0	Diarrhea	0

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2015 Rescue Calls	Total	2015 Rescue Calls	Total
Electrocution	0	Sepsis	1
Epistaxis (non-traumatic)	3	Sexual Assault/Rape	2
ETOH Abuse	26	Smoke Inhalation	0
Fever	13	Stings/Venomous Bites	0
G.I. Bleed	5	Stroke/CVA	6
General Malaise	19	Substance/Drug Abuse	10
Headache	8	Syncope/Fainting	36
Hemorrhage (non-traumatic)	5	Toxic Exposure	1
Hemorrhage (traumatic)	7	Traumatic Injury	127
Heat Exhaustion/Stroke	1	TIA	1
Hypertension	7	Unconscious	11
Hyperthermia	0	Unknown Problem	4
Hypotension	6	Vaginal Hemorrhage	0
Hypothermia	3	Weakness	16
Hypovolemia/Shock	0	Not Applicable	1
Inhalation Injury (toxic gas)	0	Not Known	1
Migraine	1	Not Available	1
Nausea/Vomitting	20	Not Reporting	0
Neuro/CNS Injury	0	Not Recorded	0
No Apparent Injury/Illness	61	<b>Total Monthly Calls</b>	<b>1034</b>
OB/Delivery	2	ALS Transport to CCH	522
Obvious Death	3	BLS Transport to CCH	143
Other	114	Transport to Other	0
Other Abdominal/GI Problems	6	<b>Total Ground Transports</b>	<b>665</b>
Other Cardiovascular Problem	2	Transport by Medflight	0
Other CNS Problem	1		
Other Endocrine/Metabolic Problem	0	No Treatment Required	65
Other G.I. Problem	2	Treated and Released	101
Other Illness/Injury	53	Patient Refused Care	145
Other OB/GYN	1	Treated, Transferred Care	1
Pain	64	No Patient Found	1
Patient Assist Only	5	Standby Only - No Pt. Contact	0
Poisoning/Drug Ingestion	4	Cancelled	0
Pregnancy/OB Delivery	0	Treated, Transported POV	16
Respiratory Arrest	1	Dead at Scene	6
Respiratory Distress	43	Unable to Locate Patient/Scene	0
Seizure	16	<b>Totals</b>	<b>335</b>

### Shellfish Constable

Recreational shellfishing has many benefits for the Town. This winter activity gets people out of their homes for healthy exercise and in a social atmosphere brings the community together. The areas allocated in 2015 have been well stocked over the years. Recreational diggers found legal sized clams, in quantity, with appropriate effort. The existing resource appears to be adequate. To continue the propagation of this resource, Provincetown took receipt of approximately 250,000 quahog seed at size R1.5 (retained on 1.5mm diagonal mesh). These were

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placed in our recently rebuilt floating upweller system (FLUPSY) for grow out. The seed showed noticeable growth early in the season, but with the rise in water temperature, growth slowed. Survival rate was very high and the quahogs will enjoy another round of protected growth before being field-planted under netting. The FLUPSY allows us to purchase small shellfish at a cost of approximately \$6 per thousand and grow them to a size large enough to survive predation. The cost to the Town of this shellfish at survivable size would be approximately \$20-30 per thousand. Operating the FLUPSY allows us to introduce fourfold the quantity of shellfish to the environment for the same budget. In previous years, breeder clam relays have been successful in producing a natural set of seed. These have grown to legal size and beyond. In 2015, we enjoyed this bounty. Economically, a good way to look at this activity is by tracking the value of foodstuff taken from our waters and brought into our homes. This value has increased from \$27,500 in 2000-01 to \$58,500 in the 2014-15 digging season. This year, we were unable to complete a relay due to various logistical problems. Grant monies and matching funds allocated for the relay have been encumbered in the shellfish budget. Plans have been made with the MA Division of Marine Fisheries to be early in the queue for next season's relay.

In 2015, oysters were reintroduced to our recreational shellfishing areas. Two pallets of spat (larval oysters) on shell were received and placed on top of cultch (material laid down on oyster grounds to furnish points of attachment for the spat). These suffered some degree of predation due to green crabs using the bags as habitat. For future plantings, the bags will be opened and spread immediately upon receipt. The fast water current in the area seems to act as a form of protection for broadcasted small oysters. Surviving oysters showed remarkable growth ending the season well over 1". In addition, a test quantity of 25,000 oysters at 2mm was purchased and placed inside the FLUPSY. Throughout the season the seed showed high survivability and impressive growth. Moving forward, the Shellfish Department intends on using the floating upweller system primarily to grow out single oysters as we introduce the species, in quantity, to our waters.

Private aquaculture is beginning to return as a vital part of our economy. Entrepreneurs are both planning, or in the early stages of realizing, new business models. The Shellfish Department has been investigating ways to encourage and support these ventures and promote a sustainable 'blue economy' in the future.

Steve Wisbauer, *Shellfish Constable*



### Human Services Community Housing Council

The Provincetown Community Housing Council (CHC) was created through Article 3 of the April 4, 2007 Annual Town Meeting to function as a 5 regular and 2 alternate member council charged with: overseeing the Provincetown Housing



Office; assuming all of the roles and responsibilities of the former Local Housing Partnership; administering the Affordable Housing Trust Fund (AHTF); and implementing the Town's approved Housing Policy and Action Plan. Member this year were Susan Cook, Brenda Haywood, Elaine Anderson, Kristin Hatch, Ronald Irwin, Donna Szeker, and Louise Silver.

The mission of the CHC is to foster the development of community housing opportunities that support socio-economic diversity for residents of Provincetown through planning, resource identification and community outreach. In 2014 the CHC coordinated a Housing Summit facilitated by John Ryan of Development Cycles, to strategize for next steps to address the ongoing critical need for community housing based on Mr. Ryan's updated Housing Needs Assessment. Out of this summit Mr. Ryan developed a Community Housing Action Plan with 29 specific Action Items. The CHC has taken steps to address these Action Items throughout the year including: developing an education plan to engage all segments of the community and effectively communicate the importance of housing issues; support the application by local non-profits for a grant for a HomeShare program; support efforts to accelerate and streamline affordable development projects; assessment of development potential of existing town-owned land and buildings for creating Community housing; support the Planning Board in amending appropriate articles of the Zoning Bylaw including deed restrictions and accessory units; and review existing permits, approval processes, and bylaws; support amending the Property Tax Exemption to allow increased eligibility and provide greater incentives for participation.

The Community Housing Council and the Town have accomplished many of the strategies outlined in the Action Plan and continue to strive to implement additional ones to create and maintain homes. Accomplished strategies include increasing the Community Preservation Act allocation for housing to 60%, adding a donation checkbox to tax bills, increasing the threshold for an annual tax exemption, accessory zoning by-law incentives, exploring development of Town-owned properties, and many more. This winter we have implemented the Local Voucher Program and begun to take applications for the Little Fix Program. The CHC has worked with the Provincetown Housing Authority (PHA) on expansion plans to increase the number of units at the PHA which provide housing for seniors, disabled and low income families.

The CHC continues to oversee spending from the Affordable Housing Trust Fund (AHTF) including \$20,000 for the Housing Prevention Council to provide emergency housing, counseling and assistance to prevent homelessness. The Housing Specialist acted as the resale agent on behalf of the Town for seven deed restricted ownership units which came up for resale in the past year providing residents with stable housing. Through the Community Housing Council, the Housing Office has created a Path to Ownership program to encourage residents

to prepare for ownership opportunities. This included sponsoring a First-time Homebuyer workshop in Provincetown in December and providing scholarships for residents that complete the class.

Michelle Jarusiewicz, the town's Housing Specialist, expanded her work to full time through the Housing Office, administering many aspects of affordable and community housing. This included marketing and resale of existing deed restricted units and identifying housing resources, in particular by working closely with the state's Department of Housing and Community Development. The CHC and the Housing Specialist continue to look creatively at ways to expand affordable options across a full range of incomes, as well as addressing greater utilization of existing resources and properties. Addressing the affordable, year round housing need continues to be critical to the future of our community.

**Susan Cook, Chair**

## Council on Aging

Since 1972, the Provincetown Council on Aging has been a welcoming resource and activity center for seniors and their families. Our mission is to promote the well-being and independence of older adults by identifying their needs and interests, developing supportive programs, coordinating community services and advocating on their behalf. Population data shows that, although the number of year-round residents is decreasing, the number of residents 60+ years of age is on the increase.

### PROVINCETOWN POPULATION 60+

2010	938 residents (31% of population)
2015	1,293 residents (42% of population)

The COA is witnessing this growth first hand and responding to it, thanks to a committed group of volunteers and a dedicated staff. Not only have we served more people in the past year, we have also offered more programs and services than ever before with no increase in staff hours.

	2014	2015	% Growth
# People Served	800	900	27%
# Programs / Services	150	165	10%

One focus of the past year has been on increasing awareness in the community regarding all that is happening at the COA. It's a lot! Most programs and many services are open to people of all ages, with Provincetown seniors having priority if space is an issue. We have many one-time special events as well as ongoing offerings such as:

**SERVICES/PROGRAMS**

Food	Art Classes / Open Studio Space
Health Insurance Counseling	Chorus / Music Performances
Health & Wellness Services	Fitness Classes
Legal Assistance	Lounge
Social Services (open to all ages)	Media Center / Tech Assistance
Support during Emergencies	Movies / Story Swap / Travelogue
Tax Abatement Program	Writing Workshops

Our core programs have remained strong in the past year, including:

- Outreach has grown proportionately as well. Conducting 400 home visits last year, our Outreach Coordinator offers case management and support to older adults, whether it's a one-time meeting regarding resources or regular services for years. We are the "go to" center for seniors in Town and hold confidentiality as a priority so that residents feel comfortable accessing services.
- Transportation is another critical program of the COA given our isolated location and distance from many health care resources. We continue to provide regularly scheduled transportation to Hyannis, Orleans, Elder Services Senior Dining, COA events, Provincetown Library, Stop & Shop, in-town medical appointments and up-Cape social outings. In addition, a grant from Elder Services of Cape Cod & Islands funds door-to-door rides to medical appointments Cape-wide. In 2015, 1800 rides were provided through these programs, an increase of 20%.
- Nutrition programs include both meals and classes. The Elder Services Nutrition Program is housed at the COA and continues to grow. Last year, they provided over 1,200 senior dining meals and 6,000 home-delivered meals thanks to the committed service of Elder Services Nutrition Site Manager Nancy Dooley and her special volunteers. Other meals include Soup & Salad in the winter and a year-round Men's Breakfast as well as programs offered by local farmers and healthy nutrition classes. The COA also operates a year-round food pantry open to all and delivers food to residents through the USDA Food Distribution Program.

We were excited to offer many new programs in the past year, including a series on brain health, the Death Café, a Powerful Tools for Caregivers group, the Key Idea Cape-wide art project, a Buried in Treasures group and afternoon music salons. In addition, we were able to broaden our up-Cape cultural and meal outings.

Through PTV and WOMR, the COA is able to reach homebound seniors through regular programming. COA events and interviews are televised on Channel 99 and *'Specially for Seniors*, a radio show hosted by the Director, airs on WOMR.

Our monthly newsletter *Coastlines* is distributed to 725 people and is available on the Town website.

The COA works closely with the Provincetown Police Department to promote senior safety in the community. The Police Department offers phone reassurance and lock-box programs and hosts bi-annual lunches at the COA. This year, the Police Academy was offered at the COA. We sincerely appreciate the Department's commitment and many kindnesses shown to seniors. In addition, COA staff is actively involved in emergency planning, including providing support services to residents when the emergency shelter was opened during the blizzard of 2015.

We continue to strengthen collaborative efforts with other organizations, including: Beacon Hospice, Elder Services, Fine Arts Work Center, Gosnold on Cape Cod, Homeless Prevention Council, Independence House, Lower Cape Outreach Council, Outer Cape Health Services, Provincetown Library, Provincetown Police, Provincetown Recreation, Provincetown Schools, PTV, Seashore Point, Truro COA, Veterans Agent, VNA and WOMR.

The COA staff is actively involved in advocacy for seniors on a regional level as well. The Director serves on the Barnstable County Health and Human Services Advisory Council, Cape Cod Healthcare Community Benefits Committee, Community Development Partnership Advisory Group and COAST (Councils on Aging Serving Together). The COA Outreach Coordinator is a member of the Cape Cod COA Outreach Coordinators Council and the Cape Cod Hoarding Task Force. The COA Administrative Assistant is on the Elder Services Board of Directors, working on the Nutrition Committee. The COA Program Coordinator participates in the Cape Cod COA Program Coordinators Council.

We could not accomplish all of this or serve as many people as we do without the dedicated efforts of many. Our volunteers are the best! Special appreciation goes out to the COA Board (Chris Asselin, Michelle Foley, Amy Howell, David Ketchum) and to our fundraising organization, the Friends of the Provincetown COA (Ollie Ahmuty, Maria Andrews, Lee Ciliberto, Dorothy Clements, Greg Howe, Kent Isham, Christine Martin, Mary McNulty, Mary Peres, K. Marge Perry, Vernon Porter, Vern Wilson). The COA staff (Maureen Hurst, Andrea Lavenets, Pat Medina, Char Priolo), is exemplary in providing professional and compassionate service. To Town seniors, it is an honor to serve you and we look forward to seeing you at the COA. To all Town residents, come visit us so we can give you a tour of your Community Center. Congratulations once again to the 2015 Provincetown Seniors of the Year, Josephine and Salvatore Del Deo, a well-deserved honor!

**Chris Hottle**, Director

## Disability Commission

The Provincetown Disability Commission is pleased to submit its report to the Town of Provincetown and its citizens. The year started off with a presentation by Sharon Crocker, who introduced us to the new and improved Mobi-Mats. These new mats can withstand the use of electric wheelchairs and can even be run over by trucks. The old mats were replaced and the new ones were installed for the beginning of the summer season. They were a huge success and proved to be a great improvement over the lighter weight ones that we had used in the past. After these new mats were installed and used all summer long the Commission agreed that the old mats could be used at various other sites in town that are not so heavily utilized. The Commission scheduled election of officers in March, with Herbie Hintze elected Chairman, Vernon Porter elected Vice Chair, Linda Loren elected Secretary, and Gloria McPherson elected Treasurer. It was decided that every January the Commission would hold election of officers for the coming year.

Accessible Provincetown, a 501C3 with its main purpose to raise funds for the disability community in Provincetown, has been of great help to the Commission, and we meet regularly with them and they are actively working for an office space for us as well as supporting us in all of our fundraising endeavors. Building Inspector Annie Howard has been a great help to us in trying to develop and implement a questionnaire, provided by the Commission, to help her in her inspections. Narrow doorways and aisles are the major issues, as well as many grandfathered building. Any major financial improvements trigger automatic reaction from State regulations and because of this the revisions to take place at the old high school were presented to the disability Commission. Michelle DeMarco was in charge of the Disability Questionnaire that was mailed out in January 2015. The number of surveys mailed out and returned totaled 720, with an overwhelming number of residents reporting a disability. Provincetown Disability Day was held on May 16<sup>th</sup>. It was a huge success. We raised over \$250 and met with many residents and visitors alike. We owe David Gardner a debt of gratitude for his help in organizing this event. We look forward to having this an annual event and would appreciate more Town government involvement in this area. We also had a banner year with regards to the loaning out of wheelchairs. During the course of the summer we had over 150 people use our wheelchairs. One day alone we had 5 chairs out at the same time. Thanks to the Chamber of Commerce and Candy Collins-Boden for her support and staff for being the only place in Town where we were able to distribute the chairs for disabled visitors and residents alike. We were also able to store one chair out at the Harbor Masters Office to assist customers in boarding and disembarking from the various ferries. Linda Loren attended the Disability Conference and reported to us. Linda is now certified as a State Monitor for building with the Americans With Disabilities Act (ADA). Vernon Porter attended the Disability Awareness Event in Truro

and the Commission is working on getting a grant for Provincetown to host an event in the future.

The following is a list of on-going issues that the Commission faces in the year ahead:

- Office space, where we can service the public and lend out necessary equipment for the benefit of the disabled people who visit and live in Provincetown.
- Building permits being considered without the Commissions review and input.
- Sidewalk curbs sharpness and height. The use of non-accessible bricks for sidewalks. Sidewalks are non-compliant with ADA.
- Lack of inclusiveness with other Town boards that have matters that concern the disabled community.
- Handicapped parking spaces: Lack of 5% of total spaces available, and spaces being moved without Commission input.

**Herbert Hintze**, Chair

## Housing Authority

The Housing Authority Board of Commissioners and our Executive Director Patrick Manning, hereby submit this 2015 Annual Report to the citizens of Provincetown. In 2015 the Provincetown Housing Authority (PHA) continued to manage and operate the following subsidized housing programs: ***Maushope***, a 24 unit apartment complex serving elderly and disabled adults at 44 Harry Kemp Way; ***Foley House***, a single site building located on Bradford Street which consists of 10 units for homeless persons with HIV and 9 scattered site units for families.

This year was a busy one for the commissioners. Work continued in 2 major areas: to increase efforts to enhance the quality of life for all 43 of our tenants and to explore the expansion options for Maushope. The Provincetown Housing Authority sold the surplus property located at 951R Commercial Street. The Board of Commissioners and the Tenant Association have been meeting to identify needs that may be met by the proceeds of this sale. The “Friends of Maushope” successfully incorporated as a 501c(3) organization in 2015. The mission of the ***Friends*** is to improve the quality of life for the residents of Maushope by providing increased awareness of their needs and to help meet those needs through fund raising and public involvement. The PHA received funding from Department of Housing and Community Development to renovate the bathrooms and kitchens in six family units. The Provincetown Community Housing Council approved required matching funds from the Provincetown Affordable Housing Trust Fund.

Jennifer Germack was re-elected to the Board of Commissioners. Diana Fabbri, Kristin Hatch and Elaine Anderson continued to serve on the Housing



Authorities Board of Commissioners. Nancy Jacobsen continued to serve as the State Appointee on the Board of Commissioners. The Commissioners chose Diana Fabbri as Chairman and Kristin Hatch as Vice-Chairman of the Board following the Town-wide election. Kristin Hatch continues to represent the Housing Authority on both the Provincetown Community Housing Council and Community Preservation Committee. Applications for the Authority's elderly, disabled, and family housing programs are available at the office at 44 Harry Kemp Way or by calling 487-0434. Applications for Foley House are available by calling 487-6440. The Provincetown Housing Authority is committed to its role as advocates for affordable housing and supports the goal of the Provincetown Selectmen to address the housing crisis confronting the Town of Provincetown.

**Diana Fabbri**, *Chair*

**Patrick J. Manning**, *Executive Director*

### Human Services Committee

The Human Services Committee is responsible for developing the Request for Proposals process and recommending the funding strategy for the Town's annual Human Services grant program. Working in conjunction with the Committee's adviser, Chris Hottle, Director of the Council on Aging & Public Health and Human Services, the Committee strives to ensure that Human Services needs are identified and addressed through Committee meetings, meeting with applying agencies and two annual public hearings. For Fiscal Year 2016, the Committee reviewed and recommended funding for 14 agency applicants. The Committee also oversees the John A. Henry Trust Fund, which distributes financial assistance to families with children from birth to eighteen years of age. Committee members include Elton Cutler, Cynthia Franco, Karen Kelly, Jean Knee, Joseph Murphy, Donna Szeker and Gabriela Villegas.

**Cynthia Franco**, *Chair*

### Board of Library Trustees

For the second consecutive year, the Provincetown Library was ranked first in the nation for libraries with budgets between \$400,000 and \$999,999 by Library Journal, and also received a 5-star service rating. This ranking, based on output measures, and our nation-leading performance is largely attributed to the extensive amount of programming the library now offers the Provincetown community.

Last year the library stated that in Fiscal Year 2015 our organization would continue to develop enriching programs and partnerships to serve our community while also maintaining our web presence through an updated website and new social media initiatives. We are pleased to have met those targets in several ways. Through innovative collaborations with town departments, non-profits, and community

members, the Library ranked first in the country in our expenditure category both in program attendance and site visits. As planned, the Library launched a re-designed website in June of 2015, created its own YouTube channel, and continued our dedication to regularly publishing community generated content online.

The Library continued to offer a strong schedule of programs and workshops spanning a wide range of topics. Programs such as Tuesdays with Hilde, Children's Story Hour, Tai Chi by the Ship, and Free Movie nights continued to receive strong attendance from year-round residents and also fostered a great sense of community. Ongoing partnerships with the Writer's Voice Café, AmeriCorps, Provincetown Schools, Council on Aging, Seashore Point, and the Provincetown Theater undoubtedly improved both the quality and reach of the programming schedule while also connecting the Library with different segments of our population. The Library showed great versatility in 2015 by also functioning as an exhibit space, collaborating with artists such as Justine Ives, Deborah Kapor, and Robert Birbeck. Summer 2015 featured exciting events targeting seasonal visitors such as the Mimi's Family exhibit presented by the Boston Children's Museum and an appearance by Edith Windsor and Roberta Kaplan, which set a new attendance record for our venue.

2015 also saw a new series of annual Library events established by the Board of Library Trustees and Library Director Matt Clark that are designed to pay tribute to outstanding members of the national literary, art, and academic communities. The June Heritage Day Celebration featured a standing room only appearance by Provincetown author David Dunlap, and September's inaugural edition of the Rose Dorothea Award was presented to Pulitzer Prize winner Michael Cunningham. The next installment of this series will come in the form of the first annual Provincetown Moby Dick Marathon Reading to be held in late April 2016. These events function as an excellent opportunity to add prestige to our already historic organization as well as advance the overall quality of the Library's offerings.

Lead Librarian Nan Cinnater was hired in September 2015 to focus on continuously improving and developing the Provincetown's collection, databases, and resources. Nan, who worked as a circulation aid at the Library for two years before being promoted, also manages the Provincetown Book shop and brings a unique combination of retail and public service experience to the position. Since starting as Lead Librarian, Cinnater has established a Collection Committee comprised of staff members and local volunteers focused on creating the best collection possible through constructive community input. The Library collection continues to grow through the consistent addition of books, magazine subscriptions, video, and audio resources.

Provincetown Library remains unique on the Cape in that it is open the most hours of any public library, and the only one with 7-day access year round. We are deeply committed to providing access to our residents through both the busy months of the season and the slow winter months when the library is the only literal and

metaphorical light. As always, we are grateful for the support of town government and our residents, and rely on an excellent staff to ensure that the library meets the needs of the community.

**James Johnson, Chair**

## Recreation Department

The Recreation Department remains a great asset to Provincetown residents. The Department continues to develop a wide variety of programs for all ages in the community, from childcare for school-aged children to fitness classes for adults of all ages. The Recreation Department services are not limited to just programming, it is also responsible for many events, trips, fundraisers and collaboration projects as described in this report.

In the spring of 2015, the Mildred Greensfelder Playground Basketball courts underwent a major renovation project. The asphalt, fence, and basketball rims were removed from site, and replaced. A new vinyl coated chain link fence, powder coated backboards, and breakaway rims were installed. The asphalt surface was replaced with a plexi-pave surface, which provides a better grip to all players, making the courts safer. This entire project was funded by a Community Preservation Grant, and overseen by DPW Deputy Director Eric Larsen. The Recreation Department is very pleased with the final product. Staying on the same subject, another Community Preservation Grant was granted to the Recreation Department to resurface the playground section of the park at the April 2015 Town Meeting. In the spring of 2016, the sand in the playground will be replaced with a rubber pour-in-place surface. This final phase of renovations at the park will beautify the appearance of the park, make it 100% ADA accessible, and create a safer place for those of all ages.

For the third year in a row, the Knights of Columbus of Provincetown funded a field trip for children in the recreation program. This year the group of children went to Fenway Park for a Red Sox game on a Saturday in May. The School Department loaned the school bus at no cost, and each participant had no charge to attend the trip! We are extremely grateful to both the Knights of Columbus and Provincetown Schools, and hope to continue this great opportunity in the future. Once again, our summer program saw large attendance throughout the summer months seeing 145 total children attending, and an average of 68 children per day. The Recreation Department and the Commission believe this is the most important program that is offered because it is correlated to the short seasonal working schedule, providing childcare for those that need to work in the community. The program runs Monday - Friday 9am to 3pm, with an option to have care to 5pm for an additional cost. This year the programs theme was back to the Future, where each theme day was organized around different eras in time; 1980s, Medieval, Wild West, Futuristic, Disco, and Dino Days. Children in the

program participated in a variety of games designed to integrate all children, arts and crafts, visiting town beaches, and going on great field trips. Some of the field trips included: Cape Playhouse, Water Wizz, Wellfleet Movie Theater, Bass River Sports, Long Point, Beach Forrest, ice-skating at Charles Moore Arena, and the Inflatable Park. A key contributor, that makes the Summer Program so successful, is our staff. We are lucky enough to have energetic, local, young adults that come back every summer. The children are lucky to have them as they can relate to most of them, because the majority have participated in this program in their youth.

After a storm in 2014 caused the cancellation of the 4<sup>th</sup> of July Parade, the parade came back to life in full force in 2015. The Department had seen a decrease in participation even before 2014, and decided a campaign to get more of the community involved was needed. A group of representatives from the Provincetown Tourism office, Business guild, and the Chamber of Commerce joined the Recreation Department to get the community more involved in the parade. Efforts were rewarded with a successful parade, having 30 entrants. Thank you to all that participated and thank you to Tourism office, Chamber of Commerce, and the Business Guild.

As always, during Labor Day weekend, the Recreation Department and the Knights of Columbus hold their annual skate tournament at the skate park on Jerome Smith Road. This year was the 10<sup>th</sup> annual tournament, seeing children and young adults from the lower cape showcase their skills on a skateboard. I would like to thank Board Stiff (for the great prizes), Wesley Medeiros, Jack Macara, Dwight Russell, Kerry Adams, Mike Roderick, Seamen's Savings Bank, the Truro Police Association, Mooncusser Tattoo, B-Exclusive, Pixy 103, the Highway Department, Provincetown Fire Department, Seashore Point, and the Provincetown Police Department for all their help in this fun event. After the Summer Program ends in September, our annual Afterschool Program offers childcare to parents that have to finish their workday. This program was initially developed in September 2007. During Afterschool, Recreation provides supervised activities for children 4 year olds and up. Children do homework and complete their nightly assignments before participating in preplanned age-appropriate activities. A new addition to the section was a collaboration with Provincetown schools which we developed specialist activities/enrichment classes such as Computer coding, Minecraft Club, Chess Club, Cooking class, Art Club, Legos Club, etc. With the help of the school, we were able to provide an increased variety in afterschool activities, in addition to sports and afterschool care.

This past year has been another successful one for all the young athletes of Provincetown. Children from kindergarten through sixth grade participated in soccer, basketball, baseball, and softball throughout the school year. Youth sports provide the children of Provincetown with a safe activity, where they can learn the fundamentals of teamwork and have friendly competition with neighboring towns,

including; Truro, Wellfleet, Eastham, Orleans, Chatham, Harwich, and Brewster.

Halloween events continue to be another favorite of the Recreation department organized activities. Last year the Department revamped the Halloween celebrations, keeping the annual Halloween parade, and adding the Greet and Treat event after the parade. All children dress up in their costumes and parade through Seashore Point to visit the residents, then proceed down Alden St and cross Bradford to Commercial St, follow Commercial to Gosnold and head up Winslow to End at Motta Field. Motta field is the site for the Greet and Treat, where local businesses sign up before the event, to decorate their vehicles and hand out candy to the children of Provincetown. It was received even better than last year seeing 25 entrants compare to the 15 from the previous year. The top best-decorated entrants were awarded trophies: 1<sup>st</sup> place BY&D, 2<sup>nd</sup> place Fanizzis by the Sea, and 3<sup>rd</sup> Place Cape Cod Casket. We are extremely grateful to have such wonderful organizations and businesses in the community to support this event. Thank you BY&D, Fanizzis, Seashore Point, Knights of Columbus, RKM Property Management, Seamen's Bank, Funk Bus, Cape Cod Oil, Coastal Studies, Chamber of Commerce, Ghost Tours, Coffee Pot, Provincetown Police & Fire Departments, GOB Plowing service, Sea glass Inn, Dunes Edge, Provincetown PTA, J&E Fruit, Joe & Sons appliances, and Venture Athletics.

The Community Clothing Swap is an event held in the fall at Veterans Memorial Community Center to give the local community a chance to shop for free! Participants bring clothing items that they no longer love but are in good condition. The Community Clothing Swap held this year was a huge success. We had about 30 people from the community come and swap clothing and have some fun. This is almost double from the last two years. I hope there will be even more participation next year! The 3<sup>rd</sup> annual Battle of the Badges was played between Police and Fire departments as a fundraiser for the Provincetown Schools 7<sup>th</sup> & 8<sup>th</sup> grade trip to Costa Rica. After overcoming a devastating loss to the Fire Department last year, the Police squeaked out a victory over the Fire Department. But the real winners were the 7&8<sup>th</sup> grade children, raising just about \$1,000 from entry fees, raffle and snacks sold at the game. Thank you to both departments for your service and your time and effort in this game, it truly is appreciated. Another new event added this year, was a Friday night movie night for the children of Provincetown. From 5:30 until 8pm, the recreation department provided 2 different age appropriate movies along with popcorn for kids to enjoy, allowing parents a few free hours without children on Friday night. The program was well received by parents, and participation remained high through the four-month period that this program was offered. For the 2<sup>nd</sup> year in a row, the Recreation Department also collaborated with the Provincetown PTA, Ace Hardware, and VFW to host a Breakfast with Santa at the Veterans Memorial Community Center. The PTA was able to raise enough funds that every child in Provincetown Schools received a \$20 gift card to Ace/Radio Shack at Conwell Lumber to spend on already reduced the prices

on toys. The Fire Department gave Santa a ride to the Community Center and had breakfast with all the children and parents of Provincetown.

Another excellent collaborated project was created towards the end of the year. The Provincetown Art Association and Museum volunteers; Lingjia Gong and Elenore Alickman, along with the Program Coordinator Grace Ryder-O'Malley from PAAM, collaborated with the children at the Recreation Departments afterschool program to paint pictures. The theme chosen for the children to paint about was what they like most about Provincetown. Imaginations ran wild, and the final paintings were wonderful. All paintings were hung up in vacant store windows during the first light celebration and will remain up for the duration of the long winter. In addition to those great events, many groups have held meetings or events at the Community Center throughout the year. These groups include: National Seashore Ranger Training, Family Week Training-Collage, VFW, Provincetown PTA, AIDS Support Group, AA, Al-Anon, CMA, OA, USCG Auxiliary, Outer Cape Health Services, Highland Fish and Game, American Legion, Ladies Auxiliary, Cape Cod Theater, Counter Productions, Provincetown Players, Outer Cape WIC services, Recreation Commission, Harbor Committee, Provincetown Theater, Provincetown Public Library, Massachusetts Rehab Commission, Pan Mass, Tennessee Williams Festival, Community Development Partnership, Cape Cod Children Place and many other theater rehearsals.

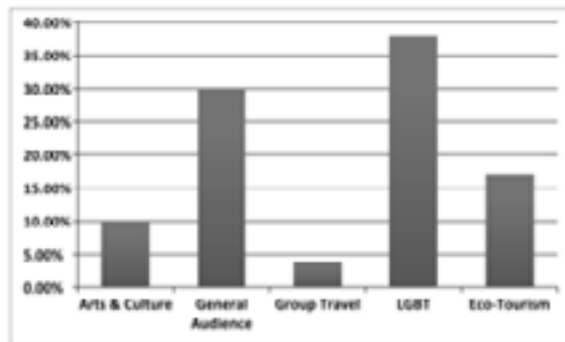
I would like to extend my greatest gratitude for the continued support this department has received from parents, community members, and fellow employees. The Department would also like to extend thanks to all the volunteers, organizations, and community members for contributing to a successful year in 2015: Provincetown Schools, Seamen's Savings Bank, Department of Public Works, Police and Fire, Far Land Provision, Angel Foods, Board Stiff, Provincetown Business Guild, Knights of Columbus, Nelson's Bait & Tackle, Portuguese Festival Committee, Council on Aging, Provincetown Fire and Police Departments, Fudge Factory, Venture Athletics, Penny Patch, FV Glutton, Greg Anton, Paul and Karen Silva, Kevan Spoor, Christopher Landry, Carlos Verde, Adriana Stephanie, Arthur Egeli, Bobby Enos, Rick Todd, Cass Benson, Bill Jacobs, Joe Farroba, Glenn Enos, Evan White, and a very big thank you to the summer staff: Samantha Lomba, Kelsey Trovato, Dylan Kaeselau, Jasmine Osowski, Keith Delcourt, Michael Toomey, Stephanie Roderick, Caroline Thompson, and Brittany Silva. Please come and see the Recreation Department at the Veteran's Memorial Community Center located on Winslow Street. There are many activities for all to enjoy from ping-pong to dance class or one of our meetings. To get information on program descriptions and schedules, updates, the calendar of events, along with newly added programs please go to the Recreation page on our excellent website: [www.provincetown-ma.gov](http://www.provincetown-ma.gov). Thank you to all.

**Brandon Motta, Director**

## Tourism Department

The Provincetown Office of Tourism, along with the Visitor Services Board, has been working on many projects to increase visitation, create awareness and improve our local economy. Marmillion + Company is our Public Relations Firm and Ellsworth Creative is our Graphic Designer. Our efforts are focused on the different segments of business offered to visitors. Over the past year we have developed and launched a new Provincetown Tourism website, *ptowntourism.com*. The website has won two awards, the Davey Gold Award for Tourism Websites and the Davey Silver Award for Travel Websites. The new website is a direct compliment of the *iPtown* app launched in 2013. These two powerful digital tools are intrinsic to marketing the brand *Provincetown, America's First Destination*. In addition, two touchscreen information kiosks have been installed to assist visitors with in-town wayfinding: one is in the Provincetown Public Library and the other in the Tourism Information Center. We have identified new regional marketing opportunities and increased consumer tradeshow and marketplace presence to reach international and domestic audiences (Chart 1).

**Chart 1. Marketing segments**

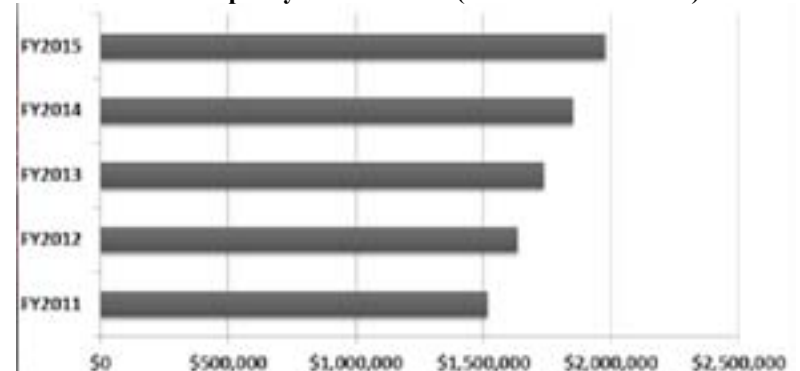


The advertising is a combination of digital impressions, digital and print (usually complimented by a digital component) ads, social media and radio; last year we added outdoor advertising through the use of billboards. The Provincetown Chamber of Commerce and the Provincetown Business Guild receive annual Co-op Grants to support Town's marketing efforts. The Tourism Fund also provides Marketing Grants. These are annual grants primarily support the marketing of events in the shoulder and winter seasons. We encourage organizations to apply for these grants, which subsequently increase visitation to Provincetown. We have expanded our media exposure by increasing news releases from two annually to more than 36, averaging three each month. These news releases cover all aspects of the Town including Arts, Culture, Heritage, Entertainment, Eco-Tourism, Programs & Education, Coastal Recreation, Events, LGBTQA,

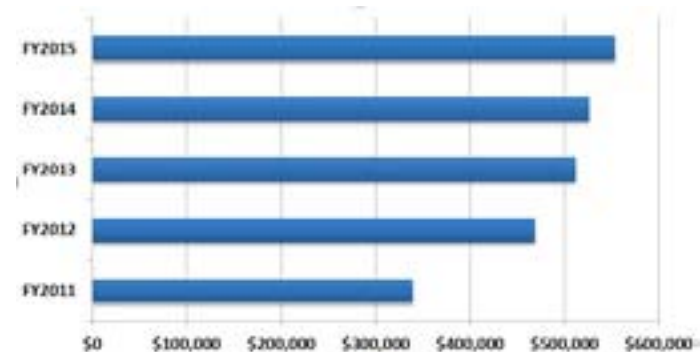
Restaurants for Foodies, Grants & Awards received, Infrastructure & Amenities, Retail Shops, Accolades, and all opportunities to remain in the minds of the press. In addition, we organize international and domestic Familiarization Immersion Trips to maximize awareness with media and tour operators. In 2020, the 400-year Commemoration of the First Landing of the Mayflower Pilgrims and the signing and sealing of the Mayflower Compact will be an important moment for Provincetown. The Office of Tourism is working closely with the new Provincetown 400 organization to support marketing and promotion efforts.

The Local Option Room Occupancy Tax and the Local Option Meals Tax revenues have consistently increased over the past years. The following charts show the growth of the local option taxes collected through our licensed accommodations and eateries (Charts 2 & 3).

**Chart 2. Room Occupancy Tax Revenue (Five-Year Overview)**



**Chart 3. Meals Tax Revenue (Five-Year Overview)**



Based on a research and development process, we have created a strategic marketing plan for the long-term economic growth of Provincetown. The current Five-Year Marketing & Media Plan is in place to bring the Town through the end of 2021. Our continued research will identify new avenues and opportunities, which, together with our marketing and advertising direction, will be honed to provide the best well-rounded campaigns to support Provincetown's largest economic engine - Tourism. The Provincetown Office of Tourism thanks the Visitor Services Board for their service and looks forward to sharing more about the growth and successes of our efforts each year.

**Anthony Fuccillo**, *Director*

## Veterans Services

The following report is of the activities of the Department of Veterans' Services for the Town of Provincetown for Calendar Year 2015. Our duties are categorized in two basic areas: Benefits and Services.

**Benefits:** This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Provincetown. During the year the Town, through our office, handled more than 25 cases and extended benefits to qualified veterans totaling \$6,900 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

**Services:** We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining over \$403,642 in cash payments for compensation and pensions for Provincetown veterans and their dependents. These federal funds greatly reduce the demand on our local aid fund.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses, and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services. We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 am to 4:30 pm. We can also schedule appointments at the Veterans Memorial Community Center (VMCC), 2 Mayflower Street, on Tuesday or Thursday mornings, at your home or any location that is best for you. Our phone number at the VMCC is 508-487-7099. We would like to thank the Town Manager, Treasurer and Town Accountant for their outstanding assistance throughout the year. In the Service of all Veterans,  
**Edward F. Merigan**, *Director and Veterans' Agent*

## Visitor Services Board

The 2015 tourism season continued to bring increased revenues to both the Town and local businesses. The seven members of the Visitor Services Board (VSB) met throughout the year to review the Tourism Director's recommendations and bring forward various other opportunities. The Tourism Director and Assistant Director worked tirelessly to promote Provincetown and cultivate new markets at numerous trade shows and conferences around the country. Through the efforts of our public relations firm, Marmillion + Co and our graphic designer, Ellsworth Creative, all our advertising and press releases celebrated our diversity and uniqueness, branding Provincetown as "America's First Destination" to increase public awareness of the upcoming 400th anniversary celebration of the Pilgrims landing here in 1620. Provincetown received excellent press coverage throughout the year and numerous accolades including "Top Ten Best Small Cultural Towns in America" by the Smithsonian Magazine and "Best Resort Town in America" by gaycities.com. Trivago ranked Provincetown number one on its list of U.S. Best Ranked Cities to Stay.

The Board continues to look beyond print advertising to include more digital components and increased social media. Innovative new approaches to marketing Provincetown resulted in billboard advertising on I-93 and the Massachusetts Turnpike. Collaboration and partnering with the Provincetown Chamber of Commerce and the Provincetown Business Guild through matching co-operative grants given to both organizations strived to expand our marketing power and not to duplicate efforts. The Tourism office began discussions with Cape Cod Broadcasting Media for a retargeting campaign to attract new visitors to Provincetown. In an effort to further fulfill its mission to increase tourism in the shoulder season, the VSB initiated and supported the fireworks and marketing for First Light Provincetown, the first annual festival surrounding New Year's weekend.

**James R. Bakker**, *Chair*



## Public Works

## Airport Commission

The Provincetown Airport Commission is pleased to report another successful year of airport operations. The airport's commercial operator, Cape Air, continued providing non-stop service between Boston Logan International Airport and Provincetown and also continued seasonal service between White Plains, NY and Provincetown. This enabled the airport to maintain the critical 10,000 passenger enplanements needed to qualify the airport for critical federal and



state capital project funding. There were 10,700 enplanements in 2015, up slightly from the 10,400 last year. The continued commitment from Cape Air to serve the transportation needs of the residents of Provincetown and neighboring communities makes them an important and valued partner in maintaining the Airport and the ability to serve the Lower Cape. The airport also continues to serve the needs of hundreds of general aviation pilots and passengers who visit or live on the outer cape.

As was the case in 2014, the airport continues to qualify for 90% capital project funding by the federal government and 5% funding by the state. This means that the Town will only be responsible for providing 5% of permitted capital improvement projects. Jacobs Engineering Group continues to be our primary consultant, and we work closely with them to obtain the necessary permits to allow the Master Plan to go forward. This year was a bit more challenging and somewhat frustrating in our joint efforts to gain the necessary regulatory permits to allow us to utilize federal funding allotted to the airport. Our primary liaison with Jacobs is William Richardson, the Principal Aviation Planner for Jacobs. Due to the diligence of Jacobs Engineering, we were able to end the year on a high note, making significant headway in the Environmental permitting process with approvals from Cape Cod Commission and pending approvals from Army Corps of Engineers, DEP, National Seashore, and Parks department. This will give us a strong position to implement the safety, maintenance, and capacity projects at the airport.

We anticipate being able to utilize the federal funding for numerous projects in 2016. A major renovation involving replacement of runway lighting and taxiway lighting will likely be one of the first orders of business. This project alone will use up most of the funding available for this year. One of the next items on the agenda will likely be a project involving the redesign of the taxiways. Currently, the taxiway is in a “jug handle” configuration. The FAA standard requires the design to be discrete 90 degree turns at each corner. As this is a safety issue, this project will have a high priority. Maintenance issues regarding HVAC, plumbing, and electrical systems are again becoming more common. At the top of the list will be the replacement of the hanger door which became inoperable this year and required significant work just to get it open. A temporary patch was put in place in 2015, but the entire assembly will need to be replaced in 2016. We were able to replace lighting poles and fixtures around the airport. These systems were corroded and the replacement project has been completed. The new lighting system should be much less susceptible to the corrosive airport atmosphere. Additionally, the use of LED lighting has resulted in noticeable energy cost reductions. Law enforcement officer (LEO Contract) obligations continues to be a financial consideration, as we are not fully reimbursed for the law enforcement manpower required to be on-site when TSA personnel are active. The Provincetown Police Department continues to be supportive in finding ways

to minimize the costs associated with this detail.

The Commission wishes to thank airport manager, Butch Lisenby, for his continued oversight of daily airport operations. He has been especially instrumental in providing continuity with respect to communications between Jacobs, the Airport Commissioners, Contractors, suppliers, and regulatory agencies. His continued attention to day to day operations is well needed and appreciated. Last Winter we had experienced especially tough weather conditions, and keeping the airport functional was no easy task. So, thank you again for your hard work. Finally, we want to thank the people of Provincetown and Cape Air, our primary tenant, for their ongoing support which keeps the airport open and operating as a vital transportation link for the Town’s businesses and residents.

**Michael Valenti**, *Chair*

### Beautification Committee

The Beautification Committee continued its mandate and mission to beautify Provincetown for visitors and residents alike in 2015. The year began with the departure of the Committee’s tireless and legendary Chairperson, Barbara Rushmore, who served the Committee and Provincetown for many years as a Committee member and leader. 2015 also saw the departure of the Committee’s esteemed Treasurer and long-term member, Ross Sormani. In addition, indefatigable Committee member, Dottie Freitas, left after serving for many years. Deep gratitude was extended to each of them from the entire Committee for their unwavering support and service.

The Committee was honored to have three new members join its ranks including Allan MacKinnon, Christine Sylvia and John Krajovic. Allan has assumed the role of the Committee’s new Treasurer; Christine took over the responsibility for the committee’s work with commemorative trees and benches; John joined with a wealth of experience from his prior career with MASSPORT, working on Boston’s Big Dig, and his degrees and background in landscape architecture as well as urban planning and design. Rounding out the Committee structure is Anika Costa, who serves as Vice-chair and Frank Vasello, valued member and oftentimes Clerk.

Much thanks goes to all the Town employees who helped to make the committee and its work successful. Eric Larsen is the Committee’s liaison to the multiple Town departments, which help the committee meet its mandate. David Panagore was welcomed to the committee’s first monthly meeting upon his arrival and reviewed the Town’s policies and procedures for procurement of services and purchasing. Richard Waldo, in his capacity as Tree Warden, is helping the Beautification Committee to craft a new tree planting policy for our town. A very special thank you goes to Building and Grounds Supervisor, Tony Lemme, and



his amazing team of year-round and summer employees. 2015 was an unusually dry summer and without the personal commitment from two B&G team members in particular, Steve and Ronnie, there would have been severe losses of trees and plants throughout Provincetown due to drought conditions. We also thank Doug Johnstone and Darlene Van Alstyne in the Town Clerk's office for their monthly support with the committee's agendas and minutes' postings.

The Beautification Committee receives its funding from the Visitors Services Board (VSB) and we thank its board members for their ongoing financial support, the leadership of their board and the supportive interaction with VSB Director, Anthony Fuccillo. Funding from the VSB is earmarked at \$10,000 annually; additional funds are donated to the Committee through generous gifts from visitors and locals alike. Currently, the Committee holds in its accounts: \$10,520.43 in its General Fund and \$4,052.29 in its Gift Fund.

Accomplishments in the past year include the ongoing maintenance and improvements to Lopes Square plantings and flowers, Bus Stop Park, and the many traffic islands throughout Provincetown. New funds were spent, in particular, on the refurbishment of the Standish and Bradford Street traffic island, the traffic island at West Vine Street and Bradford and new brick planters at the VSB/PTV building on Commercial Street. The Committee spent and installed approximately \$1,700 worth of flowers and plants in 40+ containers and flower beds throughout town and in the traffic islands and planting beds at Town Hall. A major project was the refurbishment of the Grace Hall Slope on Bradford Street with the design help of Garden Renovations and maintenance by the B&G team. Bushes, ground covers, trees and over 200 flowering spring bulbs were planted on the slope in the fall of 2015. A major initiative by the Committee this past year was outreach to the many administrators and boards of Provincetown-owned buildings including the Library, the Veteran's Memorial Community Center and Town Hall. Spring planning is underway with all three institutions to add more planters, flower beds, bushes, benches and refurbishment of existing landscape infrastructure. In addition, the Committee has been asked by the Parking Department to assume responsibility for the flower beds abutting the Municipal Parking Lot and Macmillan Pier, which it will do in the spring and summer of this upcoming year. As well, the Committee plans to install new signage along the newly renamed MPL park - Fisherman's Memorial Waterfront Park. The Beautification Committee also has been working closely with the Provincetown 400 Working Group to ensure our town looks its finest for the anniversary of the landing of the Pilgrims in 2020. Funds from the Committee's current Working Budget are being set aside now for the beautification of Provincetown when it welcomes the world to our magical home-by-the-sea.

**Bill Docker, Chair**

## Cemetery Commission

We have persisted in our efforts toward the conservation and improvement of our Town's historic cemeteries, but we have found, as a practical matter, that progress on such major projects can be but gradual.

Completing the final three projects in the Master Plan for the Winthrop Street Cemetery (our Town's oldest) has proved especially challenging. Project 3 is dune protection on the Court Street side; Project 4 is the creation of pathways with maximum feasible access for those with disabilities; and Project 5 is informative historic signage. Funding has been provided by a grant from the Community Preservation Commission (CPC), and a contract has been entered into with RDLA, a Boston based landscape architectural firm selected after an open invitation for proposals process. An advisory committee, including representatives of relevant Town boards, was convened, abutters consulted and a public forum held in June of 2015, at which RDLA made its presentation, and we benefitted from a detailed back-and-forth discussion of the numerous issues involved. Some Town boards' approvals and State permitting has also been required. As of year-end, we seem still not to be ready to issue an invitation for bids to get the work done for the agreed upon plan, but hope springs eternal, and we hope for action in the spring.

As to the Gifford and Hamilton Cemeteries (along the right side of Cemetery Road going up from Alden Street), the Commission has in hand a professional needs assessment for preservation of fallen, damaged and at risk gravestones. We also have in hand a CPC grant for the estimated cost, and we only await the Town's issuance of an invitation for bids to get the project accomplished.

Turning to the Alden Street Cemetery, Old Section (left-hand side of Cemetery Road going up from Alden Street), the Commission has already allocated some \$10,000 of its discretionary funds (The "Expendable Portion" of the "Perpetual Care Trust Fund") for a needs assessment by Monument Conservation Collaborative (MCC), who have previously created such assessments for the Winthrop Street and Hamilton and Gifford Cemeteries. MCC identified enormous needs, what with fallen and damaged gravestones that have been neglected for all too many years. Their report identifies four categories of need. Priority 1 being described as "Hazardous – immediate action - 47 markers a danger to themselves, to adjacent markers and to passersby" and Priority 2 being described as "Unstable – asap" – 31 markers that are "unstable either on their bases, having failing or failed repairs, or extremely tilted. Some also fractured." MCC estimates a repair cost of roughly \$40,000, and this is the basis of a current CPC grant application.

At the New Section(s) of the Alden Street Cemetery, we have been particularly concerned with the demarcating and protecting the area set aside for cremated

remains from the adjacent DPW facility and it's potentially intrusive parking activities. To this end, an arbor barrier of nine Eastern Red Cedar Trees has been inserted, together with other plantings and a split rail fence. We greatly appreciate the hearty cooperation of the DPW in this project, as well as in all our endeavors.

On Sunday, April 12, 2015, at the Winthrop Street Cemetery, there was the dedication of the memorial to the victims of the smallpox epidemics of the 1800's, whose bodies are buried under numbered stones at the site of the former "pest-house" out in the National Seashore dunes. Their names are properly recorded, and the plaque states simply:

THEY REST IN A REMOTE PLACE, BUT MAY THEIR MEMORY  
BE KEPT CLOSE TO OUR HEARTS IN PROVINCETOWN

This project was in large part inspired by the meditations of Provincetown poet Dennis Rhodes.

Work on the informational brochure on our cemeteries and the interesting and historical figures who are there interred is progressing, with the invaluable assistance and enthusiasm of Provincetown historian Amy Whorf McGuigan. The immense scope of her researches, while it will be edited down for a manageable tourist guide, will be made available in its entirety on the Town's website.

Finally, it should be noted that the Commission has adopted, and the Selectmen approved, two additions to the Cemetery's Rules and Regulations. One prohibits pedestrian access to Town Cemeteries during hours of darkness, and was adopted for public safety reasons. The other prohibits gravestone rubbing without express written permission of the Commission. This is in the interest of preserving these fragile and already threatened historic monuments.

Our thanks, as always, to Town Clerk Doug Johnstone, who manages Cemetery affairs at Town Hall, to Cemetery Superintendent, Tony Lemme, and to DPW Director Rich Waldo and his staff who have extended their great cooperation in many of our endeavors. We also thank Greg Howe, who has left the Commission after eight years of dedicated and invaluable service.

**Richard B. Olson**, *Chair*

## Conservation Commission

The Provincetown Conservation Commission's responsibility is the administration and enforcement of the Massachusetts Wetland Protection Act and the local Provincetown Wetland Protection Bylaw and local regulations. In addition, the Commission is responsible for the management of several Town-owned conservation and Open Space properties. Five Commissioners comprise the Provincetown Conservation Commission. During 2015 the Commission had

two alternate vacancies. The Commission holds its meetings on the first and third Tuesday evenings of the month at 6:30 p.m. at Town Hall. Meetings are posted and public comment is welcome before each meeting agenda.

The Commission's goals and objectives include: increasing the amount of open space and conservation lands; encouragement of environmentally sound construction, smart growth, and the use of sustainable living principles; promotion of awareness and understanding of the Wetland Protection Act and the Provincetown Wetlands Bylaw and its regulations; passage and implementation of clear definitions and regulations; effective management of Conservation properties; maintaining consistency in permitting and compliance; continued collaboration with the Open Space Committee and the Provincetown Conservation Trust on implementing land management plans; utilizing the important Land Bank Funds to maintain and enhance open space and conservation lands, continued growth in competence through education and training; continued assessment and expansion of conservation agent services to support the fulfillment of the Commission's mission; and to continue developing avenues of funding and grant opportunities to support the Town's conservation and natural resources program.

The Commission is pleased to have the services of a part-time Conservation Agent, which has allowed the Commission to expand its programmatic initiatives and more efficiently address the conservation and natural resource needs of the community. With the expanded services provided through this position the Commission has been able to apply for and receive grant awards in 2015. Most notable is a grant awarded for an AmeriCorps Individual Placement. This grant provides for the services of an AmeriCorps services member for two days a week from October through July. The member works with the Conservation Agent and the Commission to implement various land management initiatives and environmental projects. The member also works on emergency preparedness planning under the supervision of the Public Health and Safety Manager.

A Barnstable County Land Management Grant funded the planting of 145 square yards of beach grass at the foot of Gosnold Street, as a pilot project to build up our harbor-side beaches and prevent or minimize potential storm surge damage, flooding, and erosion. The labor was provided by AmeriCorps. AmeriCorps labor is also an important component in the running of the B-Street Garden, which now has grown to 70 garden plots, tended by grateful town residents and visitors. Our AmeriCorps volunteer also develops and oversees a popular Winter Speaker Series that takes place in our library. Future projects include the delineation and remediation of storm-water pollution of Shank Painter Pond, and continued restoration and plantings in our various conservation lands, especially the Shank Painter uplands area.

The Commissioners continue to attend trainings and seminars sponsored by the

Massachusetts Association of Conservation Commissions to broaden individual knowledge of the Wetlands Protection Act and to gain experience in effectively managing and implementing their regulatory duties, which enhances the Commission's functionality at the local level. The Commission has been assisted over the years by able administrators: Brian Carlson, from 2006 through 2014, followed by Austin Brandt until the fall of 2015, and thereafter by Assistant Town Manager David Gardner, Town Planner Gloria McPherson, and most recently, our new agent, Anna Meade. The Provincetown Conservation Commission looks forward to another productive year in 2016.

**Dennis Minsky, Chair**

## Open Space Committee

The Open Space Committee is composed of a group of appointed volunteer citizens whose primary responsibility is the recommendation of expenditures from Land Bank funds, which result from a 3 % surcharge on Provincetown property taxes. These Open Space recommendations, which are presented to voters at Annual and Special Town meetings, involve the acquisition of undeveloped land in Provincetown for the purposes of conservation and passive recreation. The Open Space Committee investigates undeveloped properties within the Town, and evaluates their relative merits for acquisition. The criteria that the Committee employs in these evaluations include the following: the wildlife habitat value of a given property, the adjacency of a given property to other conservation land, and the risk of development. The Committee also attempts to achieve a balance of conserved land in terms of its location throughout the Town, that is in both east and west ends of Town. The Open Space Committee cooperates with other Town boards and related groups in its efforts, including the Provincetown Conservation Commission, the Provincetown Community Preservation Committee, and the Provincetown Conservation Trust. In particular, the committee works in conjunction with the Commission and the Trust in the stewardship and maintenance of land acquired with Land Bank funds; 3% of this fund (that is 3% of the 3% surcharge) each year is reserved for this purpose. Perhaps the most important achievement of the Open Space Committee in 2015 was the successful defense at Town Meeting of the Town's Land Bank funds, preserving them for the sole purpose of land acquisition and protection. The Committee continued to investigate future open space acquisitions and protections and was also involved in the ongoing stewardship of existing Town properties, including the B Street Community Garden, the Shank Painter Uplands area, the Hawthorne property, and the Sateriale property. Future goals include the further restoration of our conservation lands, and continued outreach and education efforts to inform townspeople and visitors of the many options available to them for the enjoyment of the beautiful open spaces in Provincetown. The Open Space Committee looks forward to another productive year in 2016.

**Dennis Minsky, Chair**

## Department of Public Works

**Department of Public Works (DPW) Administration:** Our department continues to improve operationally, fiducially, and effectively due to our talented administrative group. This past year saw focus on improving efficiencies in our buildings, reducing spending on material supplies, as well as securing funding for high-cost capital projects secured through grant opportunities. In 2015, we received several grant awards, most notably a \$1.96 million MassWorks grant for the Phase 3 reconstruction of Commercial Street, a \$155,000 grant awarded to map our storm-water system (utilizing GIS technology), and for the development a Town-wide vulnerability assessment. In addition, a \$35,000 Green Communities grant to replace the boiler at the Freeman Street building was also awarded. The department has also made significant strides in reducing energy consumption in Town-owned facilities by improving the efficiency of HVAC systems. These efficiency measures enabled us to reduce our budget by nearly \$20,000 by relying less upon fuel and electric consumption. Our department was put to the test early in 2015 with an unforgiving winter season, bringing record-breaking snowfall to our region. Through careful budget tracking and post-storm reporting, the Town was able to achieve a \$52,000 reimbursement from FEMA for snow and ice operations. This reimbursement, along with an agreement from the Massachusetts Department of Transportation (MASSDOT), allowed the DPW to stay within our snow and ice budget allocations. Our administrative team handles hundreds of calls each year, ensuring that each is met with the same level of respect and attention. I am truly proud of our administrative staff for their dedication to professionalism, and their ability to perform these tasks under pressure. Thank you goes out to Eric Larsen, Sherry Prada, Cody Salisbury, Jane Petterson, Donald Morin and Anna Michaud respectively.

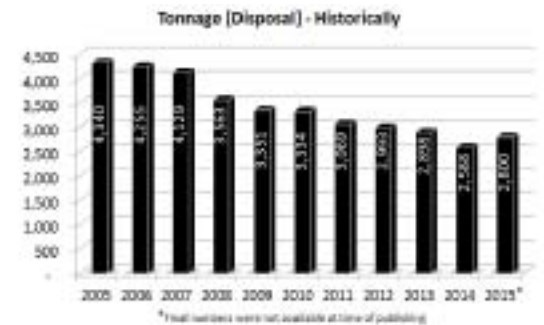
**Buildings and Grounds:** Under the direction of Foreman Tony Lemme, this division performs several hundred work tasks per year. The department can be seen in the spring, preparing our grounds for the upcoming peak tourism season. This past year, the department completed significant upgrades to the MPL bathrooms, and assisted in rebuilding the East End basketball court. Moreover, they could be seen installing holiday lights for our First Light event, as well as ensuring that access to all buildings were free and clear of snow throughout the duration of this record-setting winter. Staff also provided additional support to other departments and committees alike, such as constructing highway barricades for the police department, preparing rooms for nightly committee meetings, and the planting of trees and flowers at the request of the Beautification Committee. This year our skilled staff was able to focus more energy toward improving and maintaining the Towns' biggest assets, i.e., our buildings. This is attributable, in large measure, to our contracting-out mowing services of our historic town-

owned cemeteries. A good maintenance plan focuses on small tasks that extends the life of a useful asset. Simple tasks such as scraping, and staining exterior decking, can significantly extend the life of an exterior egress. The department has adjusted well to the new building maintenance program, and takes pride in maintaining our historic Town-owned properties. A tip of the hat goes out to our skilled staff consisting of: Tony Lemme, Brian Cowing, Anthony Kalantzis, Peter Attanasio and a special acknowledgement to all our custodians that keep our buildings ready and presentable year-round for the thousands of visitors that travel to our community each year. Your hard work is appreciated everyday: Michael Andrews, James Childers, Anika Costa, Denise Joseph, Sandy Zietler, and Mario Gerardi.

**Highway:** The Highway Department consists of Foreman Ray Duarte, seven skilled staff members, one mechanic, and two seasonal staff members. This department single-handedly went face-to-face with Mother Nature last winter. The record setting snowfall and extended streaks of subzero temperatures, kept this department away from their families, often for extended numbers of grueling hours. At times, they were battling snow and blizzard conditions in excess of 40 hour periods. Although some might say that the pay is worth the work, it is not without its stresses such as not having a proper night sleep for two and a half months. One could argue that the toll upon the body far exceeds the additional pay. Pride, respect and dedication is what keeps them going and why they do it. Additional responsibilities include the planting of trees, sweeping streets, constructing and installing guard rails, replacing drainage basins, cleaning litter, patch-paving as well as several other tasks. The department is relied upon by many other departments for the care and maintenance of their vehicles. These individuals perform several tasks daily, and are responsible for keeping our town clean for the next day, and our roads safe for our residents and tourists alike. It is with profound appreciation, that I thank you: Ray Duarte, Olin Sparks, Craig Martin, Jeff Cox, David Gonsalves, Chris Hanscom, Tommy Prada, Paul Roderick, and Dennis Santos for all your hard work.

**Transfer Station and Sanitation:** Transfer Station Foreman Scott Bronsdon and Sanitation Foreman Chris Roderick, display an ambitious character when it comes to the handling and pick-up of waste. Assisted by a strong team of skilled staff members, these individuals handle all of your solid waste and recycling needs. Chris Roderick and the sanitation crew is comprised of: Nate Edwards, Mathew Brazil and Johnny Souza are the first to rise each morning at 4:00 a.m., to pick-up curbside recycling and solid waste. These guys are often exposed to brutal weather elements. On days when the wind-chill falls well below zero, these individuals are still hanging-off the back of the truck, ensuring that their duties get completed in a timely manner. Scott Bronsdon and the transfer station crew is comprised of: James Richmond, Peter Cook and David Roach. They continue to provide remarkable service, in spite of the “less-than-glamorous”

aspects of waste handling. They operate a full-service transfer station that serves the needs of both residential and commercial users. They can often be seen chipping brush, turning compost piles, mowing capped landfill, bundling cardboard, managing scrap metal piles, and assisting all users with their trash, recycling or swap shop needs. The operation at the transfer station generates significant revenue for the Town of Provincetown. As such, these guys are responsible for ensuring that everything operates smoothly and properly.



While we have a license that allows us to handle to a maximum of 5,000 tons annually (at the Transfer Station), we have not yet exceeded that threshold. For 2015, we saw a moderate increase of 212 tons in solid waste as compared to 2014. However, we have also witnessed an increase of nearly 175 tons in recycling. Overall, we improved our Town-wide recycle rate from 30 percent to nearly 33 percent, which we hope will continue to improve in 2016. This increase in recycling can be attributed to the new curbside collection practices, where residents are able to purchase stickers that can be affixed to larger barrels to accommodate more recyclables. This has become the preferred option over the “blue bins” traditionally used in the past.

**Wastewater:** The Town of Provincetown Municipal Wastewater System was originally planned to serve downtown businesses and properties that could not meet the requirements of Title 5 when their on-site septic system failed. Based on the amount of interest at that time, it was not anticipated that the sewer system could serve every property in the downtown area (in the future) or that the system would need to be expanded to serve other areas of the town. Since the system came on-line in 2003, there has been a strong demand for additional flow allocations, more connections, and sewer extensions to serve other parts of town. To meet this additional interest, the Department of Public Works and AECOM have been able to increase the overall capacity of the wastewater system over the past 10 years. This was achieved through studies for MassDEP, system operating improvements, and the use of nearly \$11 million in grants plus low-interest loans to fund major capital projects. With the completion of



Phase 4 in 2014, the wastewater collection system now serves a majority of the low-lying and waterfront areas from the Cape Cod National Seashore Park to the Truro town line. This includes the environmentally sensitive Shank Painter Pond area.

The studies that have been conducted for the MassDEP include: (i) confirmation that actual flows observed at the Plant (during the peak July 4th and Carnival time periods) are only 60% of the approved Title 5 design flows; (ii) demonstration that the existing effluent disposal beds, can handle a dosage rate that would allow a maximum daily flow (MDF) of 750,000 GPD; and (iii) engineering designs for process modifications and construction of an equalization tank to allow the permitted MDF for the Plant to be increased to 750,000 GPD. The system operating improvements include: (i) redirecting flow from the vacuum sewer to gravity sewer extensions, and improvements to vacuum structures and the Central Vacuum Station; (ii) installation of additional system monitoring and control equipment; and (iii) Plant process modifications and construction of the equalization tank. The Plant process modifications were completed during 2015 and MassDEP approved the amended Ground Water Discharge Permit on July 28<sup>th</sup>, 2015.

At the new permitted MDF limit of 750,000 GPD, the Plant and disposal beds will be able to handle a Title 5 design flow of approximately 1,120,000 GPD while maintaining the required 10% reserve for Plant operations during large flow events. This increased system capacity will allow the Town to serve an estimated 1,135 properties, three times as many properties as originally anticipated 15 years ago and approximately one-half of all the properties in Town. Although the DPW and AECOM have been able to meet the needs of many of the property and business owners who have been interested in additional flows and connections, or sewer extensions to serve other parts of town, there are limits to the system capacity that can be made available to meet future demands, particularly given the constraints of the Plant site. Approximately 95% of the available 1,120,000 GPD Title 5 flow capacity has already been committed for the 1,037 properties that will be served by Phases 1 through 4:

		Properties	Title Flow
Phase 1	(Vacuum System)	547	558,500 GPD
Phase 2	(Shank Painter/Manor)	213	184,000 GPD
Phase 3	(East End/Beach Point)	223	240,000 GPD
Phase 4	(Bayberry/West End)	54	58,400 GPD

The Title 5 flow capacity of the Plant that can be made available for future use is now estimated to be only about 79,000 GPD. As such, the Town will need to continue to carefully manage this limited resource through both Growth Management and other Town board approvals that may be required before

increased flows to the municipal sewer system can be permitted. Although for planning and MassDEP permitting purposes, AECOM has reserved 10% of the Plant capacity for operations during unusually high flow events. This number was exceeded during the July, 2014 major rain event and the DPW (therefore, AECOM) will need to manage the remaining limited Plant capacity more conservatively for the next several years until they have enough data to justify reserving only 10% of the capacity for both routine Plant operations and unusually high flow events. The recommended management procedures provided that 30,000 of the remaining 79,000 GPD of Title 5 flow capacity that is planned for future needs, will be made available only if and when, the data confirms that a 10% reserve is sufficient for Plant operations during peak flow events. The peak flow data for 2015 is encouraging that a 10% reserve may be sufficient, particularly when compared to the peak data for 2014:

July 4th peak flows (MDF)	651,598 GPD for 2014	576,575 GPD for 2015
Carnival peak flows (MDF)	575,002 GPD for 2014	559,465 GPD for 2015

During the Public Hearing/Joint Meeting of the Board of Selectmen, Board of Health, and Water & Sewer Board (held on February 9<sup>th</sup>, 2015) to discuss the Status of the Wastewater System, the DPW presented its recommendations for the implementation of procedures for the management of this limited capacity by the appropriate Town boards. Moreover, a number of steps have been taken to implement the recommended management procedures including the May 7<sup>th</sup>, 2015 Water & Sewer Board Public Hearing to amend the Sewer Regulations, adding Subsection E “Limited Capacity” to Section 6, which provides for the following priority categories during the State of Limited Capacity: “During a State of Limited Capacity, only properties that receive designation as one of the following Priority Categories shall be considered for connection to the sewer system by the Water and Sewer Board. The Priority Categories shall be ranked in the following order, from highest priority to lowest:

**(a) Public health** – Those properties prioritized for connection in accordance with Section 6.A.1 of these Regulations, and as determined by the Board of Health in accordance with criteria developed by the Board of Health in conjunction with the Director of Public Works, and such staff, engineers, and/or sewer consultants as the Director may designate, those additional properties whose immediate connection to the sewer system is critical for the protection of public health.

**(b) Economic Development** – As determined by the Board of Selectmen, those properties issued economic development permits that will provide year-round benefits to the community. The Water and Sewer Board may make recommendations to the Board of Selectmen concerning any such determination.

**(c) Affordable Housing -**

- (1) Those properties for which an Affordable Housing or Community Housing Permit has been granted, qualifying that property as a public

service use pursuant to Section 6400.4 of the Zoning Bylaws;

- (2) As determined by the Board of Selectmen, those properties for which an Affordable Housing or Community Housing Permit has been granted in which no less than 50 percent of the housing units authorized by said permit will be Affordable Housing or Community Housing.

**(d) Municipal use** – As determined by the Board of Selectmen.

**(e)** Those properties prioritized for connection in accordance with Section 6.A.2 of these Regulations.”

In addition to the Water & Sewer Board regulation amendment for the “State of Limited Capacity,” the step-by-step procedures for the review and approval of Economic Development Permit (EDP) requests were revised following the February 9<sup>th</sup> Annual Growth Management Public Hearing. The revised procedures call for a review by the DPW and AECOM to determine whether or not the additional flows can be accommodated on the sewer as the first step before zoning, or other administrative reviews as are initiated. For each request, AECOM prepares a formal memorandum describing the property, the current flow and the requested additional flow, and any capital improvements that may be required. This would include the need to install a new vacuum structure, whether or not the flow can be served. If the property can be served, it is then noted how many gallons would be needed to be deducted from the appropriate limited capacity allocation category, if the EDP request is approved. The State of Limited Capacity category allocations that were formalized as a result of the February 9<sup>th</sup> Board of Selectmen meeting were: 15,000 GPD of Title 5 design flow for public health needs for failed systems; 12,500 GPD for EDP requests; 17,500 GPD for community housing needs; and 5,000 GPD for municipal needs. These procedures have been followed by Town departments and Town boards during 2015 and have resulted in the following approved connections or additional flows:

- Public Health failures recommended by the Board of Health at 5 Nickerson Street and 600 Commercial Street totaling 990 GPD of Title 5 flow;
- February 9<sup>th</sup> and February 23<sup>rd</sup> Economic Development Permits and Growth Management Cat. 4 approvals totaling 1,325 gallons for properties located at 293 Commercial Street and 237-241 Commercial Street; and
- November 9<sup>th</sup> Economic Development Permits and Growth Management Cat. 4A approvals totaling 428 gallons for properties located at 293 Commercial Street and 52 Ships Way.

A number of significant operations and procedural steps have been undertaken during 2015 to ensure that the limited capacity resource is well managed, particularly during peak flow periods such as the July 2014 major rain event. This includes the following in addition to the ongoing Administration activities to clarify all procedures, and to ensure that all departments are aware of the

procedures that are to be followed and are regularly communicated concerning any changes that may impact this limited capacity resource:

- AECOM evaluated the sewer collection system to identify areas susceptible to inflow and implementation efforts to reduce inflow. Through this evaluation, it is believed that the primary source of inflow (to the collection system) is likely through pump station hatches and manhole covers in areas that experience flooding or excessive runoff. Rain gauges have been installed, and visual inspections have been made during heavy rainfall events, and hatches have been sealed at several pump stations;
- A Joint Public Hearing of the Board of Health, Water & Sewer Board, and the Licensing Board was held on May 7<sup>th</sup>, 2015 concerning grease management regulations for food establishments on the municipal sewer, followed by the June 18<sup>th</sup>, 2015 Board of Health Public Hearing to amend Part V, Article 5 concerning grease catchment devices. This section of the regulation was formally amended on October 16<sup>th</sup>, 2015; and
- The Department of Health and the Department of Public Works reviewed all of the Administrative Consent Order procedures and outstanding ACOs, to forecast future public health needs. The DPW and AECOM reviewed all of the connected and committed properties, so as to have as accurate an estimate as possible for the available capacity at the Plant. With the connection of the Coastal Acres Campground, approximately 95% of the committed flow is now connected flow.

At the Annual Growth Management Public Hearing held on February 9<sup>th</sup>, 2015 the Administration recommended that the limited Plant capacity resource should continue to be allocated first to public health needs, as then specified in the Water & Sewer Board and Board of Health regulations and second to the Town’s public services needs that are given a priority in Categories 1, 2 and 4 of the Growth Management Zoning By-Laws. At that time, it was stated that based upon past trends and currently available forecasts for future economic development and affordable housing needs, the Plant capacity should be able to provide for the currently forecasted public service needs and Growth Management priorities for the next five years. However, if the Town continues to give priority to these public health and public services priorities, and uses all of the available capacity for these purposes, this would mean that there would no longer be capacity available for other property owners that are interested in connecting to the sewer.

The continued interest from property and business owners, the Town’s public health and other priority needs, (including economic development for businesses served by the sewer and additional affordable housing units), and the preliminary analysis by the DPW and AECOM that adding treatment and disposal capacity beyond the currently approved 750,000 GPD MDF limit



could take as long as 5 years. The Administration recommended that the Board of Selectmen seek additional borrowing authorization from the 2015 Annual Town Meeting for planning, engineering and construction funding. In April, Town voters approved \$3,000,000 in borrowing authorization to provide several years' worth of funding, so that the voters would not be required to consider a wastewater funding article every year. In July, the Board of Selectmen approved a contract amendment for \$350,000 to AECOM for preliminary planning and engineering to evaluate options for providing additional treatment and disposal capacity beyond the 750,000 MDF limit, and for preliminary planning and engineering for potential sewer extensions or other capital improvements that would be required to serve future public service uses including municipal needs and/or affordable housing or economic development proposals.

It is anticipated that AECOM's preliminary analysis will be completed in early 2016 and that AECOM will provide the Board of Selectmen with a progress update at that time to include the range of capacity options that they are looking at, as well as the potential phasing, process and flow technologies (and costs) that would be involved. The Plant site that was approved by the voters some 15 years ago has a very limited footprint and the engineering studies that were undertaken 5 years ago (for the Phase 3 system expansion) confirmed that it will be very expensive to expand the Plant capacity beyond the currently permitted 750,000 GPD MDF limit. Therefore, it may be necessary for the Town to consider not only newer technologies and operating approaches that can be utilized at this Plant site, and for the disposal beds, but also newer or innovative funding approaches as well. In addition, AECOM is evaluating both the potential demand for increased flows for the current collection system, areas where there may be sufficient demand to consider an expansion of the collection system in the future, and the engineering options (and associated costs) for meeting this demand. This would include in the downtown area, where the interest in additional flows to support economic development continues to be a high priority.

The limited capacity procedures that were recommended by the Administration a year ago, and subsequently approved by Town boards, have worked well in practice during 2015 and no changes are recommended for 2016. These include the following:

- Public health emergencies – failed systems: Failed systems for properties located on the sewer have the first priority for an immediate connection;
- Economic Development (EDP) requests: For requests that do not currently have a sewer connection, they would be subject to the same procedures for Growth Management and EDP approvals as in the past. For requests from properties that are currently connected to the sewer, they will need to follow all of the Growth Management, EDP and Water & Sewer Board approval processes currently in effect for the State of

Limited Capacity;

- Affordable Housing requests: they would be subject to all of the procedures for Growth Management, Affordable Housing and Water & Sewer Board approvals that are currently in effect;
- Municipal services requests: subject to Board of Selectmen approval and Water & Sewer Board approval under the priorities established for the State of Limited Capacity; and
- Other property owners interested in a connection or additional flow: Any property owner that is interested in a connection to the sewer or additional flow from an existing connection, and do not meet the above criteria, will continue to be told that there is currently “no capacity available” and they may place their name on the “on hold” list if they would like to do so. Category 3 requests that involve additional flows to the sewer will need to be added to this “on hold” list. This is the same as any other property interested in a connection or additional flow. This is a continuation of the policy that was recommended and implemented last year following the February 9<sup>th</sup>, 2015 Annual Growth Management Public Hearing.

**TABLE - Wastewater System Flow at the Plant**

Month	2011	2012	2013	2014	2015	*
Jan	3,042,632	2,891,802	2,718,500	2,999,943	3,148,384	5%
Feb	2,746,419	2,743,715	2,452,250	2,752,289	2,807,354	2%
Mar	2,673,638	3,070,012	3,696,500	3,312,114	3,208,330	-3%
Apr	3,595,931	4,076,137	3,773,750	5,059,929	4,007,411	-21%
May	5,232,093	6,175,739	5,855,689	8,151,506	6,854,320	-16%
Jun	6,958,546	7,835,450	8,487,416	10,259,013	9,011,551	-12%
Jul	10,810,453	12,032,349	12,344,122	15,208,183	14,004,687	-8%
Aug	10,376,037	12,186,960	12,615,773	15,358,606	14,422,630	-6%
Sep	7,041,269	8,258,544	7,789,050	9,705,473	9,453,512	-3%
Oct	5,797,338	5,774,746	5,718,242	7,900,390	6,672,457	-16%
Nov	3,607,702	3,320,499	3,675,290	5,489,722	4,094,210	-25%
Dec	3,047,229	3,202,750	3,220,109	3,763,419	3,409,239	-9%
<b>Total</b>	<b>64,929,287</b>	<b>71,568,703</b>	<b>72,346,691</b>	<b>89,960,587</b>	<b>81,094,084</b>	<b>-10%</b>
<b>July 4<sup>th</sup>**</b>	<b>426,688</b>	<b>457,258</b>	<b>504,175</b>	<b>651,598</b>	<b>576,575</b>	<b>-12%</b>
<b>Carnival**</b>	<b>423,374</b>	<b>483,502</b>	<b>482,643</b>	<b>575,002</b>	<b>559,465</b>	<b>-3%</b>

\* % change 2014/2015

\*\*Peak Flow

**Water Department:** Under the direction of Water Superintendent Cody Salisbury, the Water Department is responsible for providing its customers with

safe, high quality drinking water adhering to the U.S. Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (MassDEP) drinking water regulations. The Department operates and maintains three groundwater sources located within the Town of Truro: Knowles Crossing Wellfield, Paul Daley Wellfield, as well as North Union Field. The year 2015 marked the first full calendar year of operation for the Knowles Crossing Water Treatment Plant. The treatment facility treats raw water from the Paul Daley and Knowles Crossing well sources, effectively removing all detectable levels according to recent laboratory reports. Moreover, the facility continues to produce high quality drinking water the system. The North Union Field well site once again provided approximately 45% of water production for the system, and experienced only minimal operational issues during the peak season. Treatment staff Adrian Peters and Peggy Neylon once again performed an excellent job at the treatment facility, immediately rectifying any issues that arose.

Water department distribution system staff is comprised of: Supervisor Glen Rose, Technicians Bernard Matrango, Stephen Enos, Frank Horner and Ryan Schmidt. They performed numerous repairs and improvements in the distribution system. This includes responding to and repairing two water main breaks, repairing one leaking water main, replaced two water main gate valves, as well as repairing four fire hydrants. In addition, staff completed approximately 1,300 work orders consisting of tasks such as 350 Dig-Safe mark-outs, 493 service shutoffs, and 221 backflow device tests. Administrative staff members Anna Michaud and Donald Morin performed excellent work, generating work orders, water billing, real estate transfer certificates, and handling extraordinary call volumes, particularly during the peak season. An excellent job by all!

The Water Department also performed routine maintenance on the Mt. Gilboa water tank, including spot repairing areas of the coasting system, replacement of the ladder cage, replacement of a portion of feed piping to the tank, and a thorough cleaning of the interior. The tank was placed out of service for approximately ten weeks after Labor Day 2015 for the project to occur. Water withdrawals for 2015 are outlined in the table below, which illustrates an increase of 9% over 2014. Five percent of the water withdrawn is lost in the treatment process as backwash, a necessary component of the process to maintain filter integrity. Therefore, 244,700,571 gallons were sent to the distribution system, however, flow trends indicate a higher degree of leakage in the system over 2014. The Water Department is continuing leak management activities, in an effort to reduce Unaccounted-for-Water to the compliance standard of 10%, which is set by the Massachusetts Department of Environmental Protection. All the leaks that were discovered in 2015, including three water mains and 22 service leaks, resulted in significant recovery of water loss. New leaks, however, continually occur throughout the system, resulting in ongoing leak detection surveys.

**TABLE - Average Daily Water Withdrawal**

	2011	2012	2013	2014	2015	*
Jan	15,182,541	11,807,478	12,182,546	10,386,455	12,444,478	20%
Feb	14,386,412	11,178,382	11,365,560	9,974,320	12,238,066	22%
March	17,182,810	16,064,382	13,257,002	12,299,170	11,006,750	-10%
April	15,875,722	16,539,610	13,951,257	14,762,691	14,134,676	-4%
May	21,960,236	19,582,101	21,126,434	20,377,492	21,886,288	7%
June	24,618,793	24,951,407	24,228,008	27,077,638	25,802,527	-5%
July	35,302,797	38,365,399	34,595,991	36,840,016	37,798,899	2%
Aug	34,183,997	36,442,442	36,306,425	37,829,634	40,032,554	6%
Sept	22,008,571	24,597,789	23,266,696	24,879,376	29,954,900	20%
Oct	17,272,303	16,673,337	17,026,758	18,294,255	21,281,046	16%
Nov	11,566,006	12,889,670	10,923,330	12,273,505	15,275,667	24%
Dec	10,966,845	11,500,354	9,770,139	10,555,240	15,686,730	49%
<b>TOTAL</b>	<b>240,507,033</b>	<b>240,592,331</b>	<b>228,000,146</b>	<b>235,549,792</b>	<b>257,542,581</b>	<b>9%</b>

\*2014/2015 % diff

The Mission of the DPW: In addition to responding to all daily DPW matters, new emphasis will be directed toward: a) improving upon asset management; b) improving the overall condition of our roads; c) generating additional revenue and cost control measures; d) addressing storm-water issues; e) seeking new grant opportunities; and f) ensuring a transparent, courteous and respectful workplace for all staff members.

**Richard J. Waldo, P.E.,** *Director*

## Recycling & Renewable Energy Committee

Our Mission is to develop strategies for recycling as much of Provincetown's trash as possible and to support alternative sources of energy. We are a committee of 5 members with 2 alternates and in 2015 we met 16 times. We are always looking for community members that are interested in recycling and alternative energy and who may have ideas about how we can proceed with accomplishing our goals. Becoming a Green Community was an accomplishment in 2011 and we need to continue to reduce our energy usage to maintain our designation. We are fortunate to have support from the entire DPW and Town hall staff.

**Solarize Provincetown:** Austin Brandt was our contact person for this program. He attended our meetings and kept us informed about the program. We solarized many homes and commercial properties through the program and saved 3,000 kilowatts of power during 2015. The program was extended to August and we reached level 5. Austin left employment with the Town at the end of September

to work for the Cape Light Compact as power supply planner. We have stayed in touch with him and he is still providing us with information. Solar panels at the transfer station went on line in February and we voted to install solar panels at Veterans Memorial Community Center.

**CABP (Carla Anderson Beautification Project):** The first trash can was painted and delivered in January. LCC and VSB provided funds. Local artists painted 22 cans in 2015 and the DPW has put them in appropriate locations. Each artist was given a gift certificate to the Artist-Loft.

**Education:** At the Year-Rounder's Festival we distributed a great deal of information, and also at Fire house #3 several times in the spring including Earth Day on April 15<sup>th</sup>. The information sheets can be found in Town buildings, on the Town website, and are also distributed to rental and condo units through various rental agencies. We continue to work with the Provincetown school system educating (and being educated by) the students.

**Plastic Bag Reduction Bylaw:** As of April 15, 2015, the distribution and/or sale of plastic bags that are less than 1.5 mils in thickness is unlawful. Town meeting approved the bylaw and the state Attorney General's Office approved it. This bylaw includes polyethylene, biodegradable and compostable plastics. We worked with merchants about using up their existing stocks and began the summer with bags that are lawful. Most shops in town have complied very well. There are a few that have not and we will begin enforcement in 2016. We have included the information about the bylaw on the cover of the business license applications.

**Year-end recycling information:** Provincetown's recycle rate has increased from 30.6% to 32.6% over the past year. Recycling efforts removed an additional 100 tons of material out of the waste stream. We are proud of this but know we can do better. The new LED streetlights saved the town \$30,000 in 2015.

**Electric Vehicle Stations:** The Cape & Vineyard Electric Cooperative supplied 4 stations at the MPL which were installed on September 10. The first user was a Chevy Volt from Pennsylvania. Stations are also in Eastham and Barnstable.

**Lydia Hamnquist, Chair**

## Water & Sewer Board

This Board met 8 times; reviewed and acted on 99 abatement requests, of which 38 requests for Water Bill exemptions [Code MGL 41A Elderly Exemption] were approved for those meeting this exemption as administered by the Board of Assessors; approved 30 sewer flow revisions; and certified the Peak and Off-Peak Billing Commitments to the Tax Collector. It remains the consistent policy of this Board that abatements will not be granted for fixture-related leaks.

Statutory Actions by the Water & Sewer Board:

	Abatement Requests	Water Approved	Water Denied	Sewer Approved	Sewer Denied	Sewer Flow Revisions
01/29/15	3	2	0	1	0	12
03/19/15	0	0	0	0	0	4
05/07/15	19	19	0	0	0	3
06/18/15	36	11	8	14	3	1
08/13/15	2	2	0	0	0	5
09/17/15	0	0	0	0	0	2
10/29/15	30	29	0	1	0	3
12/10/15	9	2	7	0	0	0

The year 2015 marked the first full calendar year of operation for the Knowles Crossing Water Treatment Plant, located at 143 Shore Road in North Truro. The construction on the plant was completed in December 2013; however the facility was not placed in service until April 2014. Both the Knowles Crossing Wellfield and the Paul Daley Wellfield are treated at this facility, primarily for iron and manganese removal. The treatment facility operated flawlessly during the peak summer demand period and as seen in recent laboratory reports, continues to remove all detectable levels of iron and manganese in the source water. Provincetown Water Department continues to perform routine leak detection throughout the system in an effort to reduce Unaccounted-for-Water (UAW) and meet the Massachusetts Department of Environmental Protection's compliance standard of ten percent (10%).

**Jonathan Sinaiko, Chair**



## Public Schools

## Superintendent of Schools

2015 has been an amazing year for Provincetown Schools! Several initiatives have been implemented to support the International Baccalaureate education our students receive. Mindfulness, a practice used around the world and supported with extensive research, is now a daily practice in our school. Concentrated breathing aids self-awareness, self-regulation, and stress reduction for practitioners. This is how we start our school day, and all grades receive weekly instruction in Mindfulness techniques as well as daily practice. The front lawn of the Provincetown High School building is being transformed into a learning environment that we will share with the public. Plantings of trees, shrubs, grass

and sculptures from local artists will make our new garden a very pleasant place to stop and rest. The Positive Behavior Intervention System is a schoolwide approach to reinforcing the positive behaviors of being respectful, responsible, problem solvers. In the Provincetown High School tradition, we recognize these behaviors with Fish Tickets, prizes, and Fishermen Pride.

With one-to-one Chromebooks for all students in grades 3-8, and Macbooks, and ipads for students in preK through 2nd grade, Provincetown students are rich in technology. We have migrated into the Google world for everything including email, web site, Google docs, slides, sheets and apps. We share documents and the cloud. The Management Information Systems Department has been exceedingly helpful to us in this challenging migration process and we are most appreciative of their expertise.

STEAM (Science, Technology, Engineering, Arts, and Math) has taken off with great energy. STEAM projects in the Primary Years Program (PYP) have included an environmental engineering unit focused on water pollution; designing and building water filters and testing their strength and stability. Next they will design, build and test bridges. In the MYP, students are learning to use Scratch, an engineering software, to code individually created games. Seventh and eighth graders have been using a set of design challenges to answer the question, "How do scientists work together to solve problems?" A unit on Genetics is next. All students in grades 1-8 participate in the integrated study of STEAM. Students in the PYP are also writing computer Code. The introduction of computer science at an early age supports the development of problem solving skills as well as analytical skill development and the ability to follow directions as students create their own computer games.

Provincetown Schools Social Studies teacher, David McGlothlin, was honored by the Massachusetts Department of Elementary and Secondary Education as Teacher of the Year in 2015! This is a very much deserved and significant honor for David and Provincetown Schools. David teaches Middle Years Program students and advises the MYP Student Government program. He also serves on the Board of Directors of the MTA, and Provincetown's Historic District Commission.

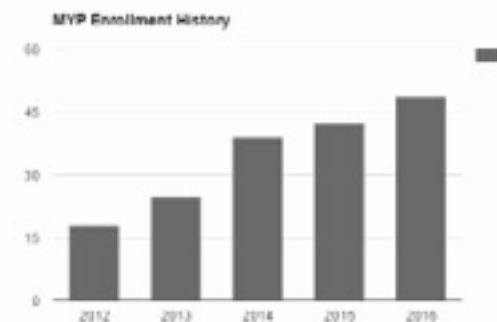
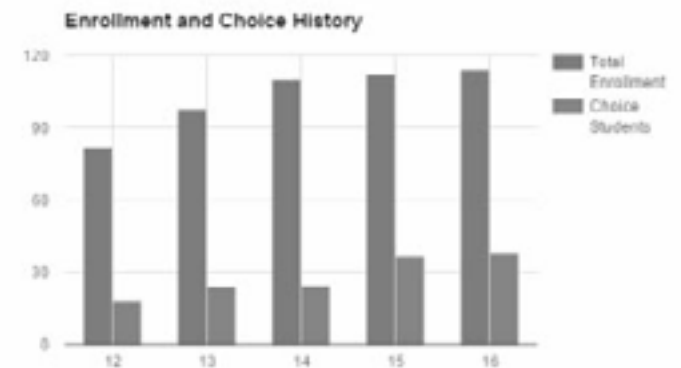
Community Connections in 2015 were extensive. The MYP and PYP engaged in 6 different collaborations with the Fine Arts Work Center, including a webpage project with Council on Aging elders and participation in Appearances: the International Green Arts Festival.

Working with the Peaked Hill Trust, and the Cape Cod National Seashore, students personally experienced the Ray Wells Dune Shack and exhibited their learning at Cape Cod Community College. 4th and 8th graders worked with a wide range of mentors including: DPW, Independence House, Special Olympics,

the Center for Coastal Studies, and National Seashore. Fourth Graders engaged in an important project with UUMH Racial Justice Provincetown that resulted in meaningful dialogue and learning and culminated in banners that express our students understanding of diversity, tolerance and racial justice. Also, in collaboration with the Center for Coastal Studies, 5th and 6th graders sampled and collected water quality data in Provincetown Harbor while Primary Years students learned about the importance of local waters as feeding grounds for marine mammals, birds, and fish. Staff, students in both PYP and MYP participated in the Provincetown Art Association and Museum Curating project culminating in a museum exhibition of their works. Together with help from Provincetown's Energy Manager and the Cape Light Compact, 7th graders hosted an energy fair for students of Provincetown Schools. And students in grades K, 3, 4 and the National Junior Honor Society demonstrated learnings of the Wampanoag People and Early Settlers at the annual Harvest Feast in Town Hall.

Provincetown Schools continues to grow in enrollment as well as educational programs and curriculum opportunities.

**Beth Singer**, *Superintendent of Provincetown Schools*



## Report of School Employee Earnings

Name	Began Service	Education	FY 2015-16 Salary
Superintendent of Schools			
Dr. Beth Singer	2009	Univ. of Toledo B.S. Central Conn.State Univ. MS Spec. Ed. Univ. of Mass. Ed.D. (Director funded via SPED Entitlement Grant)	\$50,000.00
Director of Special Education			
Dr. Beth Singer	2009	Univ. of Toledo B.S. Central Conn.State Univ. MS Spec. Ed. Univ. of Mass. Ed.D. (Director funded via SPED Entitlement Grant)	\$21,250.04
Superintendent's Office:			
Administrative Assistant/Human Resources			
Tal Zamir	2014	Princeton University, B.A. University of Iowa, M.F.A.	\$32,846.72
Laura Grandel	2011		\$5,624.20
Administrative Assistant/Business & Finance			
Betty White	1986	Longevity	\$77,953.20 \$2,800.00
Special Needs Secretary:			
Ben Williams	2011	Univ. of Massachusetts B.S. Other Earnings	\$3,368.44 \$62.50
Sharon Bunn	2014		\$24,592.10
Principal			
Kim Y. Pike	2009	Univ. of Vermont B.A. Lesley Univ. M.Ed. Worcester State College Ed Administration Certificate	\$105,435.98
Adm. Assistant to Principal			
Judy Ward	1998	Cape Cod Community College Mohegan Community College Longevity Stipend	\$52,186.16 \$1,500.00 \$1,750.00
Social Worker			
Maryann Campagna	2002	Lesley College B.S. Rhode Island College MSW	\$42,795.20
School Psychologist			
Margaret Donoghue	2007	Boston College B.A., M.Ed., CAES St. Michael's College C.A.S.	\$45,995.06
School Nurse			
Donna Miskiv	2013	American International College, B.S. Cape Cod Community College, R.N.	\$32,835.72
Title I Specialist			
John Vosburgh	2010	Univ. of Delaware B.S. Gratz College, M.Ed. Stipend (Partially funded via Title 1 Grant)	\$71,325.16 \$1,500.00

Name	Began Service	Education	FY 2015-16 Salary
Pre-School Teacher/Behavior Specialist			
Kelly Lindsay	2006	Ohio State University B.S. Ashland University M.Ed. Ineligible Earnings	\$71,325.16 \$5,990.00
Kindergarten Teacher			
Lisa Daunais	2013	Lesley University, B.A. University of MA, Lowell, M.Ed. (Funded via ELE Revolving)	\$71,325.16
PYP Coordinator			
Elizabeth Francis	1994	Boston College B.A. Lesley College M.Ed. Longevity Stipend	\$79,001.64 \$800.00 \$7,500.00
Grade 1 Teachers			
Rebecca Yeaw	2008	Univ. of Rhode Island B.A. Rhode Island College MAT Stipend	\$58,280.06 \$250.00
Grade 2 Teacher			
Brittany Kenyon	2014	Stonehill College, B.A.	\$45,960.69
Grade 3 Teacher			
Judy Ainsworth	1983	Keene State College B.S. Longevity Stipend	\$67,095.42 \$3,200.00 \$250.00
Grade 4 Teacher			
M. Valerie Valdez	1999	Univ. College of Dublin B.C.L Lesley College M.Ed. Ineligible	\$11,561.56 \$3,902.13
Marianne Lynch	2014	Boston College, B.Ed. Harvard Graduate School Of Education, M.Ed.	\$51,667.88
ELL Teacher			
Helena Ferreira	2000	Smith College B.A. Fitchburg State, M.A. Stipend Ineligible Earnings	\$58,817.86 \$250.00 \$165.00
MYP Teachers			
Spanish Teacher			
Angela Lamber	2014	Universidad D F Jose de Caldas, B.A. Other Earnings Retro	\$19,471.73 \$956.06 \$670.92
Science Teachers			
John Hanlon, Jr.	2000	Cornell Univ. B.S., Boston Univ. M.Ed. Bridgewater State College, M.Ed. Ineligible Earnings Retro	\$69,041.25 \$141.60 \$634.41
Nancy Flasher	1997	Lesley College B.S. Antioch New England M.Ed. Stipend Salem State College, CAGS Ed. Leadership Retro	\$79,075.37 \$7,500.00 \$634.41
Jessica Ceraldi	2012	Syracuse Univ. B.F.A	\$4,648.80

Name	Began Service	Education	FY 2015-16 Salary
Construction Teacher			
Nathaniel Bull	2003	State Univ. of NY College @ Oswego B.S.	\$36,689.58
ELA Teacher			
Amelia Rokicki	1995	Univ. Mass. B.A. Simmons College M.S. Longevity Salem State College CAGS Ed. Leadership Ineligible Earnings	\$82,217.34 \$800.00 \$2,205.00
Social Studies Teacher			
David C. McGlothlin, Jr.	2006	Emory and Henry College B.A. George Mason University M.A.	\$71,325.16
Math Teachers			
Brendan Dillon	2012	Massachusetts Coll. of Liberal Arts B.A.	\$71,325.16
Specialist Teachers			
Wellness Teacher			
Lisa Colley	2002	Salem State B.S. Fitchburg State College M.Ed. Stipend	\$69,748.25 \$3,500.00
Performing Arts Teacher			
Mary Abt	2014	Gordon College, B.A. and M.A. Other Earnings Ineligible Earnings	\$51,379.46 \$122.50 \$13.48
Eleanor Lincoln	2010	Univ. of Massachusetts BA Music	\$5,453.08
Visual Arts Teacher			
Lisa B. Fox	1977	Univ. of Mass B.F.A. in Ed. and Art Longevity Stipend	\$36,958.68 \$3,200.00 \$250.00
Technology Integration Specialist			
Scott Nagel	2012	Adelphi University M.A. University of Minnesota B.A. Other	\$5,613.96 \$200.00
Mary Timmons	2014	University of Michigan, B.A.	\$10,050.00
Richard McCarthy	2015	State U. of NY at Plattsburgh, M.S.Ed.	\$17,134.55
Special Education Teachers:			
Marcia Rose-Packett	1981	Lesley College B.S. Longevity	\$71,325.16 \$3,200.00
Judith Stayton	1998	Pennsylvania State Univ. B.S. Bridgewater State Univ. M.A. Longevity Stipend	\$71,325.16 \$800.00 \$2,000.00
Annemarie Chang	2012	Merrimack College B.A. Emerson College M.S.	\$42,860.40
Kathryn Linnell	2014	Wheelock College, B.A. Fitchburg State University, M.Ed.	\$32,281.76
Paraprofessionals:			
Sheree Silva	1988	Cape Cod Community College (Funded via ELE Revolving) Longevity Other Earnings	\$30,878.86 \$2,400.00 \$2,864.00

Name	Began Service	Education	FY 2015-16 Salary
Valerie Golden	2001	Longevity	\$31,044.88
		Other Earnings	\$1,100.00
Mark Peters	2002	Wesleyan Univ. B.A. Other	\$27,552.64 \$26.00
Jill Lambrou	1996	Longevity (Funded via SPED Entitlement)	\$1,000.00 \$30,571.64
		Longevity	\$1,600.00
		Other Earnings	\$26.00
Veronica Londergan	2006	Univ. Bridgeport Connecticut B.S. Other Earnings	\$23,061.76 \$110.00
Kimberly Rowe	2015	Saint Michael's College, B.A.	\$1,415.00
Carly Souza	2013	Cape Cod Community College (Funded via School Choice) Other Earnings	\$27,373.36 \$3,796.63
Martin Menangas	2014		\$16,178.40
Kathleen Smola	2014	Fitchburg State University, B.A. Wheelock College, M.A.	\$14,003.08
Cynthia Gilman	2014	University of Maine at Presque Isle, B.S. Other Earnings Retro	\$15,948.44 \$567.81 \$670.72
Isela Palusevic	2015		\$10,304.55
Cafeteria			
Claudia Colley	2000	Longevity	\$28,282.98
		Longevity	\$1,000.00
Brenda Costa	1984	Longevity	\$27,908.58
		Longevity	\$3,075.00
Coordinator Buildings and Grounds			
Robert Noll	2013	Overtime	\$48,725.82
		Overtime	\$1,423.28
Custodial Staff:			
Jill Sawyer	1999	Longevity	\$51,583.22
		Overtime:	\$1,750.00
		Overtime:	\$520.55
Michael Smith	1977	Longevity	\$51,623.22
		Overtime:	\$3,075.00
		Overtime:	\$632.40
School Bus Drivers:			
Regis Legnine	2005		\$23,133.49
Thomas Hayes	2011		\$14,961.82

## School Committee Members

## Term Expires

Kerry Adams	2016
Liz Lovati	2017
Cass Benson	2018
Anthony Brackett, Chairperson	2016
Ngina Lythcott	2018



**School Year 2015-2016 Calendar (continued)**

Aug. 31-Sept. 3, 2015	Prof. Development Days
Sep. 7, 2015	Labor Day
Sept. 8, 2015	School Opens for Students
October 6, 2015	Prof. Development 1/2 Day
October 12, 2015	Columbus Day
Oct. 20-21, 2015	Parent Conferences-1/2 Day
November 3, 2015	Prof. Development 1/2 Day
November 11, 2015	Veterans Day Observed
Nov. 25-27, 2015	Thanksgiving Recess
November 30, 2015	School Re-opens
December 1, 2015	Prof. Development 1/2 Day
December 23, 2015	Close End of School Day
Dec. 24th-Jan. 1	Christmas Recess
January 4, 2016	School Re-opens
January 5, 2016	Prof. Development 1/2 Day
January 18, 2016	Martin Luther King Day
February 2, 2016	Prof. Development 1/2 Day
February 12, 2016	Close End of School Day
February 15, 2016	Presidents' Day
Feb. 15th-19th	Winter Recess
February 22, 2016	School Re-opens
March 1, 2016	Prof. Development 1/2 Day
April 5, 2016	Prof. Development 1/2 Day
April 15th, 2016	Close End of School Day
April 18, 2016	Patriot's Day
April 18th-22nd	Spring Recess
April 25, 2016	School Re-opens
April 26-27, 2016	Parent Conferences-1/2 Days
May 3, 2016	Prof. Development 1/2 Day
May 30, 2016	Memorial Day
June 7, 2016	Prof. Development 1/2 Day
June 15, 2016	8th Grade Commencement

180th School Day: June 16, 2015 - 185th School Day: June 23, 2015

<b>Enrollment:</b>	<b>2015-2016</b>	<b>Enrollment: 2016-2017</b>
Pre-K	14	10
Kindergarten	13	6
Grade I	9	13
Grade II	15	9
Grade III	6	15
Grade IV	10	6
Grade V	14	10
Grade VI	8	14
Grade VII	17	8
Grade VIII	10	17
Totals:	116	Projected: 108

**Nauset Regional High School Enrollments**

	2015-2016		2015-2016
Grade IX	9	Grade XI	9
Grade X	9	Grade XII	13
		Totals:	40

**Sturgis Charter School Enrollment = 3****Cape Cod Regional Technical High School Enrollments**

1996-97: 4	2001-02: 4	2006-07: 10	2011-12: 5
1997-98: 4	2002-03: 3	2007-08: 9	2012-13: 5
1998-99: 4	2003-04: 2	2008-09: 5	2013-14: 6
1999-00: 5	2004-05: 4	2009-10: 3	2014-15: 4
2000-01: 2	2005-06: 9	2010-11: 5	2015-16: 3

<b>School Committee</b>
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The Provincetown Schools enjoyed its second year as being the only K-8 school in Massachusetts with International Baccalaureate verification. Partnerships with various local organizations such as Provincetown Art Association and Museum, Fine Arts Work Center and the Center for Coastal Studies continue to inspire not only our school children, but also faculty and staff. It was these very strong community partnerships that helped our school achieve International Baccalaureate (IB) status.

The Massachusetts School Building Authority has accepted Provincetown School's request for a Grant to update the 1930s heating system at the high school building, replace the roof and windows on the gymnasium, bring the building into compliance with the Americans with Disabilities Act, as well as install a generator for the high school and air conditioning for the auditorium. At Special Town Meeting in October, and at the ballot box, Provincetown voters approved this project at a rate of reimbursement of 50% for all applicable costs. The Provincetown School community is grateful to the Town for seeing the importance of these capital improvements to this historic town-owned property.

In what is becoming a tradition, the Provincetown Schools brought their annual rendition of the "First Feast" to Town Hall for the entire community to enjoy. Children in grades K, 3 & 4, and special guests were invited to the feast and dined on such local delicacies as turkey, lobster, clams, corn, cranberry relish and other foods native to Provincetown. Students taking on the roles of various Native Americans and early Settlers spoke to the audience at Town Hall and shared what the students researched to be possible opinions of the settlers first landing in Provincetown. Our dedicated faculty, staff, parents and National Junior Honor Society members, led by teacher Elizabeth Frances, volunteered countless hours to present what is now one of our finest school traditions to the community.

Sports have once again started to become a very important part of the school community. Provincetown Schools has partnered with the Recreation Department to make sure there are competitive and educational sports including soccer and basketball for both our Primary Years Program and Middle Years Program students. Thank you to the parents who volunteer to coach the children for these much needed activities.

Thanks to a gift, and with no expense to the Town, the front lawn of the Provincetown High School Building on Winslow Street is being transformed into a sculpture garden. School children, with the guidance of teacher Nancy Flasher and landscape Architect Todd Westrick, researched low-maintenance indigenous plants for the landscaping. Several sculptures will be on long-term loan to the school and installed in the garden. This newly designed space will be a wonderful place for visitors to stop and tour on their way to the Monument. It will also be a space for outdoor learning during the spring and fall seasons for our school children.

Our after-school program includes extra help with homework as well as clubs in computer coding, chorus, Legos, cooking, Star Wars, chess and dancing. All of these clubs are mentored by faculty, Recreation Department staff, and parents. A late bus provides transportation for those students participating in these special after-school clubs.

Mary Abt, Performing Arts teacher, conducted a school-wide performance of *Seussical, the Musical*. To say the performances were electrifying and brilliant would be an understatement. Many faculty members as well as PTA members, parents and theatre-enthusiastic community members helped with after school rehearsals, costumes, set building, wrangling children and emotional support. I was happy to join forces in the orchestra pit with John Thomas to help enhance the musical experience for our kids and audience members.

The Provincetown School Committee wishes we could see more of you at our monthly meetings. We usually appear before an audience of one. Our meetings are the second Tuesday of every month at 4:30pm. All of our meetings are recorded by Provincetown TV. We invite all of you to make an appointment to tour our school and witness the fantastic learning and teaching that goes on every day. All learning and instruction are developed around fostering these International Baccalaureate (IB) Learner Profile Attributes: Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-Takers, Balanced and Reflective. By instilling these ideas into our children we are preparing them for a global-oriented life and way of thinking.

Special congratulations to David McGlothlin who was named the Massachusetts History Teacher of the Year! Mr. Mac is a favorite among our school children and

their parents. He gives tirelessly of his time to ensure the kids receive an inspiring and meaningful education. He is what every parent dreams of in a school teacher and we are so fortunate to have him part of our School Community.

Our 7<sup>th</sup> and 8<sup>th</sup> grade students will be traveling to Costa Rica, 100% of the funds for which will have been fundraised by the children and their parents. We thank all of you for getting your cars washed, purchasing treasures at our yard sales, buying gourmet chocolates and coffee, bidding at our first-ever auction (special thanks to Mary-Jo Avellar, auctioneer), for dropping change and bills into the many donation jars found at shops and restaurants around town and to those who wrote out such generous checks. When the kids return this fall there will be a presentation where they will share what they learned on their trip at a School Committee meeting. Please try to attend.

The Provincetown School District continues to grow and thrive. We welcome all of you to get involved with the school as a mentor or to assist with after-school homework, or perhaps you would like to invite a class to your business one day. Our kids have enjoyed getting hands-on experience with our local bank and with Twisted Pizza and other businesses.

I have a favorite quote by Dietrich Bonhoeffer, German pastor, theologian and anti-Nazi dissident, I share often with the school community. He wrote, "The test of the morality of a society is what it does for its children." On behalf of my fellow committee members, thank you all for your continued and generous support of our school and of the children of Provincetown. I hope to see you at our next school event.

**Tony Brackett**, *Chair*

## Cape Cod Regional Technical High School

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2014-2015, we had 647 students enrolled in 17 different technical programs with an operating budget of \$13,908,300. The Town of Provincetown had 4 students enrolled at CCRTHS as of October 1, 2014. The assessment for Provincetown in FY154 was \$100,851.

### Highlights from Cape Cod Tech 2014-2015 School Year:

- Cape Cod Regional Technical High School District celebrated its 40<sup>th</sup> Anniversary this year!
- CCRTHS graduated 135 seniors in June 2015, 2 were from Provincetown.
- CCRTHS students meet the same academic standards required by the state

as our sending schools.

- Fifty-two students were inducted to the National Technical Honor Society, 1 was from Provincetown.
- At the SkillsUSA State level competition, twenty students won medals, and three students qualified for the National Skills and Leadership competition. Medals won: Career Showcase Arts, Business Procedure, Occupational Health & Safety, Prepared Speech, Marine Service Technology, Techspo, and a state officer candidate.
- At the SkillsUSA District level competition of the 59 students who attended, 12 students medaled. Medals won: Marine Service Technology, Dental Assisting, Mechatronics, Photography, Teamworks in Carpentry, Electrical, Masonry, Plumbing, Welding Sculpture.
- At the Massachusetts 2015 FFA State Convention, five students won awards: Floriculture, Nursery Landscape, Quiz Bowl, Reporter's Scrapbook and Secretary's Book.
- In Computer/21<sup>st</sup> Century Learning all seniors participated in the Credit for Life Fair, a hands-on personal finance simulation. All students participated in the marketing efforts of the annual CCT Job Fair. Junior students assisted with marketing our 40<sup>th</sup> Anniversary event.
- The Health classes continued to offer literacy strategies in the health curriculum to support Common Core and to align curriculum with the Massachusetts Framework in Health.
- In Science, 2014 MCAS results show 72% of students achieved proficient or higher. Two students received awards for making the cafeteria significantly more environmentally friendly.
- In Social Studies, 16 students completed the Advanced Placement in World History and the department is now offering Challenges in Democracy as an honors level class.
- Special Education introduced Mindfulness through the Calmer Choice Program for 11<sup>th</sup> graders to increase achievement through emotional awareness and will expand the program next year.
- The Art Department had student exhibits all through the Main Floor and The Cove Restaurant throughout the year. Fundraiser proceeds were used to buy frames for the displayed artwork.
- In Auto Collision all 11<sup>th</sup> graders earned OSHA and CPR certifications. This shop also increased 12<sup>th</sup> grade CO-OP opportunities with local employers.
- Auto Technology continued a 1:1 laptop program with their students and improved web based text book curriculum. Two students won 2nd place at the Mass Auto Dealers competition.
- In Cosmetology, 8 seniors had Co-Op jobs and were certified in CPR. All who took the Cosmetology State Exam passed. Five juniors were certified in OSHA. They passed the Nail Technician State Exam and have summer jobs in their field.
- Culinary Arts significantly increased their student enrollment. Students hosted

and served at numerous events held by community groups in our restaurant, The Cove, which is open to the public.

- Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. Three seniors completed MA Certification in Radiology. All students completed CPR, First Aid and OSHA training; and assisted in The Ellen Jones Dental Program.
- Early Childhood Education 11<sup>th</sup> and 12<sup>th</sup> grade students participated in teaching practicums. The CCT Preschool was awarded a Level 2 rating in a rigorous review by the state's QRIS program.
- The Electrical Department did an extensive remodel of their workstation, won a bronze medal at SkillsUSA and completed a major relighting project for the Charles Moore Arena.
- Graphic Arts students earned college credit at Cape Cod Community College for high school level coursework. They were recognized for various design awards and SkillsUSA leadership achievements. This shop uses the Work Force Ready System to test for technical competencies.
- The Engineering Technology Shop has completed three years of curriculum. A gold medal was won at SkillsUSA and three students won a merit award from the Society of Women Engineers.
- Health Tech introduced a Biomedical Program this year. Twelve students worked in internships or Co-Op placements including Cape Cod Hospital and Pavilion Nursing and Rehabilitation.
- HVAC students participated in hands-on learning opportunities within the school: installed AC units in classrooms, maintained refrigeration in Culinary, and serviced ductless split coils.
- The Information Technology shop structured lessons with a new Cisco curriculum and utilized hands-on opportunities within the school such as the Help Desk and infrastructure projects.
- The Plumbing Department gained two female students during the year and boasted 100% participation in SkillsUSA. Among their awards were two 3<sup>rd</sup> place medals and one All Star.
- Welding students work with instructors from project design, through solutions, to outlining project steps, then writing an essay and reflection paper on the project. They also won two medals at SkillsUSA.
- One hundred and seven (107) qualified students participated in placements for Cooperative Education, Internships and Student Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the highly successful second annual Student Job Fair for the entire student body.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

**Christopher Enos**, Provincetown Representative to CCRTHS School Committee

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